

**TITLE 2
ADMINISTRATION**

**CHAPTER 2
TOWNSHIP SUPERVISOR**

<u>SUBJECT</u>	<u>SECTION</u>
ELECTION AND TERM.....	2-2-1
POWERS AND DUTIES	2-2-2
VACANCY	2-2-3

2-2-1. ELECTION AND TERM.

The Supervisor shall be elected at large by the voters of Palos Township, in accordance with the Illinois Election Code, to serve a four (4) year term beginning on the third Monday in May next following his election. (2015 Code)

2-2-2. STATUTORY POWERS AND DUTIES.

- A. The Township Supervisor shall have and be entitled to the exercise of the following statutory powers and duties:
1. Serve as Chief Executive Officer of the Township.
 2. Preside over all meetings of the Town Board;
 3. Receive and pay out all moneys raised in the township for defraying township charges as authorized by the board.
 4. Prepare a statement of financial affairs of the township for presentation at each annual Town Meeting.
 5. Serve as Township Treasurer and keep a just and true account of all receipts and expenditures of all moneys that come into the Supervisor's hands.
 6. Appoint, with the advice and consent of the Township Board, an Attorney for the Township.

7. At least thirty (30) days prior to the annual town meeting, provide the Board of Trustees with an annual accounting of all money received and expended by the Township.
 8. Serve as supervisor of the General Assistance program in accordance with Articles VI, XI, and XII of the Illinois Public Aid Code.
 9. Serve as Road District Treasurer.
 10. Other such duties as provided by law.
- B. Additional powers and duties granted to the Supervisor by the Township Board, are as follows:
1. Serve as Supervisor of Buildings and Grounds. (2015 Code)

2-2-3. VACANCY.

Whenever a vacancy occurs in the office of Township Supervisor, it shall be filled, in accordance with all applicable laws and regulations.