

**STATE OF ILLINOIS)
)SS
COUNTY OF COOK)**

PALOS TOWNSHIP

NOTICE OF TOWN BOARD MEETING

JUNE 9TH, 2014

REGULAR MEETING

AGENDA

Meeting Date: Monday, June 9th, 2014

Time: 7:00 P.M.

Place: Palos Township Town Hall
 10802 S. Roberts Road
 Palos Hills, Illinois 60465

1. CALL TO ORDER
2. PLEDGE OF ALLEGIANCE
3. ROLL CALL
4. APPROVAL OF MINUTES OF PREVIOUS MEETING
5. COMMUNICATIONS FROM THE PUBLIC
6. OLD BUSINESS:
 - a. Presentation by Christina Neitzke-Troike Homer Township Trustee
 - b. Discussion of Township Flag

7. NEW BUSINESS:

- a. Current Press Releases
- b. Health Service Update

8. EXECUTIVE SESSION, if determined to be held

9. ADJOURNMENT

PALOS TOWNSHIP

MINUTES OF THE MEETING OF THE TOWNSHIP BOARD

MAY 12TH, 2014

REGULAR MEETING

The Regular Meeting of the Palos Township Board was called to order by Supervisor Schumann in the Township Hall, 10802 S. Roberts Road, Palos Hills, at 7:00 P.M. The meeting opened with the Pledge of Allegiance. Roll call was taken by the Clerk of the Township, Jane Nolan. Present were Trustees Brannigan, Lebarre, Riley and Woods. Also present was Township Attorney, James Gierach.

Supervisor Schumann stated that a quorum of elected officials were present for voting purposes.

Trustee Woods moved to approve the minutes of the April 14th, 2014, Regular Meeting. **Trustee Brannigan** seconded the motion. Roll call was taken. Ayes: Trustees Brannigan, Lebarre, Riley and Woods, Supervisor Schumann. Nays: None. Motion carried 5-0.

COMMUNICATIONS FROM THE PUBLIC:

Resident Bill Beddow, 13235 Windward Trail, Palos Park, came to discuss ongoing problems with the foreclosed home in his immediate neighborhood. He informed the Board that the court date concerning this case of May 7th, 2014, had a time change from 9:30 A.M. to 1:30 P.M. There is now a green fence around the property. There will be another court date on June 11, 2014, which is a continuance. The property address is 13260 Windward Trail. Trustee Woods informed Mr. Beddow that Palos Township has no say concerning this problem. All of this goes through Cook County. Attorney Gierach also discussed the different things he has done concerning this property as he did go to the site three times.

There was another discussion of the property at 13203 S. 84th Court. There was also a fire at this property. The property is boarded up at this time. Something will have to be done concerning this unit, hopefully, by the end of the summer.

Attorney Gierach informed the residents in attendance that they should always attend the court dates concerning the problem. He said they should never miss a court date!

OLD BUSINESS:

Trustee Woods moved to adopt Resolution No. R-2014-05 The Resolution Re-appointing Gene Adams A Trustee Of The Palos Fire Protection District. **Trustee Riley** seconded the motion. Roll call was taken. Ayes: Trustees Brannigan, Lebarre, Riley and Woods, Supervisor Schumann. Nays: None. Motion carried 5-0.

Clerk Nolan informed Trustees Riley and Brannigan that she does not have their Statements of Economic Interest as of yet. Their statements were done on time and she will receive them today. She also explained that she must keep a record of all the statements as she must follow the Records Disposal Guidelines.

There was a discussion of the upcoming new phone system.

Board members are still waiting for return phone calls from Momentum Phone Company concerning different things that they are looking to do. There are still details to come in and be worked out. This will be addressed again at the Bill Audit Meeting at the end of May.

NEW BUSINESS:

Attorney Gierach addressed the proposed Tentative Budget and Appropriations Ordinance schedule.

Trustee Lebarre moved to set the date of June 30th, 2014, at 7:00 P.M. for the Public Hearing concerning the 2014-2015 Tentative Budget and Appropriation Ordinance, and to authorize the posting of the Tentative Budget and Appropriations Ordinance by May 30th, 2014. **Trustee Woods** seconded the motion. Roll call was taken. Ayes: Trustees Brannigan,

Lebarre, Riley and Woods, Supervisor Schumann. Nays: None. Motion carried 5-0.

Trustee Lebarre moved to authorize the publication of the notice of the Budget and Appropriation Ordinance Public Hearing on June 30th, 2014. **Trustee Riley** seconded the motion. Roll call was taken. Ayes: Trustees Brannigan, Lebarre, Riley and Woods, Supervisor Schumann. Nays: None. Motion carried 5-0.

Attorney Gierach explained the workings of the proposed budget to the Board and invited them to work on this with him if they choose to do so.

Current Press Releases:

Supervisor Schumann stated that a press release concerning cholesterol screening by the Health Service appeared in the Regional Newspaper.

Health Service Update:

Supervisor Schumann stated that the Health Service will have a seminar on May, 22, 2014, called "Understanding Your Heart." Details concerning this seminar appeared in prior minutes. **Supervisor Schumann** stated that the presenter is excellent and refreshments will be served. She also informed the Board that there is a great deal of activity at the Health Service concerning summer physicals for students.

Trustee Lebarre moved to adjourn the meeting at 7:42 P.M. **Trustee Woods** seconded the motion. The motion was carried unanimously. Meeting adjourned.

Jane A. Nolan

**Clerk
Palos Township**

STATE OF ILLINOIS)
) SS.
COUNTY OF COOK)

PALOS TOWNSHIP

ORDINANCE NO. 2014-__

**BUDGET & APPROPRIATION ORDINANCE FOR PALOS TOWNSHIP,
COOK COUNTY, ILLINOIS FOR THE FISCAL YEAR COMMENCING
APRIL 1, 2014 AND ENDING MARCH 31, 2015**

WHEREAS, the Illinois Municipal Budget Law *50 ILCS 330/3* requires that the township fiscal year be established annually in the budget and appropriation ordinance; and

WHEREAS, the Palos Township Board of Trustees hereby determines and fixes the fiscal year of the Town of Palos (commonly known as “Palos Township”) to begin on April 1, 2014 and end on March 31, 2015; and

WHEREAS, the Palos Board of Trustees intends by this ordinance to appropriate funds for all town purposes for PALOS TOWNSHIP, Cook County, Illinois, for the fiscal year beginning April 1, 2014 and ending March 31, 2015.

NOW, THEREFORE, BE IT ORDAINED by the PALOS TOWNSHIP BOARD, Cook County, Illinois, as follows:

SECTION 1: That the amounts hereinafter set forth, or so much thereof as may be authorized by law, and as may be needed or deemed necessary to defray all expenses and liabilities of PALOS TOWNSHIP, be and the same are hereby appropriated for the town purposes of PALOS TOWNSHIP, Cook County, Illinois, as hereinafter specified for the fiscal year beginning April 1, 2014 and ending March 31, 2015.

SECTION 2: That the following budget containing an estimate of revenues and expenditures is hereby adopted for the following funds:

1. GENERAL TOWN FUND

CASH ON HAND, APRIL 1, 2014 \$ 645,771.00

ESTIMATED REVENUES

Net Property Tax Receipts	\$ 833,000.00
Personal Property Replacement Tax	20,000.00
Donations	13,000.00
Other Income	300.00
Interest Income	200.00
Health Service Clinic Fees	<u>33,000.00</u>

TOTAL ESTIMATED REVENUES: \$ 899,500.00

TOTAL ESTIMATED FUNDS AVAILABLE: \$ 1,545,271.00

BUDGETED EXPENDITURES

1.1 Administration	\$ 570,000.00
1.2 Assessor	52,500.00
1.3 Youth Services	27,800.00
1.4 Health Services	403,200.00
1.5 Senior Citizens	50,900.00
1.6 Contingencies	<u>15,000.00</u>

TOTAL EXPENDITURES/APPROPRIATIONS: \$ 1,119,400.00

ESTIMATED CASH ON HAND, MARCH 31, 2015 \$ 425,871.00

1.1 ADMINISTRATION (GENERAL TOWN FUND)

PERSONNEL

Salaries	\$ 145,000.00
Employees Insurance (Health)	65,000.00
Pension Contribution (I.M.R.F.)	44,000.00
Unemployment Insurance	2,000.00
Worker's Compensation	-0-
Medicare	-0-
Social Security Contribution (F.I.C.A.)	20,000.00
Bonds (Town Officer and Employees)	<u>500.00</u>
Subtotal Personnel	\$ 276,500.00

CONTRACTUAL SERVICES

Maintenance (Buildings)	\$ 40,000.00	
Maintenance (Equipment)	15,000.00	
Accounting Services	11,000.00	
Legal Services	21,000.00	
Postage	3,000.00	
Telephone	16,000.00	
Publishing	4,000.00	
Printing	3,000.00	
Conferences and Dues	7,500.00	
Travel Expenses - General	3,500.00	
Training (Workshops)	3,000.00	
Utilities (Water, Gas, Electricity)	11,000.00	
Liability Insurance (Errors/Omissions)	5,000.00	
General Insurance	22,000.00	
Annual Independent Audit	11,000.00	
Office Assistants	65,000.00	
Janitorial Service	<u>12,500.00</u>	
Subtotal Contractual Services		\$ 253,500.00

COMMODITIES

Office Supplies	\$ 14,000.00	
Operating Supplies	<u>1,000.00</u>	
Subtotal Commodities		\$ 15,000.00

OTHER EXPENDITURES

Debt Service (Building)	<u>\$ - 0 -</u>	
Subtotal Other Expenditures		\$ -0-

CAPITAL OUTLAY

Buildings	\$ 5,000.00	
Office Equipment	<u>20,000.00</u>	
Subtotal Capital Outlay		<u>\$ 25,000.00</u>

TOTAL ADMINISTRATION		<u>\$ 570,000.00</u>
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1.2 ASSESSOR (GENERAL TOWN FUND)

PERSONNEL

Salaries (Deputy Assessor)	\$ 43,000.00	
Pension Contribution	-0-	

Unemployment Insurance	<u>-0-</u>	
Subtotal Personnel		\$ 43,000.00

CONTRACTUAL SERVICES

Telephone (Assessor)	1,900.00	
Publishing/Printing	200.00	
Dues and Conferences (Assessor)	1,200.00	
Travel Expenses (Assessor)	500.00	
Training (Professional -- Assessor)	<u>200.00</u>	
Subtotal Contractual Services		\$ 4,000.00

COMMODITIES

Office Supplies (Assessor)	<u>1,500.00</u>	
Subtotal Commodities		\$ 1,500.00

OTHER EXPENDITURES

Miscellaneous Charges -- Assessor	<u>4,000.00</u>	
Subtotal Other Expenditures		\$ 4,000.00

CAPITAL OUTLAY

Equipment	<u>-0-</u>	
Subtotal Capital Outlay		\$ <u>-0-</u>

TOTAL ASSESSOR:		<u>\$ 52,500.00</u>
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1.3 YOUTH SERVICES (GENERAL TOWN FUND)

PERSONNEL

Salaries (Youth Services)	\$ 17,000.00	
Unemployment Insurance	<u>-0-</u>	
Subtotal Personnel		\$ 17,000.00

CONTRACTUAL SERVICES

Maintenance (Equipment)	-0-	
Maintenance (Roads)	-0-	
Maintenance (Grounds)	-0-	
Other Professional Services	-0-	
Rentals	-0-	
Youth Services	<u>10,800.00</u>	

Subtotal Contractual Services \$ 10,800.00

COMMODITIES

Gasoline/Oil	-0-	
Operating Supplies	-0-	
Supplies (Equipment)	-0-	
Supplies (Roads)	-0-	
Supplies (Grounds)	-0-	
Subtotal Commodities	<u>-0-</u>	\$ -0-

OTHER EXPENDITURES

Miscellaneous Charges	-0-	
Subtotal Other Expenditures	<u>-0-</u>	\$ -0-

CAPITAL OUTLAY

Land	-0-	
Equipment	-0-	
Vehicle	-0-	
Subtotal Capital Outlay	<u>-0-</u>	\$ -0-

TOTAL YOUTH SERVICES: \$ 27,800.00

1.4 HEALTH SERVICES (GENERAL TOWN FUND)

PERSONNEL

Compensation (Non-Elected Personnel)	-0-	
Medical Doctors	88,000.00	
Nurses and Staff	236,000.00	
Podiatrist	28,000.00	
F.I.C.A. (Health Services)	17,000.00	
Subtotal Personnel	<u>369,000.00</u>	\$ 369,000.00

CONTRACTUAL SERVICES

Medical Supplies	22,500.00	
Office Supplies (Health Services)	5,700.00	
Medicine	6,000.00	
Subtotal Contractual Services	<u>34,200.00</u>	\$ 34,200.00

<u>COMMODITIES</u>	-0-	
Subtotal Commodities		\$ -0-

	<u>OTHER EXPENDITURES</u>	-0-	
	Subtotal Other Expenditures		\$ -0-
	<u>CAPITAL OUTLAY</u>	<u>-0-</u>	
	Subtotal Capital Outlay		\$ <u>-0-</u>
	TOTAL HEALTH SERVICES:		\$ <u>403,200.00</u>
1.5	<u>SENIOR CITIZENS (GENERAL TOWN FUND)</u>		
	<u>PERSONNEL</u>		
	Senior Coordinator and Staff	\$ <u>9,400.00</u>	
	Subtotal Personnel		\$ 9,400.00
	<u>CONTRACTUAL SERVICES</u>		
	Senior Transportation in Cooperation with Palos Hills	13,500.00	
	Social Program and Events	<u>23,000.00</u>	
	Subtotal Contractual Services		\$ 36,500.00
	<u>COMMODITIES</u>	-0-	
	Subtotal Commodities		\$ -0-
	<u>OTHER EXPENDITURES</u>		
	Grants	\$ <u>5,000.00</u>	
	Subtotal Other Expenditures		\$ 5,000.00
	<u>CAPITAL OUTLAY</u>	-0-	
	Subtotal Capital Outlays		\$ <u>-0-</u>
	TOTAL SENIOR CITIZENS:		\$ <u>50,900.00</u>
1.6	<u>CONTINGENCY (GENERAL TOWN FUND)</u>		
	Contingency	\$ <u>15,000.00</u>	
	TOTAL CONTINGENCY		\$ <u>15,000.00</u>

2. GENERAL ASSISTANCE FUND

CASH ON HAND, APRIL 1, 2014 \$ 164,207.00

ESTIMATED REVENUES

Net Property Tax Receipts	\$ 60,000.00
Donations	- 0 -
Interest Income	50.00
Miscellaneous Income	<u>100.00</u>

TOTAL ESTIMATED REVENUES: \$ 60,150.00

TOTAL ESTIMATED FUNDS AVAILABLE: \$ 224,357.00

BUDGETED EXPENDITURES

2.1 Administration	\$ 52,450.00
2.2 Home Relief	<u>90,500.00</u>

TOTAL EXPENDITURES/APPROPRIATIONS: \$ 142,950.00

ESTIMATED CASH ON HAND, MARCH 31, 2015 \$ 81,407.00

2.1 ADMINISTRATION (GENERAL ASSISTANCE FUND)

PERSONNEL

Salaries	\$ 38,000.00
Employees Insurance	-0-
Pension Contribution (I.M.R.F.)	7,500.00
Unemployment Insurance	-0-
Worker's Compensation	-0-
Medicare	-0-
Social Security Contribution (F.I.C.A.)	3,200.00
Travel and Conference Expense	<u>250.00</u>
Subtotal Personnel	\$ 48,950.00

CONTRACTUAL SERVICES

Maintenance (Buildings)	-0-
Maintenance (Equipment)	1,000.00
Other Professional Services	500.00
Telephone	-0-
Publishing	-0-
Printing	-0-

Rentals	-0-	
Subtotal Contractual Services	<u> </u>	\$ 1,500.00

COMMODITIES

Office Supplies	1,000.00	
Operating Supplies	500.00	
Building Maintenance	500.00	
Supplies (Equipment)	-0-	
Subtotal Commodities	<u> </u>	\$ 2,000.00

OTHER EXPENDITURES

Miscellaneous Charges	\$ -0-	
Subtotal Other Expenditures	<u> </u>	\$ -0-

CAPITAL OUTLAY

Equipment	\$ -0-	
Subtotal Capital Outlay	<u> </u>	\$ -0-

TOTAL ADMINISTRATION		<u>\$ 52,450.00</u>
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2.2 HOME RELIEF (GENERAL ASSISTANCE FUND)

<u>PERSONNEL</u>	\$ -0-	
Subtotal Personnel	<u> </u>	\$ -0-

CONTRACTUAL SERVICES

Physician Services	\$ 5,000.00	
Hospital Services (In Patient)	7,500.00	
Hospital Services (Out Patient)	5,000.00	
Drugs	2,000.00	
Dental Services	2,000.00	
Flat Grant (Cash)	-0-	
Fuel	4,000.00	
Utilities	3,000.00	
Shelter	42,000.00	
Transportation	500.00	
Ambulance Service	500.00	
Subtotal Contractual Services	<u> </u>	\$ 71,500.00

COMMODITIES

Food	10,000.00	
Personal Incidentals	2,500.00	
Flat Grant (Cash)	<u>500.00</u>	
Subtotal Commodities		\$ 13,000.00

OTHER EXPENDITURES

Transient Cases (Contingencies)	<u>6,000.00</u>	
Subtotal Other Expenditures		<u>\$ 6,000.00</u>

TOTAL HOME RELIEF: \$ 90,500.00

SECTION 3: That the amount appropriated for township purposes for the fiscal year ending March 31, 2015 by fund shall be as follows:

1.	GENERAL TOWN FUND	\$ 1,119,400.00
2.	GENERAL ASSISTANCE FUND	\$ 142,950.00
3.	INSURANCE FUND	-0-
4.	SOCIAL SECURITY FUND	-0-
5.	IMRF FUND	<u>-0-</u>

TOTAL APPROPRIATIONS: \$ 1,262,350.00

SECTION 4: That if any section, subdivision, or sentence of this ordinance shall for any reason be held invalid or unconstitutional by court decision or otherwise, such decision shall not affect the validity of the remaining portion of this ordinance.

SECTION 5: That each appropriated fund total shall be divided among the several objects and purposes specified, and in the particular amounts stated for each fund respectively in Section 2, constituting the total appropriations in the amount of ONE MILLION, TWO HUNDRED SIXTY-TWO THOUSAND THREE HUNDRED FIFTY AND NO/100 DOLLARS (\$1,262,350.00) for the fiscal year April 1, 2014 to March 1, 2015.

SECTION 6: That Section 3 shall be and is a summary of the annual Appropriation Ordinance of this township, passed by the Board of Trustees as required by law and shall be in full force and effect from and after this date.

SECTION 7: That a certified copy of the Budget & Appropriation Ordinance shall filed with the Cook County Clerk within 30 days after adoption.

ADOPTED this the ____ day of June, 2014, by the BOARD OF TRUSTEES OF PALOS TOWNSHIP, Cook County, Illinois.

AYES: _____

NAYS: _____

ABSENT: _____

PALOS TOWNSHIP SUPERVISOR

PALOS TOWNSHIP CLERK (SEAL)

June 2014

Sun	Mon	Tue	Wed	Thu	Fri	Sat
1	2	3	4 Podiatry Township Audit	5 Podiatry Township Audit	6	7
8	9 Regular Meeting 7P.M. Cholestorol Screening	10 TOCC Clerks Division Meeting 12 Noon	11 Podiatry	12 Podiatry	13	14 Flag Day
15 Happy Fathers Day	16 Road+Bridge meeting 7P.M.	17 Health Service Speaker	18 Podiatry Income Tax Luncheon 12 Noon	19 Podiatry	20	21
22	23 Senior Advisory Board Meeting	24	25 Township Open Sticker Sales to 6.PM.	26	27	28 Township Open 10-12 Noon Sticker Sales
29	30 Bill Audit Meeting 7P.M. Cholestorol Screening					