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Palos Township Cook County, Illinois

Tentative

Budget and Appropriation

Fiscal Year ending March 31, 2023

Township of Palos

**10802 S. Robert Road
Palos Hills, IL 60465**

Annual Budget and Appropriation

Fiscal Year

April 1, 2022 through March 31, 2023

Township Officials

Colleen Grant Schumann, Supervisor

Jane Nolan, Clerk

Robert E. Maloney, Assessor

Gene Adams, Highway Commissioner

Brent Woods, Trustee/Supervisor Pro-Tem

Tasneem Abuzir, Trustee

Pamela M. Jeanes, Trustee

Richard C. Riley, Trustee

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Overview of All Funds

Fund	Balance Forward	Revenues	Expenditures	Balance
(01) TOWN FUND	1,224,110	1,241,700	1,653,931	811,879
(02) GENERAL ASSISTANCE FUND	292,712	110,100	107,117	295,695
(04) CAPITAL PROJECTS FUND	-0-	644,000	90,000	554,000
TOTAL ALL FUNDS	1,516,822	1,995,800	1,851,048	1,661,574

Town Fund Balance		
	Reference	Balance
Checking Balance (03/31/2022)	Town Fund Checking	1,139,389.16
Certificate of Deposit (03/31/2022)	CD# *****68	41,932.08
Certificate of Deposit (03/31/2022)	CD# *****48	11,938.16
Certificate of Deposit (03/31/2022)	CD# *****24	30,850.72
TOTAL CASH ON HAND		1,224,110.12

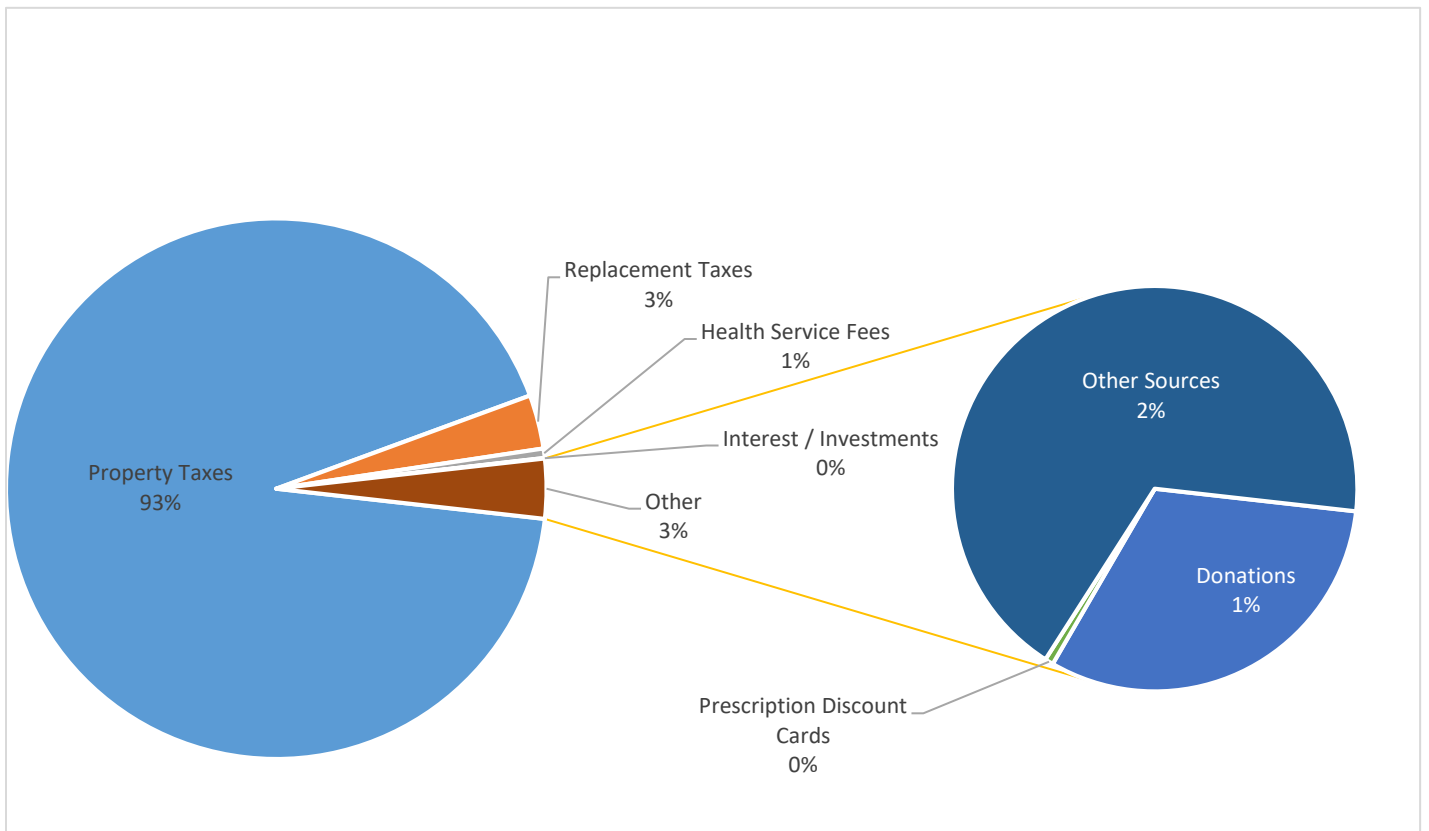
General Assistance Fund Balance		
	Reference	Balance
Checking Balance (03/31/2022)	General Assistance Fund Checking	188,683.71
Certificate of Deposit (03/31/2022)	CD# *****54	51,619.79
Certificate of Deposit (03/31/2022)	CD# *****55	52,408.02
TOTAL CASH ON HAND		292,711.52

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**TOWN
FUND**

Town Fund Revenues

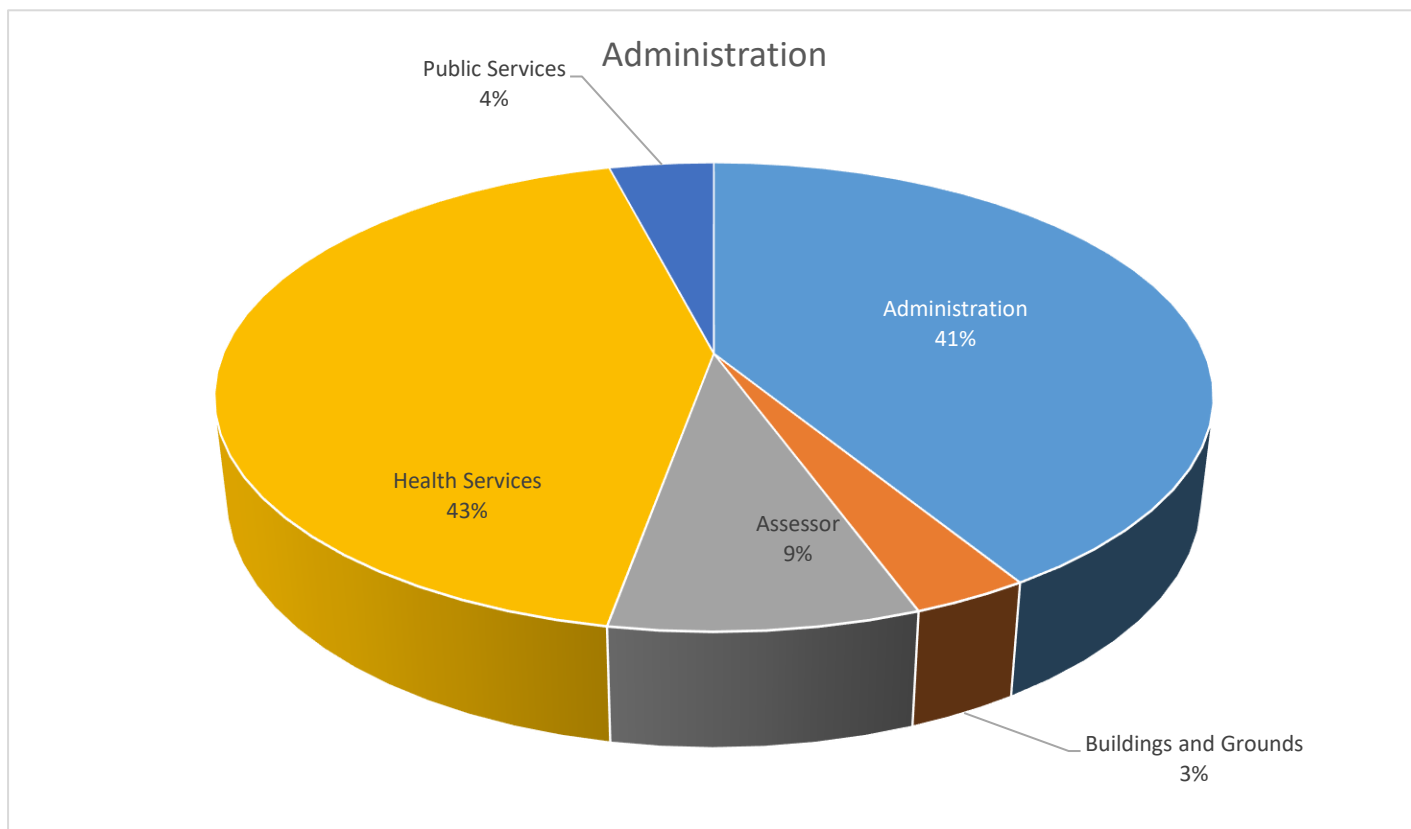
Description	2021-2022 Budget	2021-2022 Actual	2022-2023 Budget
Balance from Previous Year			1,224,110
Property Taxes	920,000	1,098,938	1,150,000
Replacement Taxes	26,000	43,512	40,000
Health Service Fees	12,000	7,765	7,000
Interest / Investments	1,000	426	400
Donations	15,000	14,750	14,000
Prescription Discount Cards	180	407	300
Other Sources	22,000	35,662	30,000
TOTAL	996,180	1,201,460	1,241,700



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Total Expenditures: All Departments

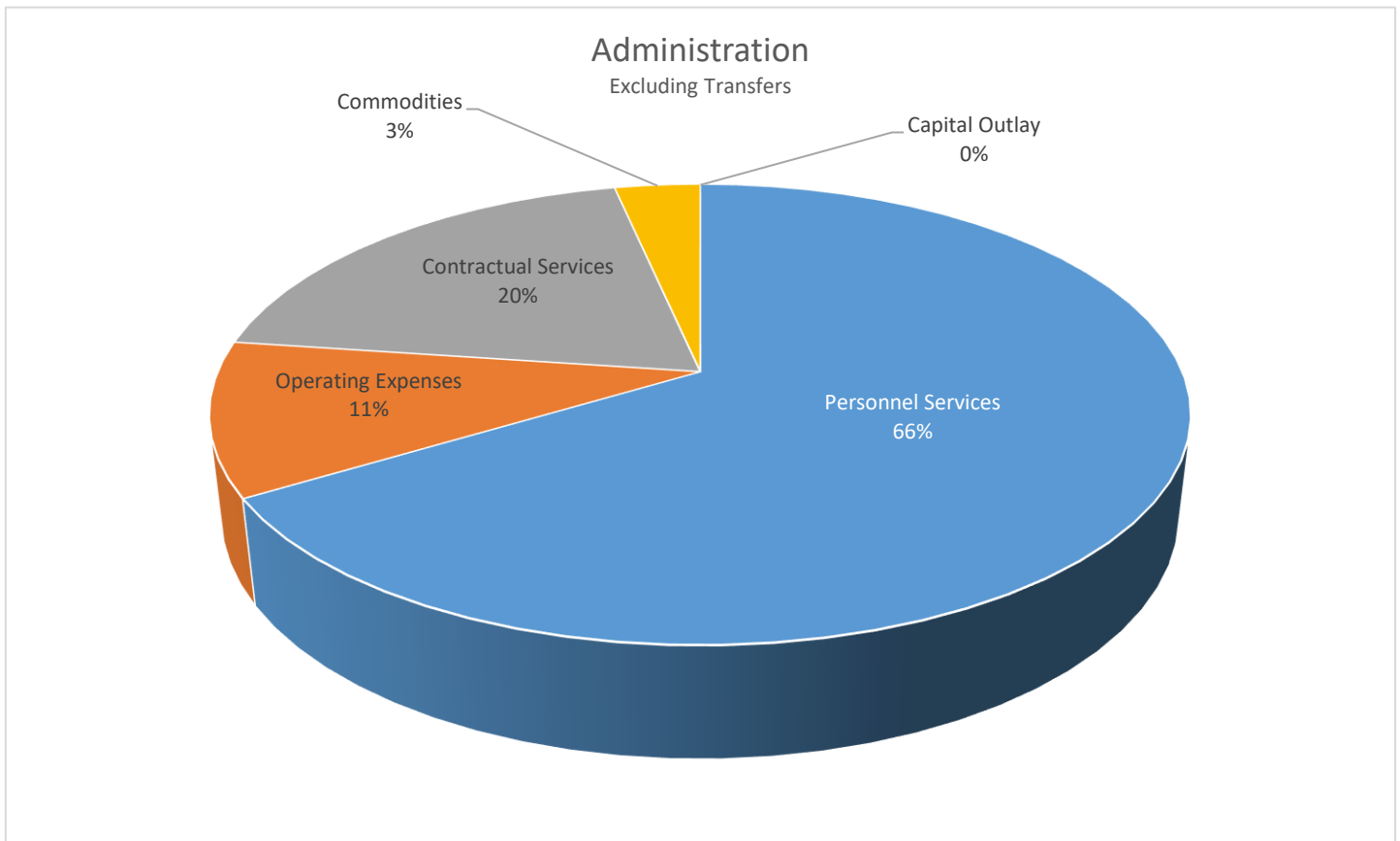
Description	2021-2022 Budget	2021-2022 Actual	2022-2023 Budget
Administration	401,465	398,458	425,756
Buildings and Grounds	34,700	40,693	32,200
Assessor	79,767	79,085	88,843
Health Services	417,203	391,675	433,676
Public Services	40,500	33,100	40,700
TOTAL (EXCLUDING TRANSFERS)	973,635	943,011	1,020,975



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Expenditures by General Purpose: Department of Administration

Description	2021-2022 Budget	2021-2022 Actual	2022-2023 Budget
Personnel Services	272,090	268,287	275,931
Operating Expenses	39,925	42,782	44,925
Contractual Services	72,450	72,614	80,900
Commodities	17,000	14,776	24,000
Capital Outlay	-	-	-
Transfers	-	-	644,000
Total	401,464	398,458	1,069,756
Total (Excluding Transfers)	401,465	398,458	425,756



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Department of Administration Detailed Expenditures

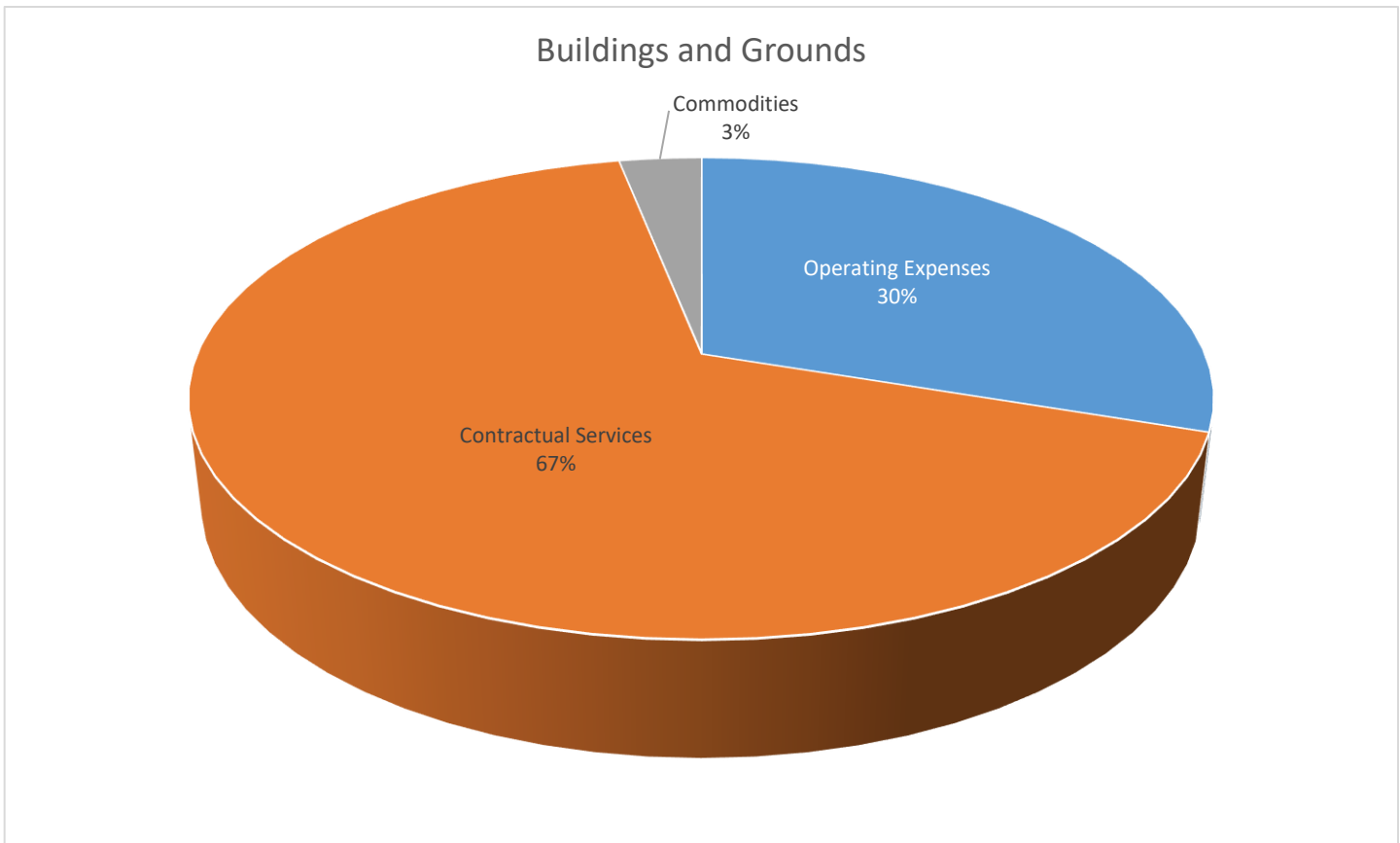
Account	Description	Budget	Appropriation
Personnel Services			
01-10-10-101	Supervisor	29,400	29,400
01-10-10-102	Supervisor Pro-Tem	3,600	3,600
01-10-10-103	Clerk	18,000	18,000
01-10-10-105	Assessor	16,200	16,200
01-10-10-106	Highway Commissioner	26,760	26,760
01-10-10-107	Trustees (4)	26,400	26,400
01-10-10-109	Administrative Assistant	51,450	56,595
01-10-10-110	Office Assistant	25,312	27,843
01-10-10-111	Finance Assistant	-	-
01-10-10-112	Assistant to the Clerk	12,217	13,439
01-10-10-202	FICA Expense	16,014	17,616
01-10-10-203	Unemployment Taxes	-	-
01-10-10-204	IMRF Expenses	23,307	25,638
01-10-10-205	Employee Health Insurance	24,970	27,467
01-10-10-206	Employee Life Insurance	-	-
01-10-10-209	Professional Development	-	-
01-10-10-210	Transportation and Travel	1,200	1,320
01-10-10-211	Conferences and Meetings	1,100	1,210
Personnel Services Total		275,931	291,488
Operating Expenses			
01-10-20-101	Publishing and Advertising	2,500	2,750
01-10-20-102	Postage and Delivery	1,100	1,210
01-10-20-103	Publications and Subscriptions	9,500	10,450
01-10-20-104	Telephone Services	6,000	6,600
01-10-20-105	Contingencies	8,500	9,350
01-10-20-106	Special Events	600	660
01-10-20-109	Insurance (P&L)	16,500	18,150
01-10-20-112	Handicapped Placards	225	248
Operating Expenses Total		44,925	49,418
Contractual Services			
01-10-30-101	Printing	2,100	2,310
01-10-30-102	Technology and Automation Services	25,000	27,500
01-10-30-103	Software / Programming Costs	5,000	5,500
01-10-30-104	Membership and Dues	6,200	6,820
01-10-30-105	Legal Services	13,000	14,300
01-10-30-106	Bookkeeping Services	12,000	13,200
01-10-30-107	Audit Fees	13,000	14,300
01-10-30-108	Payroll Processing	1,000	1,100
01-10-30-109	Document Disposal	1,600	1,760
01-10-30-111	Maintenance of Equipment	2,000	2,200
Total Contractual Services		80,900	88,990

Account	Description	Budget	Appropriation
Commodities			
01-10-40-100	Office Supplies	7,000	7,700
01-10-40-102	Technology Equipment	13,500	14,850
01-10-40-104	Office Equipment	500	550
01-10-40-105	Furniture	-	-
01-10-40-108	Other Supplies and Materials	3,000	3,300
01-10-40-106	Capital Equipment	-	-
Total Commodities		24,000	26,400
Transfers			
01-10-99-920	Transfer to Capital Improvements Fund	644,000	708,400
Total Transfers		644,000	708,400
TOTAL DEPARTMENT OF ADMINISTRATION		1,069,756	1,164,695
TOTAL DEPARTMENT OF ADMINISTRATION (EXCLUDING TRANSFERS)		425,756	456,295

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Expenditures by General Purpose: Department of Buildings and Grounds

Description	2021-2022 Budget	2021-2022 Actual	2022-2023 Budget
Operating Expenses	11,100	9,359	9,700
Contractual Services	23,000	30,566	21,500
Commodities	600	769	1,100
Capital Outlay	-	-	-
TOTAL	34,700	40,693	32,200



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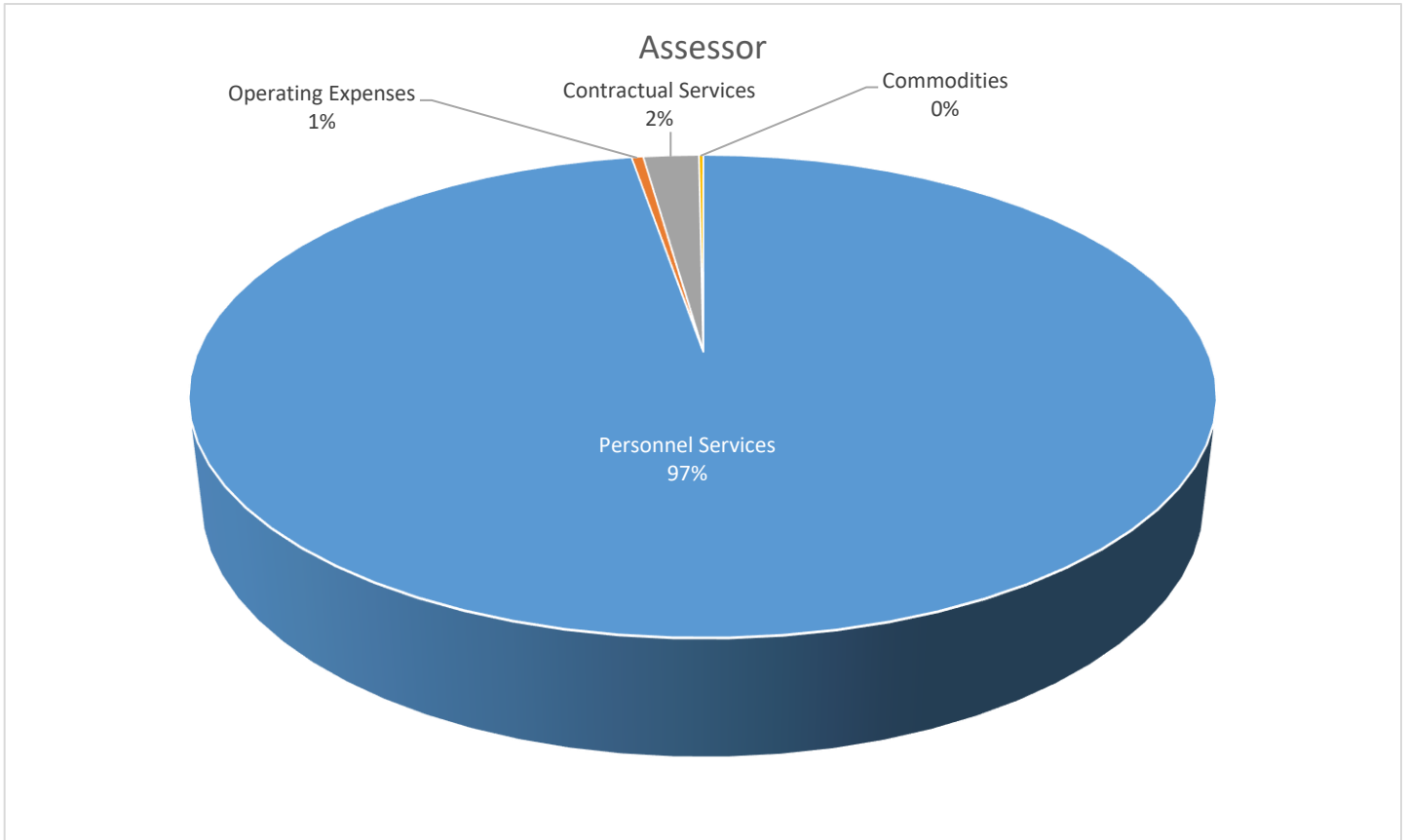
Department of Buildings and Grounds Detailed Expenditures

Account	Description	Budget	Appropriation
Operating Expenses			
01-20-20-200	Alarm System	1,200	1,320
01-20-20-202	Solid Waste Disposal	1,000	1,100
01-20-20-204	Utilities	7,500	8,250
Total Operating Expenses		9,700	10,670
Contractual Expenses			
01-20-30-101	Building Maintenance	6,000	6,600
01-20-30-102	Landscaping / Grounds Maintenance	3,500	3,850
01-20-30-103	Custodial / Cleaning Services	12,000	13,200
01-20-30-104	Other Contractual Services	-	-
Total Contractual Services		21,500	23,650
Commodities			
01-20-40-401	Building Maintenance Supplies	1,000	1,100
01-20-40-407	Other Supplies and Materials	-	-
Total Commodities		1,000	1,100
Capital Outlay			
01-20-50-500	Building Improvements	-	-
01-20-50-501	Land Improvements	-	-
01-20-50-505	Equipment	-	-
Total Capital Outlay		-	-
TOTAL DEPARTMENT OF BUILDINGS AND GROUNDS		32,200	35,420

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Expenditures by General Purpose: Office of the Assessor

Description	2021-2022 Budget	2021-2022 Actual	2022-2023 Budget
Personnel Services	77,767	77,005	88,727
Operating Expenses	400	400	400
Contractual Services	1,450	1,680	1,900
Commodities	150	-	150
TOTAL	79,767	79,085	91,177



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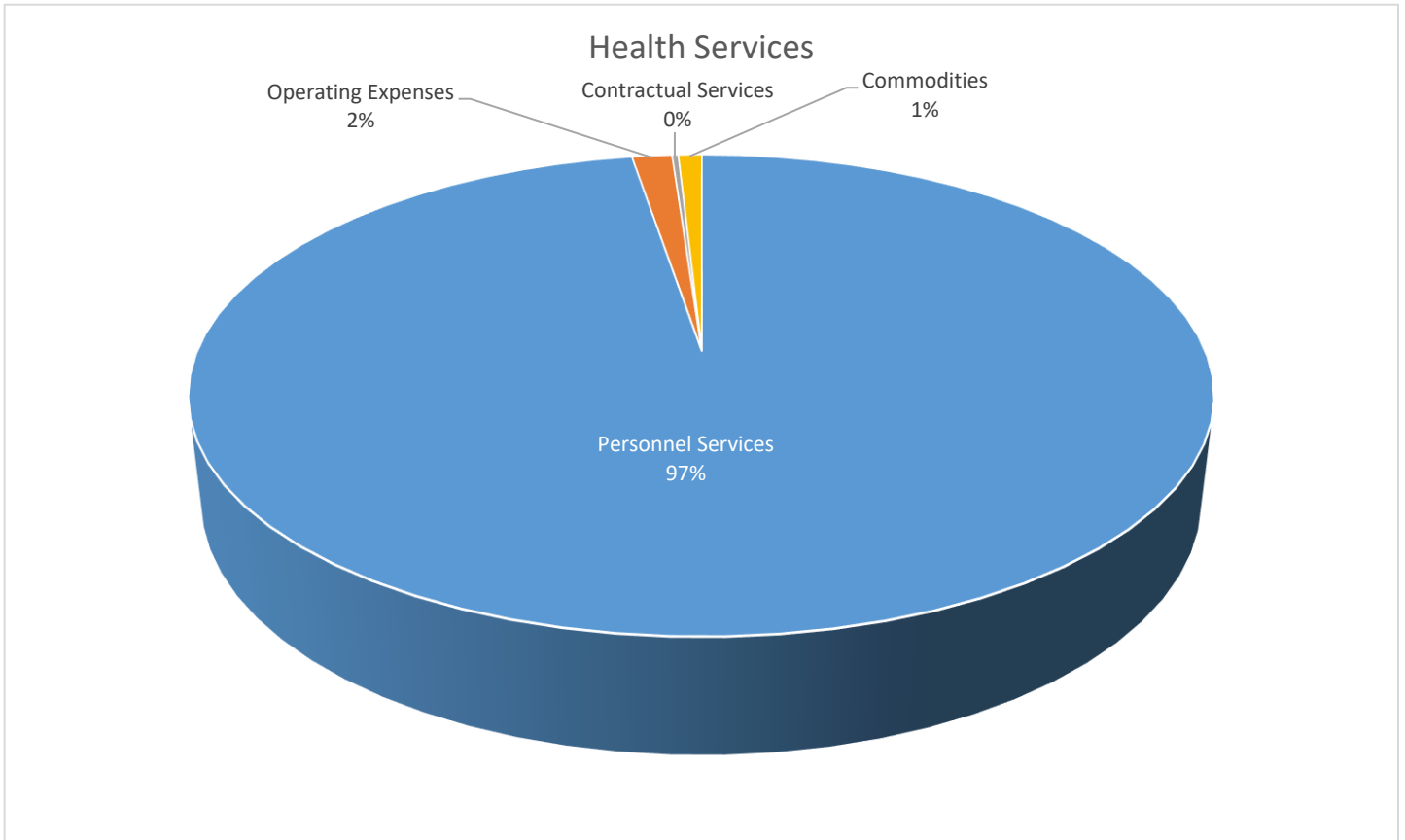
Office of the Assessor Detailed Expenditures

Account	Description	Budget	Appropriation
Personnel Services			
01-30-10-100	Deputy Assessor	53,097	58,407
01-30-10-121	FICA Expenses	4,062	4,468
01-30-10-130	IMRF Expenses	9,584	10,542
01-30-10-131	Employee Health Insurance	19,500	21,450
01-30-10-132	Employee Life Insurance	-	-
01-30-10-141	Professional Development	-	-
01-30-10-142	Transportation and Travel	-	-
01-30-10-143	Conferences and Meetings	150	165
Total Personnel Services		86,393	95,032
Operating Expenses			
01-30-20-205	Publishing and Advertising	-	-
01-30-20-206	Postage and Delivery	-	-
01-30-20-207	Publications and Subscriptions	400	440
01-30-20-209	Contingencies	-	-
Total Operating Expenses		400	440
Contractual Services			
01-30-30-302	Printing	500	550
01-30-30-303	Technology and Automation Services	1,100	1,210
01-30-30-305	Memberships and Dues	300	330
01-30-30-312	Service Contract Agreements	-	-
Total Contractual Services		1,900	2,090
Commodities			
01-30-40-401	Office Supplies	150	165
01-30-40-402	Technology Equipment	-	-
01-30-40-404	Furniture	-	-
01-30-40-407	Other Supplies and Materials	-	-
Total Commodities		150	165
TOTAL OFFICE OF THE ASSESSOR		84,891	93,380

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Expenditures by General Purpose: Department of Health Services

Description	2021-2022 Budget	2021-2022 Actual	2022-2023 Budget
Personnel Services	403,600	383,941	419,758
Operating Expenses	7,000	5,585	6,500
Contractual Services	2,400	613	1,000
Commodities	4,200	1,536	3,800
TOTAL	417,203	391,675	431,058



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Department of Health Services

Account	Description	Budget	Appropriation
Personnel Services			
01-40-10-101	Director of Health Services	67,517	74,269
01-40-10-102	Nurses	107,982	118,780
01-40-10-103	Physicians	143,500	157,850
01-40-10-106	Podiatrist	38,000	41,800
01-40-10-107	Health Service Assistant	6,867	7,544
01-40-10-121	FICA Expense	27,310	30,041
01-40-10-130	IMRF Expenses	12,187	13,406
01-40-10-131	Employee Health Insurance	16,394	18,034
01-40-10-141	Professional Development	-	-
01-40-10-142	Transportation and Travel	-	-
01-40-10-143	Conferences and Meetings	-	-
Total Personnel Services		419,758	461,733
Operating Expenses			
01-40-20-205	Publishing and Advertising	-	-
01-40-20-206	Postage and Delivery	-	-
01-40-20-207	Publications and Subscriptions	-	-
01-40-20-209	Contingencies	-	-
01-40-20-210	Special Events	2,500	2,750
01-40-20-214	Licensing and Application Fees	-	-
01-40-20-220	Medical Supplies	4,000	4,400
01-40-20-221	Medications and Vaccinations	-	-
Total Operating Expenses		6,500	7,150
Contractual Services			
01-40-30-302	Printing	-	-
01-40-30-303	Technology and Automation Services	500	550
01-40-30-305	Memberships and Dues	-	-
01-40-30-315	Disposal of Medical Waste	500	550
01-40-30-320	Other Contractual Services	-	-
Total Contractual Services		1,000	1,100

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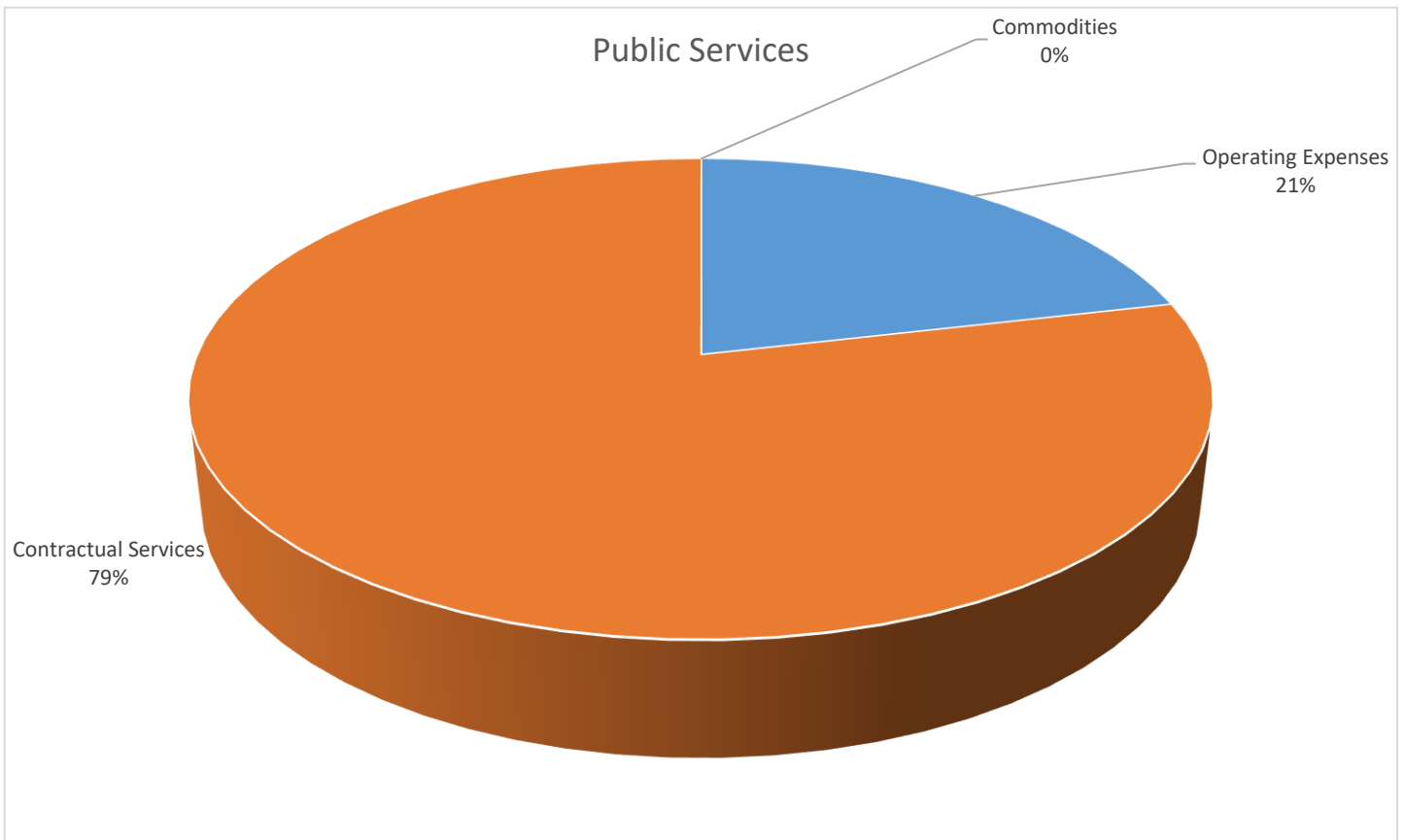
Account	Description	Budget	Appropriation
Commodities			
01-40-40-401	Office Supplies	300	330
01-40-40-402	Technology Equipment	1,500	
01-40-40-403	Office Equipment	-	
01-40-40-404	Furniture	-	-
01-40-40-410	Sanitation and Cleaning Supplies	-	-
01-40-40-407	Other Supplies and Materials	2,000	2,200
Total Commodities		3,800	2,530

TOTAL DEPARTMENT OF HEALTH SERVICES		431,058	472,513
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Expenditures by General Purpose: Public Services

Description	2021-2022 Budget	2021-2022 Actual	2022-2023 Budget
Operating Expenses	8,500	7,300	8,700
Contractual Services	32,000	25,800	32,000
Commodities		-	-
TOTAL	34,700	40,693	40,700



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Department of Public Services

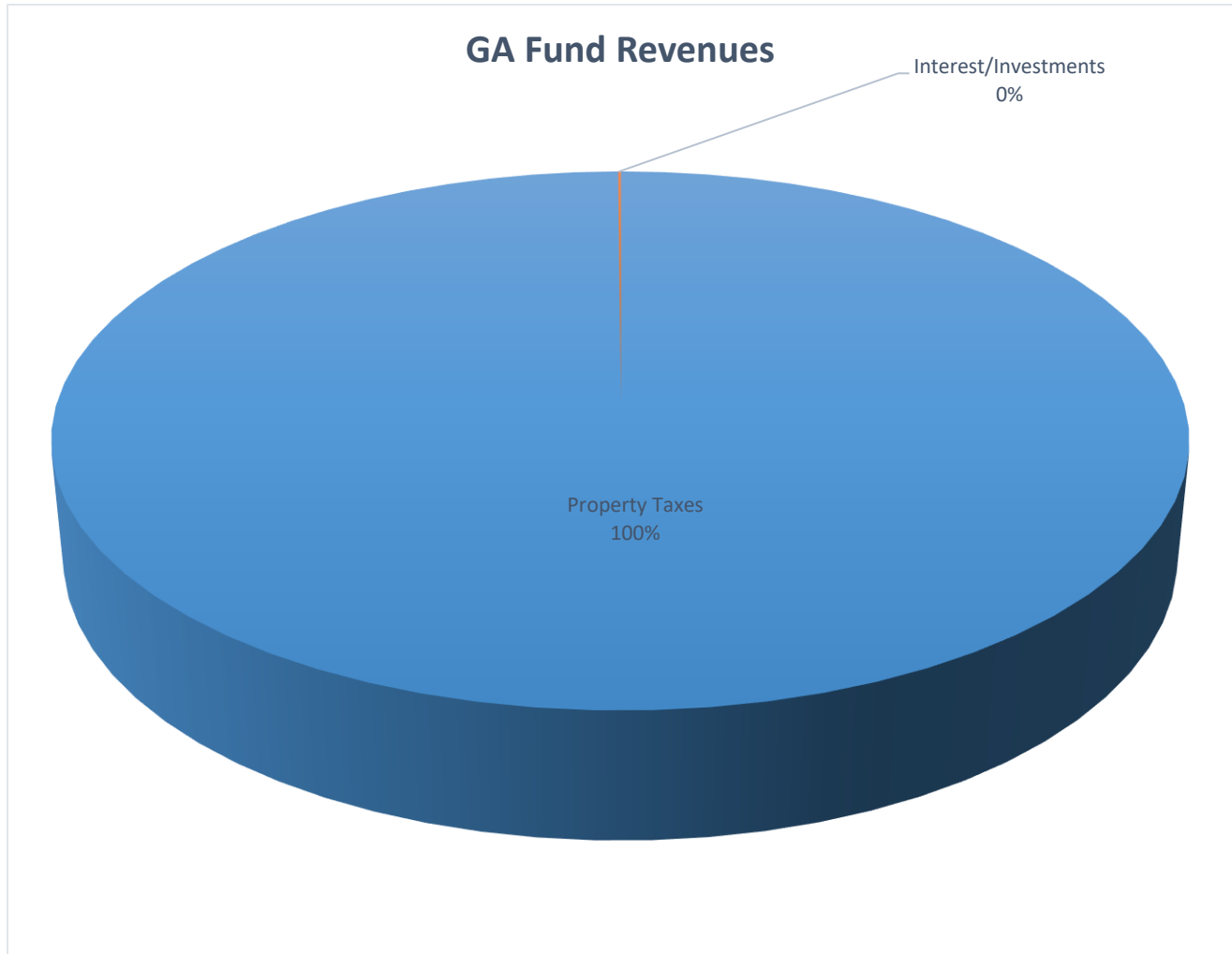
Account	Description	Budget	Appropriation
Operating Expenses			
01-50-20-205	Publishing and Advertising	-	-
01-50-20-206	Postage and Delivery	-	-
01-50-20-207	Publications and Subscriptions	-	-
01-50-20-209	Contingencies	-	-
01-50-20-210	Special Events	-	-
01-50-20-225	Senior Advisory Board Expenses	-	-
01-50-50-512	SHIP Expenses	-	-
01-50-50-510	Income Tax Service Expenses	700	770
01-50-50-515	Food Pantry Expenses	-	-
01-50-50-517	Holiday Meal Distribution	7,000	7,700
01-50-50-520	School Supply Program	1,000	1,100
Total Operating Expenses		8,700	9,570
Contractual Services			
01-50-30-301	Senior Service Contract Agreements	20,000	22,000
01-50-30-305	P.A.T.S.E. Transportation Agreement	12,000	13,200
01-50-30-320	Other Contractual Services	-	-
Total Contractual Services		32,000	35,200
Commodities			
01-50-40-401	Office Supplies	-	-
01-50-40-402	Technology Equipment	-	-
01-50-40-403	Office Equipment	-	-
01-50-40-404	Furniture	-	-
01-50-40-405	Capital Equipment	-	-
01-50-40-406	Program Supplies and Equipment	-	-
01-50-40-407	Other Supplies and Materials	-	-
Total Commodities		-	-
TOTAL DEPARTMENT OF PUBLIC SERVICES		40,700	44,770
TOTAL TOWN FUND		1,654,891	1,767,578
TOTAL TOWN FUND (EXCLUDING TRANSFERS)		1,010,891	1,123,578

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**GENERAL
ASSISTANCE
FUND**

General Assistance Fund Revenues

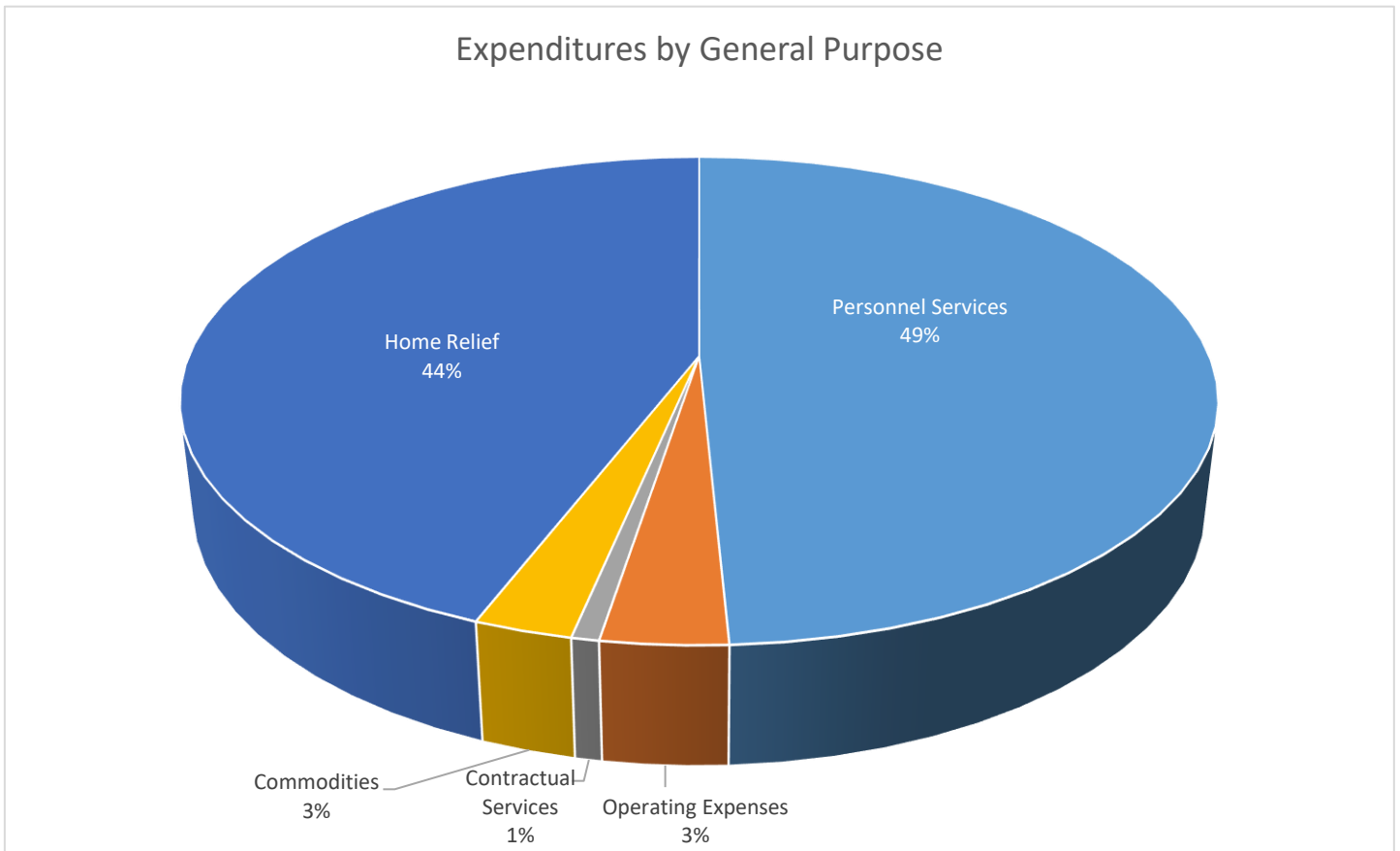
Description	2021-2022 Budget	2021-2022 Actual	2022-2023 Budget
Property Taxes	130,600	108,483	110,000
Replacement Taxes	-	246	100
Other Sources	1,000	-	-
TOTAL	131,600	108,730	110,100



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Expenditures by General Purpose: General Assistance

Description	2021-2022 Budget	2021-2022 Actual	2022-2023 Budget
Personnel Services	46,093	47,091	47,322
Operating Expenses	2,000	3,142	3,200
Contractual Services	-	685	700
Commodities	500	-	2,500
Home Relief	56,500	39,200	42,400
TOTAL	105,093	90,118	96,122



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General Assistance Detailed Expenditures

Account	Description	Budget	Appropriation
Personnel Services			
02-10-10-107	Director of General Assistance	37,970	41,767
02-10-10-121	FICA Expense	2,905	3,195
02-10-10-122	Unemployment Taxes	300	330
02-10-10-130	IMRF Expenses	6,147	6,762
02-10-10-141	Professional Development	-	-
02-10-10-142	Transportation and Travel	-	-
02-10-10-143	Conferences and Meetings	-	-
Total Personnel Services		47,322	52,054
Operating Expenses			
02-10-20-205	Publishing and Advertising	-	-
02-10-20-206	Postage and Delivery	-	-
02-10-20-207	Publications and Subscriptions	-	-
02-10-20-209	Contingencies	3,200	3,520
Total Operating Expenses		3,200	3,520
Contractual Services			
02-10-30-302	Printing	-	-
02-10-30-303	Technology and Automation Services	-	-
02-10-30-304	Software / Programming Costs	5,000	5,500
02-10-30-305	Membership and Dues	-	-
02-10-30-306	Legal Services	-	-
02-10-30-307	Professional Services	-	-
02-10-30-308	Bookkeeping Services	-	-
02-10-30-309	Audit Fees	-	-
02-10-30-310	Payroll Processing	-	-
02-10-30-314	Bonds	-	-
02-10-30-320	Other Contractual Services	-	-
Total Contractual Services		5,000	5,500
Commodities			
02-10-40-401	Office Supplies	1,000	1,100
02-10-40-402	Technology Equipment	1,500	1,650
02-10-40-403	Office Equipment	-	-
02-10-40-404	Furniture	-	-
02-10-40-407	Other Supplies and Materials	-	-
Total Commodities		2,500	2,750

Account	Description	Budget	Appropriation
Home Relief			
02-60-60-601	Physician Services	-	-
02-60-60-602	Hospital Services (In-Patient)	-	-
02-60-60-603	Hospital Services (Out-Patient)	-	-
02-60-60-604	Drugs	-	-
02-60-60-605	Dental Services	-	-
02-60-60-606	Flat Grant (Cash)	-	-
02-60-60-607	Fuel	1,800	1,980
02-60-60-608	Utilities	1,800	1,980
02-60-60-609	Personal Incidentals	1,800	1,980
02-60-60-610	Shelter	30,000	33,000
02-60-60-611	Food	7,000	7,700
02-60-60-612	Transportation	-	-
02-60-60-613	Ambulance Service	-	-
Total Home Relief		41,900	46,090
TOTAL GENERAL ASSISTANCE FUND		96,122	105,734

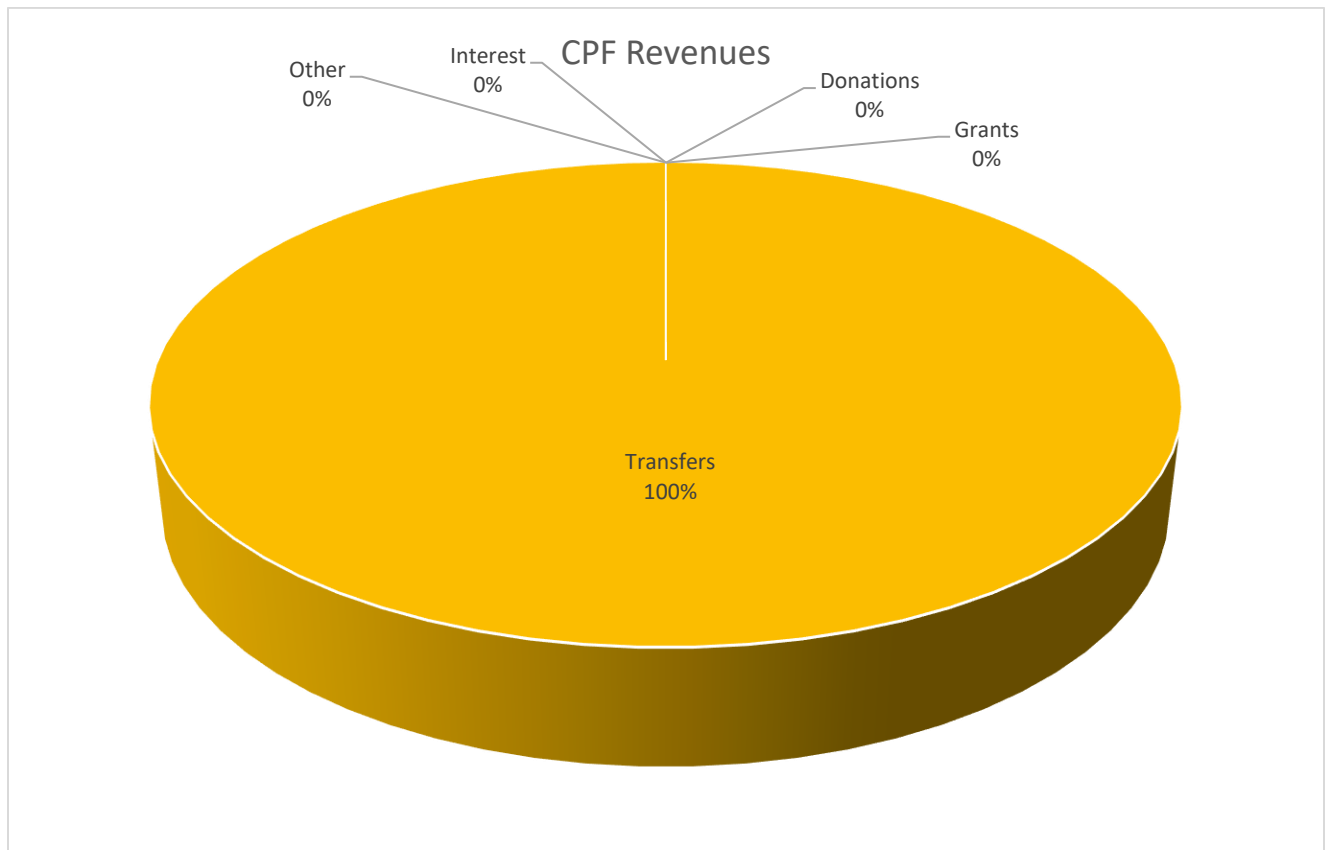
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CAPITAL PROJECTS FUND

Capital Projects Fund Revenues

Description	2021-2022 Budget	2021-2022 Actual	2022-2023 Budget
Federal Grants	-	-	-
State Grants	-	-	-
Interest Income	-	-	-
Donations	-	-	-
Transfer from Town Fund	-	-	644,000
Other Sources	-	-	-
TOTAL	-	-	644,000



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Capital Projects Fund Detailed Expenditures

Account	Description	Budget	Appropriation
Operating Expenses			
04-00-20-100	Facility Upgrades & Maintenance	-	30,000
04-00-20-102	Grounds Upgrades & Maintenance	-	20,000
04-00-20-103	Parking Lot Upgrades & Maintenance	-	20,000
04-00-20-105	Other O& M Expenses	-	20,000
Total Operating Expenses		-	90,000
Contractual Services			
04-00-30-105	Legal Services	-	10,000
04-00-30-106	Bookkeeping Services	-	13,000
04-00-30-107	Audit Services	-	10,000
04-00-30-205	Engineering Services	-	50,000
04-00-30-210	Other Contractual Services	-	10,000
Total Contractual Services		-	93,000
Capital Outlay			
04-00-50-200	Security & Surveillance Systems Upgrades	30,000	33,000
04-00-50-205	HVAC System Upgrades	-	20,000
04-00-50-207	Plumbing Upgrades	-	20,000
04-00-50-209	EMC Installation	60,000	66,000
Total Capital Outlay		90,000	139,000
Total Capital Improvement Fund		90,000	322,000

