

# Township of Palos County of Cook

## Tentative Budget FY 2020-2021

### **FINANCE COMMITTEE**

Brent Woods, Chairman  
Colleen Grant Schumann  
Sharon Brannigan  
Pam Jeanes  
Richard C. Riley

TOWN FUND  
REVENUES

| <b>Account</b> | <b>Description</b>          | <b>2019-2020<br/>Budget</b> | <b>2019-2020<br/>Actual</b> | <b>2020-2021<br/>Budget</b> |
|----------------|-----------------------------|-----------------------------|-----------------------------|-----------------------------|
| 00-1000        | Property Taxes              | 920,000                     | 944,431                     | 910,000                     |
| 00-2000        | Replacement Taxes           | 20,000                      | 27,071                      | 22,000                      |
| 00-3000        | Health Service Fees         | 16,000                      | 17,515                      | 14,715                      |
| 00-4000        | Interest / Investments      | 14,000                      | 15,432                      | 14,000                      |
| 00-5000        | Donations                   | 10,000                      | 12,120                      | 11,000                      |
| 00-8000        | Prescription Discount Cards | 400                         | 197                         | 200                         |
| 00-9000        | Other Sources               | 700                         | 5,552                       | 5,000                       |
|                | <b>TOTAL</b>                | <b>981,100</b>              | <b>1,022,318</b>            | <b>976,915</b>              |

|                           |                |                  |                |
|---------------------------|----------------|------------------|----------------|
| <b>TOTAL REVENUES</b>     | <b>981,100</b> | <b>1,022,318</b> | <b>976,915</b> |
| Administration            | 405,224        | 380,838          | 401,822        |
| Assessor                  | 73,353         | 98,043           | 88,353         |
| Buildings and Grounds     | 40,100         | 29,707           | 31,500         |
| Health Services           | 403,469        | 401,882          | 406,976        |
| Human Services            | 37,500         | 39,247           | 40,500         |
| <b>TOTAL EXPENDITURES</b> | <b>959,645</b> | <b>949,717</b>   | <b>969,151</b> |
| <b>BALANCE</b>            | <b>21,455</b>  | <b>72,602</b>    | <b>7,764</b>   |

**DEPARTMENT OF  
ADMINISTRATION**

**DEPARTMENT OF ADMINISTRATION**

**PERSONNEL SERVICES**

| <b>COMPENSATION</b>       |              |                         | <b>2019-2020<br/>Budget</b> | <b>2019-2020<br/>Actual</b> | <b>2020-2021<br/>Budget</b> | <b>2020-2021<br/>Approp.</b> |
|---------------------------|--------------|-------------------------|-----------------------------|-----------------------------|-----------------------------|------------------------------|
| 10-0100                   | 01-10-10-101 | Supervisor              | 29,400                      | 29,400                      | 29,400                      | 29,400                       |
| 10-0200                   | 01-10-10-102 | Clerk                   | 18,000                      | 18,000                      | 18,000                      | 18,000                       |
| 10-0300                   | 01-10-10-103 | Assessor                | 16,200                      | 16,200                      | 16,200                      | 16,200                       |
| 10-0400                   | 01-10-10-104 | Highway Commissioner    | 27,026                      | 26,760                      | 26,760                      | 27,026                       |
| 10-0500                   | 01-10-10-106 | Trustees (4)            | 26,400                      | 26,400                      | 26,400                      | 26,400                       |
| 10-0510                   | 01-10-10-107 | Supervisor Pro-Tem      | 3,600                       | 3,600                       | 3,600                       | 3,600                        |
| 10-0600                   | 01-10-10-108 | Aministrative Assistant | 43,900                      | 43,432                      | 45,000                      | 49,500                       |
| 10-0700                   | 01-10-10-109 | Office Assistant        | 17,200                      | 20,478                      | 17,716                      | 19,488                       |
| 10-0800                   | 01-10-10-110 | Finance Assistant       | -                           | -                           | -                           | -                            |
| 10-0900                   | 01-10-10-111 | Assistant to the Clerk  | 8,600                       | 5,956                       | 8,600                       | 9,460                        |
| <b>TOTAL COMPENSATION</b> |              |                         | <b>190,326</b>              | <b>190,226</b>              | <b>191,676</b>              | <b>199,074</b>               |

**TAXES PAID BY TOWNSHIP**

|                                     |              |                    |               |               |               |               |
|-------------------------------------|--------------|--------------------|---------------|---------------|---------------|---------------|
| 10-1100                             | 01-10-10-121 | FICA Expense       | 14,560        | 14,552        | 14,663        | 16,130        |
| 10-1200                             | 01-10-10-122 | Unemployment Taxes | 1,600         | 2,987         | 3,000         | 3,300         |
| <b>TOTAL TAXES PAID BY TOWNSHIP</b> |              |                    | <b>16,160</b> | <b>17,539</b> | <b>17,663</b> | <b>19,430</b> |

**EMPLOYEE BENEFITS**

|                                |              |                           |               |               |               |               |
|--------------------------------|--------------|---------------------------|---------------|---------------|---------------|---------------|
| 10-1300                        | 01-10-10-130 | IMRF Expenses             | 23,988        | 23,894        | 24,783        | 27,261        |
| 10-1400                        | 01-10-10-131 | Employee Health Insurance | 25,000        | 20,853        | 23,000        | 25,300        |
| 10-1500                        | 01-10-10-132 | Employee Life Insurance   | 800           | -             | -             | -             |
| 10-1510                        | 01-10-10-133 | Employee Paid Benefits    | 150           | -             | -             | -             |
| <b>TOTAL EMPLOYEE BENEFITS</b> |              |                           | <b>49,938</b> | <b>44,747</b> | <b>47,783</b> | <b>52,561</b> |

**EMPLOYEE EXPENSES**

|                                |              |                          |              |              |              |              |
|--------------------------------|--------------|--------------------------|--------------|--------------|--------------|--------------|
| 10-1600                        | 01-10-10-141 | Professional Development | 500          | -            | 500          | 550          |
| 10-1700                        | 01-10-10-142 | Transporation and Travel | 600          | 448          | 600          | 660          |
| 10-1800                        | 01-10-10-143 | Conferences and Meetings | 2,500        | 1,093        | 1,100        | 1,210        |
| <b>TOTAL EMPLOYEE EXPENSES</b> |              |                          | <b>3,600</b> | <b>1,541</b> | <b>2,200</b> | <b>2,420</b> |

**TOTAL PERSONNEL SERVICES                      260,024           254,054           259,322           273,484**

**OPERATING EXPENSES**

|                                 |              |                                |               |               |               |               |
|---------------------------------|--------------|--------------------------------|---------------|---------------|---------------|---------------|
| 11-1000                         | 01-10-20-205 | Publishing and Advertising     | 2,500         | 1,055         | 1,100         | 1,210         |
| 11-1100                         | 01-10-20-206 | Postage and Delivery           | 1,400         | 550           | 600           | 660           |
| 11-1200                         | 01-10-20-207 | Publications and Subscriptions | 4,100         | 6,251         | 6,300         | 6,930         |
| 11-1300                         | 01-10-20-208 | Telephone Services             | 5,500         | 6,263         | 6,300         | 6,930         |
| 11-1400                         | 01-10-20-209 | Contingencies                  | 5,000         | 8,852         | 5,000         | 5,500         |
| 11-1410                         | 01-10-20-210 | Special Events                 | 500           | 563           | 600           | 660           |
| 11-1500                         | 01-10-20-211 | Banking Services               | 500           | 125           | 200           | 220           |
| 11-1600                         | 01-10-20-212 | Insurance (Worker's Comp)      | 5,200         | 4,606         | 5,000         | 5,500         |
| 11-1700                         | 01-10-20-213 | Insurance (P&L)                | 15,000        | 13,461        | 14,000        | 15,400        |
| 11-1800                         | 01-10-20-214 | Licenses and Permits           | 500           | 500           | 500           | 550           |
| 11-2100                         | 01-10-20-216 | Handicapped Placards           | 200           | 175           | 200           | 220           |
| <b>TOTAL OPERATING EXPENSES</b> |              |                                | <b>40,400</b> | <b>42,402</b> | <b>39,800</b> | <b>43,780</b> |

**CONTRACTUAL SERVICES**

|         |              |                                    |        |        |        |        |
|---------|--------------|------------------------------------|--------|--------|--------|--------|
| 12-1000 | 01-10-30-302 | Printing                           | 1,000  | 640    | 700    | 770    |
| 12-1100 | 01-10-30-303 | Technology and Automation Services | 6,000  | 7,577  | 8,000  | 8,800  |
| 12-1150 | 01-10-30-304 | Software / Programming Costs       | 16,000 | 5,000  | 10,000 | 11,000 |
| 12-1200 | 01-10-30-305 | Membership and Dues                | 5,000  | 5,574  | 5,600  | 6,160  |
| 12-1300 | 01-10-30-306 | Legal Services                     | 30,000 | 21,442 | 25,000 | 27,500 |
| 12-1350 | 01-10-30-307 | Professional Services              | -      | -      | -      | -      |

**DEPARTMENT OF  
ADMINISTRATION**

|                                   |              |                            |               |               |               |               |
|-----------------------------------|--------------|----------------------------|---------------|---------------|---------------|---------------|
| 12-1400                           | 01-10-30-308 | Bookkeeping Services       | 10,000        | 10,510        | 11,000        | 12,100        |
| 12-1500                           | 01-10-30-309 | Audit Fees                 | 13,000        | 12,585        | 13,000        | 14,300        |
| 12-1600                           | 01-10-30-310 | Payroll Processing         | 1,100         | 3,160         | 3,200         | 3,520         |
| 12-1700                           | 01-10-30-311 | Document Disposal          | 700           | 694           | 700           | 770           |
| 12-1800                           | 01-10-30-314 | Bonds                      | -             | -             | -             | -             |
| 12-1900                           | 01-10-30-320 | Other Contractual Services | 6,500         | 1,121         | 7,000         | 7,700         |
| <b>TOTAL CONTRACTUAL SERVICES</b> |              |                            | <b>89,300</b> | <b>68,303</b> | <b>84,200</b> | <b>92,620</b> |

**COMMODITIES**

|                          |              |                              |               |               |               |               |
|--------------------------|--------------|------------------------------|---------------|---------------|---------------|---------------|
| 13-1000                  | 01-10-40-401 | Office Supplies              | 3,000         | 4,126         | 3,000         | 3,300         |
| 13-1100                  | 01-10-40-402 | Technology Equipment         | 2,000         | -             | 11,000        | 12,100        |
| 13-1200                  | 01-10-40-403 | Office Equipment             | 500           | 6,869         | 500           | 550           |
| 13-1300                  | 01-10-40-404 | Furniture                    | -             | -             | -             | -             |
| 13-1400                  | 01-10-40-407 | Other Supplies and Materials | 3,000         | 4,247         | 3,000         | 3,300         |
| 13-1500                  | 01-10-40-405 | Capital Equipment            | 6,000         | -             | -             | -             |
| 13-1600                  | 01-10-40-406 | Equipment Maintenance        | 1,000         | 837           | 1,000         | 1,100         |
| <b>TOTAL COMMODITIES</b> |              |                              | <b>15,500</b> | <b>16,079</b> | <b>18,500</b> | <b>20,350</b> |

|                             |                |                |                |                |
|-----------------------------|----------------|----------------|----------------|----------------|
| <b>TOTAL ADMINISTRATION</b> | <b>405,224</b> | <b>380,838</b> | <b>401,822</b> | <b>430,234</b> |
|-----------------------------|----------------|----------------|----------------|----------------|

DEPARTMENT OF  
BUILDINGS AND GROUNDS

| DEPARTMENT OF BUILDINGS AND GROUNDS |              |                                   | 2019-2020     | 2019-2020     | 2020-2021     | 2020-2021     |
|-------------------------------------|--------------|-----------------------------------|---------------|---------------|---------------|---------------|
| OPERATING EXPENSES                  |              |                                   | Budget        | Actual        | Budget        | Approp.       |
| 14-1500                             | 01-20-20-200 | Alarm System                      | 2,100         | 1,943         | 2,100         | 2,310         |
| 14-1600                             | 01-20-20-202 | Solid Waste Disposal              | 1,000         | 1,010         | 1,100         | 1,210         |
| 11-2000                             | 01-20-20-204 | Utilities                         | 7,500         | 6,775         | 6,800         | 7,480         |
| <b>TOTAL OPERATING EXPENSES</b>     |              |                                   | <b>10,600</b> | <b>9,728</b>  | <b>10,000</b> | <b>11,000</b> |
| <b>CONTRACTUAL EXPENSES</b>         |              |                                   |               |               |               |               |
| 14-1000                             | 01-20-30-300 | Building Maintenance              | 1,500         | 2,028         | 2,500         | 2,750         |
| 14-1100                             | 01-20-30-301 | Landscaping / Grounds Maintenance | 7,000         | 8,370         | 8,500         | 9,350         |
| 14-1200                             | 01-20-30-303 | Custodial / Cleaing Services      | 10,000        | 9,540         | 10,000        | 11,000        |
| 14-1250                             | 01-20-30-320 | Other Contractual Services        | -             | -             | -             | -             |
| <b>TOTAL CONTRACTUAL SERVICES</b>   |              |                                   | <b>18,500</b> | <b>19,938</b> | <b>21,000</b> | <b>23,100</b> |
| <b>COMMODITIES</b>                  |              |                                   |               |               |               |               |
| 14-1400                             | 01-20-40-401 | Building Maintenance Supplies     | 1,000         | 41            | 500           | 550           |
| 14-1450                             | 01-20-40-407 | Other Supplies and Materials      | -             | -             | -             | -             |
| <b>TOTAL COMMODITIES</b>            |              |                                   | <b>1,000</b>  | <b>41</b>     | <b>500</b>    | <b>550</b>    |
| <b>CAPITAL OUTLAY</b>               |              |                                   |               |               |               |               |
| 14-1300                             | 01-20-50-500 | Building Improvements             | 10,000        | -             | -             | -             |
| 14-1700                             | 01-20-50-501 | Land Improvements                 | -             | -             | -             | -             |
| 14-1800                             | 01-20-50-505 | Equipment                         | -             | -             | -             | -             |
| <b>TOTAL CAPITAL OUTLAY</b>         |              |                                   | <b>10,000</b> | <b>-</b>      | <b>-</b>      | <b>-</b>      |
| <b>TOTAL BUILDINGS AND GROUNDS</b>  |              |                                   | <b>40,100</b> | <b>29,707</b> | <b>31,500</b> | <b>34,650</b> |

**TOWNSHIP  
ASSESSOR**

**TOWNSHIP ASSESSOR  
PERSONNEL SERVICES  
COMPENSATION**

|                           |              |                 | <b>2019-2020<br/>Budget</b> | <b>2019-2020<br/>Actual</b> | <b>2020-2021<br/>Budget</b> | <b>2020-2021<br/>Approp.</b> |
|---------------------------|--------------|-----------------|-----------------------------|-----------------------------|-----------------------------|------------------------------|
| 20-0100                   | 01-30-10-100 | Deputy Assessor | 57,525                      | 66,744                      | 50,570                      | 55,627                       |
| <b>TOTAL COMPENSATION</b> |              |                 | <b>57,525</b>               | <b>66,744</b>               | <b>57,525</b>               | <b>63,278</b>                |

**TAXES PAID BY TOWNSHIP**

|                                     |              |               |              |              |              |              |
|-------------------------------------|--------------|---------------|--------------|--------------|--------------|--------------|
| 20-1100                             | 01-30-10-121 | FICA Expenses | 4,401        | 5,106        | 4,401        | 4,841        |
| <b>TOTAL TAXES PAID BY TOWNSHIP</b> |              |               | <b>4,401</b> | <b>5,106</b> | <b>4,401</b> | <b>4,841</b> |

**EMPLOYEE BENEFITS**

|                                |              |                           |              |               |               |               |
|--------------------------------|--------------|---------------------------|--------------|---------------|---------------|---------------|
| 20-1300                        | 01-30-10-130 | IMRF Expenses             | 9,089        | 9,126         | 9,089         | 9,998         |
| 20-1400                        | 01-30-10-131 | Employee Health Insurance | -            | 14,183        | 15,000        | 16,500        |
| 20-1500                        | 01-30-10-132 | Employee Life Insurance   | 138          | 35            | 138           | 152           |
| <b>TOTAL EMPLOYEE BENEFITS</b> |              |                           | <b>9,227</b> | <b>23,343</b> | <b>24,227</b> | <b>26,650</b> |

**EMPLOYEE EXPENSES**

|                                |              |                           |            |            |            |            |
|--------------------------------|--------------|---------------------------|------------|------------|------------|------------|
| 20-1600                        | 01-30-10-141 | Professional Development  | -          | -          | -          | -          |
| 20-1700                        | 01-30-10-142 | Transportation and Travel | 50         | 238        | 50         | 55         |
| 20-1800                        | 01-30-10-143 | Conferences and Meetings  | 150        | -          | 150        | 165        |
| <b>TOTAL EMPLOYEE EXPENSES</b> |              |                           | <b>200</b> | <b>238</b> | <b>200</b> | <b>220</b> |

**TOTAL PERSONNEL SERVICES**

**71,353      95,431      86,353      94,988**

**OPERATING EXPENSES**

|                                 |              |                                |            |            |            |            |
|---------------------------------|--------------|--------------------------------|------------|------------|------------|------------|
| 21-1000                         | 01-30-20-205 | Publishing and Advertising     | -          | -          | -          | -          |
| 21-1100                         | 01-30-20-206 | Postage and Delivery           | -          | -          | -          | -          |
| 21-1200                         | 01-30-20-207 | Publications and Subscriptions | 400        | 400        | 400        | 440        |
| 21-1400                         | 01-30-20-209 | Contingencies                  | -          | -          | -          | -          |
| <b>TOTAL OPERATING EXPENSES</b> |              |                                | <b>400</b> | <b>400</b> | <b>400</b> | <b>440</b> |

**CONTRACTUAL SERVICES**

|                             |              |                                    |              |              |              |              |
|-----------------------------|--------------|------------------------------------|--------------|--------------|--------------|--------------|
| 22-1000                     | 01-30-30-302 | Printing                           | 150          | 320          | 150          | 165          |
| 22-1100                     | 01-30-30-303 | Technology and Automation Services | 1,100        | 1,025        | 1,100        | 1,210        |
| 22-1200                     | 01-30-30-305 | Memberships and Dues               | 200          | 220          | 200          | 220          |
| 22-1300                     | 01-30-30-312 | Service Contract Agreements        | -            | -            | -            | -            |
| <b>CONTRACTUAL SERVICES</b> |              |                                    | <b>1,450</b> | <b>1,565</b> | <b>1,450</b> | <b>1,595</b> |

**COMMODITIES**

|                          |              |                              |            |            |            |            |
|--------------------------|--------------|------------------------------|------------|------------|------------|------------|
| 23-1000                  | 01-30-40-401 | Office Supplies              | 150        | 197        | 150        | 165        |
| 23-1100                  | 01-30-40-402 | Technology Equipment         | -          | -          | -          | -          |
| 23-1300                  | 01-30-40-404 | Furniture                    | -          | -          | -          | -          |
| 23-1400                  | 01-30-40-407 | Other Supplies and Materials | -          | 449        | -          | -          |
| <b>TOTAL COMMODITIES</b> |              |                              | <b>150</b> | <b>646</b> | <b>150</b> | <b>165</b> |

**TOTAL ASSESSOR**

**73,353      98,043      88,353      97,188**

**DEPARTMENT OF  
HEALTH SERVICES**

**HEALTH SERVICES  
PERSONNEL SERVICES  
COMPENSATION**

|                           |              |                             | <b>2019-2020<br/>Budget</b> | <b>2019-2020<br/>Actual</b> | <b>2020-2021<br/>Budget</b> | <b>2020-2021<br/>Approp.</b> |
|---------------------------|--------------|-----------------------------|-----------------------------|-----------------------------|-----------------------------|------------------------------|
| 30-0100                   | 01-40-10-101 | Director of Health Services | 60,173                      | 60,172                      | 62,130                      | 68,343                       |
| 30-0200                   | 01-40-10-102 | Nurses                      | 102,840                     | 99,040                      | 102,011                     | 112,212                      |
| 30-0300                   | 01-40-10-103 | Physicians                  | 146,000                     | 144,186                     | 145,000                     | 159,500                      |
| 30-0400                   | 01-40-10-106 | Podiatrist                  | 33,071                      | 35,667                      | 35,667                      | 39,234                       |
| 30-0500                   | 01-40-10-107 | Health Service Assistant    | 9,854                       | 9,768                       | 10,062                      | 11,068                       |
| <b>TOTAL COMPENSATION</b> |              |                             | <b>351,938</b>              | <b>348,833</b>              | <b>354,870</b>              | <b>390,357</b>               |

**TAXES PAID BY TOWNSHIP**

|                                     |              |              |               |               |               |               |
|-------------------------------------|--------------|--------------|---------------|---------------|---------------|---------------|
| 30-1100                             | 01-40-10-121 | FICA Expense | 26,923        | 26,686        | 27,148        | 29,862        |
| <b>TOTAL TAXES PAID BY TOWNSHIP</b> |              |              | <b>26,923</b> | <b>26,686</b> | <b>27,148</b> | <b>29,862</b> |

**EMPLOYEE BENEFITS**

|                                |              |                           |               |               |               |               |
|--------------------------------|--------------|---------------------------|---------------|---------------|---------------|---------------|
| 30-1300                        | 01-40-10-130 | IMRF Expenses             | 9,507         | 9,528         | 10,059        | 11,065        |
| 30-1400                        | 01-40-10-131 | Employee Health Insurance | 1,500         | 13,825        | 1,500         | 1,650         |
| <b>TOTAL EMPLOYEE BENEFITS</b> |              |                           | <b>11,007</b> | <b>23,353</b> | <b>11,559</b> | <b>12,715</b> |

**EMPLOYEE EXPENSES**

|                                |              |                           |          |            |          |          |
|--------------------------------|--------------|---------------------------|----------|------------|----------|----------|
| 30-1600                        | 01-40-10-141 | Professional Development  | -        | -          | -        | -        |
| 30-1700                        | 01-40-10-142 | Transportation and Travel | -        | -          | -        | -        |
| 30-1800                        | 01-40-10-143 | Conferences and Meetings  | -        | 125        | -        | -        |
| <b>TOTAL EMPLOYEE EXPENSES</b> |              |                           | <b>-</b> | <b>125</b> | <b>-</b> | <b>-</b> |

**TOTAL PERSONNEL SERVICES**

**389,869      398,997      393,576      432,934**

**OPERATING EXPENSES**

|                                 |              |                                |              |            |              |              |
|---------------------------------|--------------|--------------------------------|--------------|------------|--------------|--------------|
| 31-1000                         | 01-40-20-205 | Publishing and Advertising     | 200          | -          | -            | -            |
| 31-1100                         | 01-40-20-206 | Postage and Delivery           | -            | -          | -            | -            |
| 31-1200                         | 01-40-20-207 | Publications and Subscriptions | -            | -          | -            | -            |
| 31-1400                         | 01-40-20-209 | Contingencies                  | -            | -          | -            | -            |
| 31-1410                         | 01-40-20-210 | Special Events                 | 300          | 576        | 300          | 330          |
| 31-1900                         | 01-40-20-214 | Licensing and Application Fees | -            | -          | -            | -            |
| 31-2000                         | 01-40-20-220 | Medical Supplies               | 6,500        | -          | 6,500        | 7,150        |
| 31-2100                         | 01-40-20-221 | Medications and Vaccinations   | -            | -          | -            | -            |
| <b>TOTAL OPERATING EXPENSES</b> |              |                                | <b>7,000</b> | <b>576</b> | <b>6,800</b> | <b>7,480</b> |

**CONTRACTUAL SERVICES**

|                             |                     |                                    |              |            |              |              |
|-----------------------------|---------------------|------------------------------------|--------------|------------|--------------|--------------|
| 32-1000                     | 01-40-30-302        | Printing                           | 200          | 272        | 200          | 220          |
| 32-1100                     | 01-40-30-303        | Technology and Automation Services | 1,800        | -          | 1,800        | 1,980        |
| 32-1200                     | 01-40-30-305        | Memberships and Dues               | -            | -          | -            | -            |
| 32-1700                     | 01-40-30-315        | Disposal of Medical Waste          | 400          | 419        | 500          | 550          |
| <b>32-1800</b>              | <b>01-40-30-320</b> | <b>Other Contractual Services</b>  | <b>-</b>     | <b>-</b>   | <b>-</b>     | <b>-</b>     |
| <b>CONTRACTUAL SERVICES</b> |                     |                                    | <b>2,400</b> | <b>692</b> | <b>2,500</b> | <b>2,750</b> |

**COMMODITIES**

|                          |              |                                  |              |              |              |              |
|--------------------------|--------------|----------------------------------|--------------|--------------|--------------|--------------|
| 33-1000                  | 01-40-40-401 | Office Supplies                  | 1,000        | 405          | 500          | 550          |
| 33-1100                  | 01-40-40-402 | Technology Equipment             | 1,800        | -            | 1,800        |              |
| 33-1200                  | 01-40-40-403 | Office Equipment                 | -            | -            | -            |              |
| 33-1300                  | 01-40-40-404 | Furniture                        | -            | 120          | 500          | 550          |
| 33-1410                  | 01-40-40-410 | Sanitation and Cleaning Supplies | 200          | -            | 200          | 220          |
| 33-1400                  | 01-40-40-407 | Other Supplies and Materials     | 1,200        | 1,092        | 1,100        | 1,210        |
| <b>TOTAL COMMODITIES</b> |              |                                  | <b>4,200</b> | <b>1,618</b> | <b>4,100</b> | <b>2,530</b> |

**TOTAL HEALTH SERVICES**

**403,469      401,882      406,976      445,694**

**DEPARTMENT OF  
PUBLIC SERVICES**

**DEPARTMENT OF PUBLIC SERVICES**

**OPERATING EXPENSES**

|                                 |              |                                | <b>2019-2020<br/>Budget</b> | <b>2019-2020<br/>Actual</b> | <b>2020-2021<br/>Budget</b> | <b>2020-2021<br/>Approp.</b> |
|---------------------------------|--------------|--------------------------------|-----------------------------|-----------------------------|-----------------------------|------------------------------|
| 40-0100                         | 01-50-20-205 | Publishing and Advertising     | -                           | -                           | -                           | -                            |
| 40-0110                         | 01-50-20-206 | Postage and Delivery           | -                           | -                           | -                           | -                            |
| 40-0120                         | 01-50-20-207 | Publications and Subscriptions | -                           | -                           | -                           | -                            |
| 40-1400                         | 01-50-20-209 | Contingencies                  | 1,000                       | -                           | -                           | -                            |
| 40-1100                         | 01-50-20-210 | Special Events                 | -                           | -                           | -                           | -                            |
| 40-1000                         | 01-50-20-225 | Senior Advisory Board Expenses | 1,000                       | 302                         | 500                         | 550                          |
| 40-1600                         | 01-50-50-512 | SHIP Expenses                  | -                           | -                           | -                           | -                            |
| 40-1500                         | 01-50-50-510 | Income Tax Service Expenses    | 500                         | 1,045                       | 500                         | 550                          |
| 60-1000                         | 01-50-50-515 | Food Pantry Expenses           | 1,000                       | 742                         | 1,000                       | 1,100                        |
| 60-1010                         | 01-50-50-517 | Holiday Meal Distribution      | 3,000                       | 5,400                       | 6,000                       | 6,600                        |
| 60-1110                         | 01-50-50-520 | School Supply Program          | 1,000                       | 157                         | 500                         | 550                          |
| <b>TOTAL OPERATING EXPENSES</b> |              |                                | <b>7,500</b>                | <b>7,647</b>                | <b>8,500</b>                | <b>9,350</b>                 |

**CONTRACTUAL SERVICES**

|                                   |              |                                     |               |               |               |               |
|-----------------------------------|--------------|-------------------------------------|---------------|---------------|---------------|---------------|
| 40-1200                           | 01-50-30-301 | Senior Service Contract Agreements  | 18,000        | 19,600        | 20,000        | 22,000        |
| 40-1300                           | 01-50-30-305 | P.A.T.S.E. Transportation Agreement | 12,000        | 12,000        | 12,000        | 13,200        |
| 40-1800                           | 01-50-30-320 | Other Contractual Services          | -             | -             | -             | -             |
| <b>TOTAL CONTRACTUAL SERVICES</b> |              |                                     | <b>30,000</b> | <b>31,600</b> | <b>32,000</b> | <b>35,200</b> |

**COMMODITIES**

|                          |              |                                |          |          |          |          |
|--------------------------|--------------|--------------------------------|----------|----------|----------|----------|
|                          | 01-50-40-401 | Office Supplies                | -        | -        | -        | -        |
|                          | 01-50-40-402 | Technology Equipment           | -        | -        | -        | -        |
|                          | 01-50-40-403 | Office Equipment               | -        | -        | -        | -        |
|                          | 01-50-40-404 | Furniture                      | -        | -        | -        | -        |
|                          | 01-50-40-405 | Capital Equipment              | -        | -        | -        | -        |
|                          | 01-50-40-406 | Program Supplies and Equipment | -        | -        | -        | -        |
|                          | 01-50-40-407 | Other Supplies and Materials   | -        | -        | -        | -        |
| <b>TOTAL COMMODITIES</b> |              |                                | <b>-</b> | <b>-</b> | <b>-</b> | <b>-</b> |

|                                         |               |               |               |               |
|-----------------------------------------|---------------|---------------|---------------|---------------|
| <b>TOTAL PUBLIC SERVICES DEPARTMENT</b> | <b>37,500</b> | <b>39,247</b> | <b>40,500</b> | <b>44,550</b> |
|-----------------------------------------|---------------|---------------|---------------|---------------|

| <b>Account</b> | <b>Description</b>     | <b>2019-2020<br/>Budget</b> | <b>2019-2020<br/>Actual</b> | <b>2020-2021<br/>Budget</b> |
|----------------|------------------------|-----------------------------|-----------------------------|-----------------------------|
| 01-1000        | Property Taxes         | 130,000                     | 136,637                     | 130,600                     |
| 01-4000        | Interest / Investments |                             | 1,823                       | 1,000                       |
| 01-9000        | Other Sources          | 2,000                       | -                           | -                           |
|                | <b>TOTAL</b>           | <b>132,000</b>              | <b>138,460</b>              | <b>131,600</b>              |

|                           |                |                |                |
|---------------------------|----------------|----------------|----------------|
| <b>TOTAL REVENUES</b>     | <b>132,000</b> | <b>138,460</b> | <b>131,600</b> |
| Administration            | 48,593         | 50,918         | 58,622         |
| Home Relief               | 56,500         | 39,200         | 42,400         |
| <b>TOTAL EXPENDITURES</b> | <b>105,093</b> | <b>90,118</b>  | <b>101,022</b> |
| <b>BALANCE</b>            | <b>26,907</b>  | <b>48,342</b>  | <b>30,578</b>  |

| GENERAL ASSISTANCE           |              |                                    | 2019-2020 | 2019-2020 | 2020-2021 | 2020-2021 |
|------------------------------|--------------|------------------------------------|-----------|-----------|-----------|-----------|
| PERSONNEL SERVICES           |              |                                    | Budget    | Actual    | Budget    | Approp.   |
| COMPENSATION                 |              |                                    |           |           |           |           |
| 70-0100                      | 02-10-10-107 | Director of General Assistance     | 37,800    | 39,208    | 40,384    | 44,423    |
| TOTAL COMPENSATION           |              |                                    | 37,800    | 39,208    | 40,384    | 44,423    |
| TAXES PAID BY TOWNSHIP       |              |                                    |           |           |           |           |
| 70-1100                      | 02-10-10-121 | FICA Expense                       | 1,618     | 2,999     | 3,089     | 3,398     |
| 70-1200                      | 02-10-10-122 | Unemployment Taxes                 | -         | 244       | 300       | 330       |
| TOTAL TAXES PAID BY TOWNSHIP |              |                                    | 1,618     | 3,244     | 300       | 330       |
| EMPLOYEE BENEFITS            |              |                                    |           |           |           |           |
| 70-1300                      | 02-10-10-130 | IMRF Expenses                      | 6,675     | 4,640     | 6,538     | 7,192     |
| TOTAL EMPLOYEE BENEFITS      |              |                                    | 6,675     | 4,640     | 6,538     | 7,192     |
| EMPLOYEE EXPENSES            |              |                                    |           |           |           |           |
| 70-1600                      | 02-10-10-141 | Professional Development           | -         | -         | -         | -         |
| 70-1700                      | 02-10-10-142 | Transportation and Travel          | -         | -         | -         | -         |
| 70-1800                      | 02-10-10-143 | Conferences and Meetings           | -         | -         | -         | -         |
| TOTAL EMPLOYEE EXPENSES      |              |                                    | -         | -         | -         | -         |
| TOTAL PERSONNEL SERVICES     |              |                                    | 46,093    | 47,091    | 47,222    | 51,945    |
| OPERATING EXPENSES           |              |                                    |           |           |           |           |
| 71-1000                      | 02-10-20-205 | Publishing and Advertising         | -         | -         | -         | -         |
| 71-1100                      | 02-10-20-206 | Postage and Delivery               | -         | -         | -         | -         |
| 71-1200                      | 02-10-20-207 | Publications and Subscriptions     | -         | -         | -         | -         |
|                              | 02-10-20-209 | Contingencies                      | 2,000     | 3,142     | 3,200     | 3,520     |
| TOTAL OPERATING EXPENSES     |              |                                    | 2,000     | 3,142     | 3,200     | 3,520     |
| CONTRACTUAL SERVICES         |              |                                    |           |           |           |           |
| 72-1000                      | 02-10-30-302 | Printing                           | -         | -         | -         | -         |
| 72-1100                      | 02-10-30-303 | Technology and Automation Services | -         | -         | -         | -         |
| 72-1200                      | 02-10-30-304 | Software / Programming Costs       | -         | -         | 5,000     | 5,500     |
| 72-1300                      | 02-10-30-305 | Membership and Dues                | -         | -         | -         | -         |
| 72-1400                      | 02-10-30-306 | Legal Services                     | -         | -         | -         | -         |
| 72-1500                      | 02-10-30-307 | Professional Services              | -         | -         | -         | -         |
| 72-1600                      | 02-10-30-308 | Bookkeeping Services               | -         | 685       | 700       | 770       |
| 72-1700                      | 02-10-30-309 | Audit Fees                         | -         | -         | -         | -         |
| 72-1800                      | 02-10-30-310 | Payroll Processing                 | -         | -         | -         | -         |
| 72-1900                      | 02-10-30-314 | Bonds                              | -         | -         | -         | -         |
| 72-2000                      | 02-10-30-320 | Other Contractual Services         | -         | -         | -         | -         |
| TOTAL CONTRACTUAL SERVICES   |              |                                    | -         | 685       | 5,700     | 6,270     |
| COMMODITIES                  |              |                                    |           |           |           |           |
| 73-1000                      | 02-10-40-401 | Office Supplies                    | 500       | -         | 1,000     | 1,100.0   |
| 73-1100                      | 02-10-40-402 | Technology Equipment               | -         | -         | 1,500     | 1,650.0   |
| 73-1200                      | 02-10-40-403 | Office Equipment                   | -         | -         | -         | -         |
| 73-1300                      | 02-10-40-404 | Furniture                          | -         | -         | -         | -         |
| 73-1400                      | 02-10-40-407 | Other Supplies and Materials       | -         | -         | -         | -         |
| TOTAL COMMODITIES            |              |                                    | 500       | -         | 2,500     | 2,750     |

**HOME RELIEF**

|                                 |              |                                 |                |               |                |                |
|---------------------------------|--------------|---------------------------------|----------------|---------------|----------------|----------------|
| 74-1000                         | 02-60-60-601 | Physician Services              | -              | -             | -              | -              |
| 74-1100                         | 02-60-60-602 | Hospital Services (In-Patient)  | -              | -             | -              | -              |
| 74-1200                         | 02-60-60-603 | Hospital Services (Out-Patient) | -              | -             | -              | -              |
| 74-1300                         | 02-60-60-604 | Drugs                           | -              | -             | -              | -              |
| 74-1400                         | 02-60-60-605 | Dental Services                 | -              | -             | -              | -              |
| 74-1500                         | 02-60-60-606 | Flat Grant (Cash)               | -              | -             | -              | -              |
| 74-1600                         | 02-60-60-607 | Fuel                            | 2,500          | 1,580         | 1,800          | 1,980          |
| 74-1700                         | 02-60-60-608 | Utilities                       | 2,500          | 1,580         | 1,800          | 1,980          |
| 74-1750                         | 02-60-60-609 | Personal Incidentals            | 2,500          | 1,729         | 1,800          | 1,980          |
| 74-1800                         | 02-60-60-610 | Shelter                         | 40,000         | 28,051        | 30,000         | 33,000         |
| 74-1850                         | 02-60-60-611 | Food                            | 9,000          | 6,260         | 7,000          | 7,700          |
| 74-1900                         | 02-60-60-612 | Transportation                  | -              | -             | -              | -              |
| 74-2000                         | 02-60-60-613 | Abmlulance Service              | -              | -             | -              | -              |
| <b>TOTAL HOME RELIEF</b>        |              |                                 | <b>56,500</b>  | <b>39,200</b> | <b>42,400</b>  | <b>46,640</b>  |
| <b>TOTAL GENERAL ASSISTANCE</b> |              |                                 | <b>105,093</b> | <b>90,118</b> | <b>101,022</b> | <b>111,125</b> |