

Palos Township

STATE OF ILLINOIS)
) SS.
COUNTY OF COOK)

TOWN OF PALOS

CERTIFICATE

The undersigned, the Clerk of Palos Township, Cook County, Illinois, and the keeper and custodian of the records of Palos Township, does hereby certify that the attached Ordinance No. 2015-04-O, entitled

BUDGET AND APPROPRIATION ORDINANCE FOR PALOS TOWNSHIP, COOK COUNTY, ILLINOIS FOR THE FISCAL YEAR COMMENCING APRIL 1, 2015 AND ENDING MARCH 31, 2016

was duly adopted at a regular meeting of the Palos Township Board of Trustees held on June 25, 2015 pursuant to due and proper notice. I further certify that the attached ordinance is a true and accurate copy fo the described original ordinance and is on file in my office.

IN WITNESS WHEREOF, I have hereunto set my hand and the seal of the Palos Township on this the 25th day of June, 2015.

 _____ (SEAL)
PALOS TOWNSHIP CLERK

STATE OF ILLINOIS)
) SS.
COUNTY OF COOK)

PALOS TOWNSHIP

ORDINANCE NO. 2015-04-O

**BUDGET & APPROPRIATION ORDINANCE FOR PALOS TOWNSHIP, COOK COUNTY, ILLINOIS
FOR THE FISCAL YEAR COMMENCING APRIL 1, 2015 AND ENDING MARCH 31, 2016**

WHEREAS, the Illinois Municipal Budget Law 50 ILCS 330/3 requires that the township fiscal year be established annually in the budget and appropriation ordinance; and

WHEREAS, the Palos Township Board of Trustees hereby determines and fixes the fiscal year of the Town of Palos (commonly known as "Palos Township") to begin on April 1, 2015 and end on March 31, 2016; and

WHEREAS, the Palos Board of Trustees intends by this ordinance to appropriate funds for all town purposes for PALOS TOWNSHIP, Cook County, Illinois, for the fiscal year beginning April 1, 2015 and ending March 31, 2016.

NOW, THEREFORE, BE IT ORDAINED by the PALOS TOWNSHIP BOARD, Cook County, Illinois, as follows:

SECTION 1: That the amounts hereinafter set forth, or so much thereof as may be authorized by law, and as may be needed or deemed necessary to defray all expenses and liabilities of PALOS TOWNSHIP, be and the same are hereby appropriated for the town purposes of PALOS TOWNSHIP, Cook County, Illinois, as hereinafter specified for the fiscal year beginning April 1, 2015 and ending on March 31, 2016.

SECTION 2: That the following budget containing an estimate of revenues and expenditures is hereby adopted for the following funds:

<u>1. GENERAL TOWN FUND</u>	2014-2015 Actual	2015-2016 Budget	2015-2016 Appropriated
CASH ON HAND, APRIL 1, 2015	\$ 645,771.00	\$ 532,237.67	\$ 532,237.67
 <u>ESTIMATED REVENUES</u>			
Net Property Tax Receipts	\$ 832,797.07	\$ 835,000.00	\$ 835,000.00
Personal Property Replacement Tax	\$ 22,416.56	\$ 20,000.00	\$ 20,000.00
Donations	\$ 14,833.50	\$ 13,000.00	\$ 13,000.00
Other Income	\$ 825.00	\$ 500.00	\$ 500.00
Interest Income	\$ 97.83	\$ 100.00	\$ 100.00
Health Service Clinic Fees	\$ 32,661.48	\$ 47,000.00	\$ 47,000.00
Interfund Loans (Receivable)	\$ -	\$ 85,000.00	\$ 85,000.00
			\$ -
TOTAL ESTIMATED REVENUES:	<u>\$ 903,631.44</u>	<u>\$ 1,000,600.00</u>	<u>\$ 1,000,600.00</u>
 TOTAL ESTIMATED FUNDS AVAILABLE:	 <u>\$ 1,549,402.44</u>	 <u>\$ 1,532,837.67</u>	 <u>\$ 1,532,837.67</u>
 <u>BUDGETED EXPENDITURES</u>			
1.1 Administration	\$ 448,028.47	\$ 458,980.00	\$ 536,268.00
1.2 Assessor	\$ 45,571.74	\$ 47,200.00	\$ 51,920.00
1.3 Youth Services	\$ -	\$ -	\$ 29,000.00
1.4 Health Services	\$ 364,442.76	\$ 390,000.00	\$ 439,400.00
1.5 Senior Citizens	\$ 29,550.00	\$ 29,550.00	\$ 43,200.00
1.6 Contingencies	<u>\$ 12,147.50</u>	<u>\$ 13,000.00</u>	<u>\$ 14,300.00</u>
 TOTAL EXPENDITURES/APPROPRIATIONS:	 <u>\$ 899,740.47</u>	 <u>\$ 938,730.00</u>	 <u>\$ 1,114,088.00</u>
 ESTIMATED CASH ON HAND, MARCH 31, 2016		 <u>\$ 594,107.67</u>	 <u>\$ 418,749.67</u>

1.1 ADMINISTRATION (GENERAL TOWN FUND)

PERSONNEL

Salaries	\$ 104,648.40	\$ 105,400.00	\$ 115,940.00
Employees Insurance (Health)	\$ 50,821.00	\$ 52,000.00	\$ 57,200.00
Pension Contribution (I.M.R.F.)	\$ 44,051.29	\$ 47,000.00	\$ 51,700.00
Unemployment Insurance	\$ 461.62	\$ 600.00	\$ 660.00
Worker's Compensation	\$ -	\$ -	\$ -
Medicare	\$ -	\$ -	\$ -
Social Security Contribution (F.I.C.A.)	\$ 19,938.19	\$ 22,000.00	\$ 24,200.00
Bonds (Town Officer and Employees)	<u>\$ 1,000.00</u>	<u>\$ 1,000.00</u>	<u>\$ 1,500.00</u>
Subtotal Personnel	\$ 220,920.50	\$ 228,000.00	\$ 251,200.00

CONTRACTUAL SERVICES

Maintenance (Buildings)	\$ 15,187.53	\$ 25,000.00	\$ 30,000.00
Maintenance (Equipment)	\$ 23,262.67	\$ 15,000.00	\$ 25,000.00
Accounting Services	\$ 11,885.00	\$ 12,000.00	\$ 13,200.00
Legal Services	\$ 19,200.00	\$ 14,500.00	\$ 25,000.00
Postage	\$ 1,515.90	\$ 2,000.00	\$ 2,200.00
Telephone	\$ 18,489.75	\$ 7,000.00	\$ 7,700.00
Publishing	\$ 2,621.96	\$ 3,000.00	\$ 3,300.00
Printing	\$ 568.00	\$ 650.00	\$ 715.00
Conferences and Dues	\$ 4,973.52	\$ 6,000.00	\$ 6,600.00
Travel Expenses - General	\$ 1,238.78	\$ 2,500.00	\$ 3,000.00
Training (Workshops)	\$ 679.95	\$ 2,100.00	\$ 3,000.00
Utilities (Water, Gas, Electricity)	\$ 9,617.04	\$ 10,000.00	\$ 11,000.00
Liability Insurance (Errors/Omissions)	\$ -	\$ 2,000.00	\$ 2,200.00
General Insurance	\$ 20,029.00	\$ 21,000.00	\$ 23,100.00
Annual Independent Audit	\$ 9,695.00	\$ 10,500.00	\$ 11,550.00
Office Assistants	\$ 64,749.95	\$ 65,930.00	\$ 72,523.00
Janitorial Service	\$ 11,201.13	\$ 12,000.00	\$ 13,200.00
Sutotal Contractual Services	\$ 214,915.18	\$ 211,180.00	\$ 253,288.00

COMMODITIES

Office Supplies	\$ 12,043.35	\$ 13,000.00	\$ 14,300.00
Operating Supplies	\$ 149.44	\$ 500.00	\$ 550.00
Subtotal Commodities	\$ 12,192.79	\$ 13,500.00	\$ 14,850.00

OTHER EXPENDITURES

Debt Service (Buildings)	\$ -	\$ -	\$ -
Subtotal Other Expenditures	\$ -	\$ -	\$ -

CAPITAL OUTLAY

Buildings	\$ -	\$ -	\$ 10,000.00
Office Equipment	\$ -	\$ 6,300.00	\$ 6,930.00
Subtotal Capital Outlay	\$ -	\$ 6,300.00	\$ 16,930.00

TOTAL ADMINISTRATION	\$ 448,028.47	\$ 458,980.00	\$ 536,268.00
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1.2 ASSESSOR (GENERAL TOWN FUND)

PERSONNEL

Salaries (Deputy Assessor)	\$ 42,370.00	\$ 43,400.00	\$ 47,740.00
Pension Contribution	\$ -	\$ -	\$ -

Unemployment Insurance	\$ -	\$ -	\$ -
Subtotal Personnel	\$ 42,370.00	\$ 43,400.00	\$ 47,740.00

CONTRACTUAL SERVICES

Telephone (Assessor)	\$ 733.73	\$ 450.00	\$ 495.00
Publishing/Printing	\$ -	\$ 200.00	\$ 220.00
Dues and Conferences (Assessor)	\$ 787.80	\$ 850.00	\$ 935.00
Travel Expenses (Assessor)	\$ 146.81	\$ 200.00	\$ 220.00
Training (Professional -- Assessor)	\$ 200.00	\$ 300.00	\$ 330.00
Subtotal Contractual Services	\$ 1,868.34	\$ 2,000.00	\$ 2,200.00

COMMODITIES

Office Supplies (Assessor)	\$ 633.40	\$ 800.00	\$ 880.00
Subtotal Commodities	\$ 633.40	\$ 800.00	\$ 880.00

OTHER EXPENDITURES

Miscellaneous Charges -- Assessor	\$ 700.00	\$ 1,000.00	\$ 1,100.00
Subtotal Other Expenditures	\$ 700.00	\$ 1,000.00	\$ 1,100.00

CAPITAL OUTLAY

Equipment	\$ -	\$ -	\$ -
Subtotal Capital Outlay	\$ -	\$ -	\$ -

TOTAL ASSESSOR: \$ 45,571.74 \$ 47,200.00 \$ 51,920.00

1.3 YOUTH SERVICES (GENERAL TOWN FUND)

PERSONNEL

Salaries (Youth Services)	\$ -	\$ -	\$ 18,000.00
Unemployment Insurance	\$ -	\$ -	\$ -
Subtotal Personnel	\$ -	\$ -	\$ 18,000.00

CONTRACTUAL SERVICES

Other Professional Services	\$ -	\$ -	\$ 500.00
Rentals	\$ -	\$ -	\$ 500.00
Youth Services	\$ -	\$ -	\$ 10,000.00
Subtotal Contractual Services	\$ -	\$ -	\$ 11,000.00

COMMODITIES

Gasoline/Oil	\$ -	\$ -	\$ -
Operating Supplies	\$ -	\$ -	\$ -
Supplies (Equipment)	\$ -	\$ -	\$ -
Supplies (Roads)	\$ -	\$ -	\$ -
Supplies (Grounds)	\$ -	\$ -	\$ -
Subtotal Commodities	\$ -	\$ -	\$ -

OTHER EXPENDITURES

Miscellaneous Charges	\$ -	\$ -	\$ -
Subtotal Other Expenditures	\$ -	\$ -	\$ -

CAPITAL OUTLAY

Land	\$ -	\$ -	\$ -
Equipment	\$ -	\$ -	\$ -
Vehicle	\$ -	\$ -	\$ -
Subtotal Capital Outlay	\$ -	\$ -	\$ -

TOTAL YOUTH SERVICES: \$ - \$ - \$ 29,000.00

1.4 HEALTH SERVICES (GENERAL TOWN FUND)

PERSONNEL

Compensation (Non-Elected Personnel)	\$ -	\$ -	\$ -
Medical Doctors	\$ 135,981.50	\$ 140,000.00	\$ 154,000.00
Nurses and Staff	\$ 169,601.90	\$ 179,000.00	\$ 200,000.00
Podiatrist	\$ 25,791.48	\$ 28,000.00	\$ 30,800.00
F.I.C.A. (Health Services)	\$ 12,538.51	\$ 20,000.00	\$ 22,000.00
Subtotal Personnel	\$ 343,913.39	\$ 367,000.00	\$ 406,800.00

CONTRACTUAL SERVICES

Medical Supplies	\$ 17,005.50	\$ 19,000.00	\$ 20,900.00
Office Supplies (Health Services)	\$ 3,523.87	\$ 4,000.00	\$ 5,700.00
Medicine	\$ -	\$ -	\$ 6,000.00
Subtotal Contractual Services	\$ 20,529.37	\$ 23,000.00	\$ 32,600.00

COMMODITIES	\$ -	\$ -	\$ -
Subtotal Commodities	\$ -	\$ -	\$ -

<u>OTHER EXPENDITURES</u>	\$ -	\$ -	\$ -
Subtotal Other Expenditures	\$ -	\$ -	\$ -
<u>CAPITAL OUTLAY</u>	\$ -	\$ -	\$ -
Subtotal Capital Outlay	\$ -	\$ -	\$ -
TOTAL HEALTH SERVICES:	\$ 364,442.76	\$ 390,000.00	\$ 439,400.00

1.5 SENIOR CITIZENS (GENERAL TOWN FUNDS)

PERSONNEL

Senior Coordinator and Staff	\$ -	\$ -	\$ 10,000.00
Subtotal Personnel	\$ -	\$ -	\$ 10,000.00

CONTRACTUAL SERVICES

Senior Transportation in Cooperation with Palos Hills	\$ 12,000.00	\$ 12,000.00	\$ 13,200.00
Programs and Events	\$ 17,550.00	\$ 17,550.00	\$ 20,000.00
Subtotal Contractual Services	\$ 29,550.00	\$ 29,550.00	\$ 33,200.00

COMMODITIES

Subtotal Commodities	\$ -	\$ -	\$ -
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OTHER EXPENDITURES

Grants	\$ -	\$ -	\$ -
Subtotal Other Expenditures	\$ -	\$ -	\$ -

CAPITAL OUTLAY

Subtotal Capital Outlay	\$ -	\$ -	\$ -
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TOTAL SENIOR CITIZENS: \$ 29,550.00 \$ 29,550.00 \$ 43,200.00

1.6 CONTINGENCY (GENERAL TOWN FUND)

Subtotal Contingency	\$ 12,147.50	\$ 13,000.00	\$ 14,300.00
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TOTAL CONTINGENCY \$ 12,147.50 \$ 13,000.00 \$ 14,300.00

2. GENERAL ASSISTANCE FUND

CASH ON HAND, APRIL 1, 2015	\$ 190,936.00	\$ 159,123.58	\$ 159,123.58
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ESTIMATED REVENUES

Net Property Tax Receipts	\$ 82,343.68	\$ 86,000.00	\$ 86,000.00
Donations	\$ -	\$ -	\$ -
Interest Revenue	\$ 225.65	\$ 150.00	\$ 150.00
Miscellaneous Revenue	\$ -	\$ -	\$ -
	<u>\$ 82,569.33</u>	<u>\$ 86,150.00</u>	<u>\$ 86,150.00</u>
TOTAL ESTIMATED REVENUES:			
	<u>\$ 82,569.33</u>	<u>\$ 86,150.00</u>	<u>\$ 86,150.00</u>
TOTAL ESTIMATED FUNDS AVAILABLE:	<u>\$ 273,505.33</u>	<u>\$ 245,273.58</u>	<u>\$ 245,273.58</u>

BUDGETED EXPENDITURES

2.1 Administration	\$ 46,569.54	\$ 48,525.00	\$ 68,910.00
2.2 Home Relief	\$ 55,240.48	\$ 64,500.00	\$ 97,850.00
	<u>\$ 101,810.02</u>	<u>\$ 113,025.00</u>	<u>\$ 166,760.00</u>
TOTAL EXPENDITURES/APPROPRIATIONS			
	<u>\$ 101,810.02</u>	<u>\$ 113,025.00</u>	<u>\$ 166,760.00</u>
ESTIMATED CASH ON HAND, MARCH 31, 2016		<u>\$ 132,248.58</u>	<u>\$ 78,513.58</u>

2.1 ADMINISTRATION (GENERAL ASSISTANCE FUND)

PERSONNEL

Salaries	\$ 33,607.26	\$ 34,300.00	\$ 38,000.00
Employees Insurance	\$ -	\$ -	\$ -
Pension Contribution (I.M.R.F.)	\$ 6,703.72	\$ 7,000.00	\$ 8,000.00
Unemployment Insurance	\$ -	\$ -	\$ -
Worker's Compensation	\$ -	\$ -	\$ -
Medicare	\$ -	\$ -	\$ -
Social Security Contribution (F.I.C.A.)	\$ 2,571.00	\$ 2,625.00	\$ 2,910.00
Travel and Conference Expense	\$ 30.00	\$ 100.00	\$ 500.00
Subtotal Personnel	<u>\$ 42,911.98</u>	<u>\$ 44,025.00</u>	<u>\$ 49,410.00</u>

CONTRACTUAL SERVICES

Maintenance (Buildings)	\$ -	\$ -	\$ 1,000.00
Maintenance (Equipment)	\$ -	\$ -	\$ 1,000.00
Other Professional Services	\$ -	\$ -	\$ 1,000.00
Telephone	\$ -	\$ -	\$ -
Publishing	\$ -	\$ -	\$ 500.00
Printing	\$ -	\$ -	\$ 500.00
Rentals	\$ -	\$ -	\$ -
Subtotal Contractual Services	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 4,000.00</u>

COMMODITIES

Office Supplies	\$ 167.08	\$ 1,000.00	\$ 1,000.00
Operating Supplies	\$ -	\$ -	\$ 500.00
Building Maintenance	\$ -	\$ -	\$ 500.00
Supplies (Equipment)	\$ 3,490.48	\$ 3,500.00	\$ 4,500.00
Subtotal Commodities	\$ 3,657.56	\$ 4,500.00	\$ 6,500.00

OTHER EXPENDITURES

Miscellaneous Charges	\$ -	\$ -	\$ 5,000.00
Subtotal Other Expenditures	\$ -	\$ -	\$ 5,000.00

CAPITAL OUTLAY

Equipment	\$ -	\$ -	\$ 4,000.00
Subtotal Capital Outlay	\$ -	\$ -	\$ 4,000.00

TOTAL ADMINISTRATION	\$ 46,569.54	\$ 48,525.00	\$ 68,910.00
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2.2 HOME RELIEF (GENERAL ASSISTANCE FUND)

<u>PERSONNEL</u>	\$ -	\$ -	\$ -
Subtotal Personnel	\$ -	\$ -	\$ -

CONTRACTUAL SERVICES

Physician Services	\$ -	\$ -	\$ 5,000.00
Hospital Services (In Patient)	\$ -	\$ -	\$ 7,500.00
Hospital Services (Out Patient)	\$ -	\$ -	\$ 5,000.00
Drugs	\$ -	\$ -	\$ 2,000.00
Dental Services	\$ -	\$ -	\$ 2,000.00
Flat Grant (Cash)	\$ -	\$ -	\$ 500.00
Fuel	\$ 2,070.00	\$ 3,000.00	\$ 3,300.00
Utilities	\$ 2,070.00	\$ 3,000.00	\$ 3,300.00
Shelter	\$ 37,053.00	\$ 40,000.00	\$ 44,000.00
Transportation	\$ -	\$ -	\$ 500.00
Ambulance Service	\$ -	\$ -	\$ 500.00
Subtotal Contractual Services	\$ 41,193.00	\$ 46,000.00	\$ 73,600.00

COMMODITIES

Food	\$ 8,280.00	\$ 10,000.00	\$ 11,000.00
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Personal Incidentals	\$ 2,277.00	\$ 2,500.00	\$ 2,750.00
Flat Grant (Cash)	\$ -	\$ -	\$ 500.00
Subtotal Commodities	\$ 10,557.00	\$ 12,500.00	\$ 14,250.00

OTHER EXPENDITURES

Transient Cases (Contingencies)	\$ 3,490.48	\$ 6,000.00	\$ 10,000.00
Subtotal Other Expenditures	\$ 3,490.48	\$ 6,000.00	\$ 10,000.00

TOTAL HOME RELIEF	\$ 55,240.48	\$ 64,500.00	\$ 97,850.00
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SECTION 3: That the amount appropriated for township purposes for the fiscal year ending March 31, 2016 by fund shall be as follows:

1 . GENERAL TOWN FUND	\$ 1,114,088.00
2 . GENERAL ASSISTANCE FUND	\$ 166,760.00
3 . INSURANCE FUND	\$ -
4 . SOCIAL SECURITY FUND	\$ -
5 . IMRF FUND	\$ -
TOTAL APPROPRIATION	\$ 1,280,848.00

SECTION 4: That if any section, subdivision, or sentence of this ordinance shall for any reason be held invalid or unconstitutional by court decision or otherwise, such decision shall not affect the validity of the remaining portion of this ordinance.

SECTION 5: That each appropriated fund total shall be divided among the several objects and purposes specified, and in particular amounts stated for each fund respectively in section 2, constituting the total appropriations in the amount of ONE MILLION TWO HUNDRED EIGHTY THOUSAND EIGHT HUNDRED FORTY-EIGHT DOLLARS AND NO/100 DOLLARS (1,280,848.00) for the fiscal year April 1, 2015 to March 31, 2016.

SECTION 6: That Section 3 shall be and is a summary of the annual Appropriation Ordinance of this township, passed by the Board of Trustees as required by law and shall be in full force and effect from and after this date.

SECTION 7: That a certified copy of the Budget & Appropriation Ordinance shall file with the Cook County Clerk within 30 days after adoption.

ADOPTED this the 25th day of June, 2015, by the BOARD OF TRUSTEES OF PALOS TOWNSHIP, Cook County, Illinois.

AYES: Brazner
Riley
Jones
Woods
Schumaker

NAYS: None

ABSENT: None

STATE OF ILLINOIS)
) SS.
COUNTY OF COOK)

PALOS TOWNSHIP

CERTIFICATE OF ESTIMATED REVENUES

The undersigned, the duly elected Supervisor and Chief Fiscal Officer of PALOS TOWNSHIP, does hereby certify that the estimated revenues, by source and fund, anticipated to be received by the said Township during the fiscal year beginning on April 1, 2015 and ending on March 31, 2016 are as follows:

<u>SOURCE</u>	<u>ESTIMATED AMOUNT</u>
<u>TOWN FUND</u>	
Net Property Tax Receipts	\$835,000.00
Personal Property Replacement Tax	\$20,000.00
Donations	\$13,000.00
Other Income	\$500.00
Interest Income	\$100.00
Health Service Clinic Fees	\$47,000.00
Interfund Loans (Receivable)	85,000.00
TOTAL ESTIMATED TOWN REVENUES	<u>\$1,000,600.00</u>
<u>GENERAL ASSISTANCE FUND</u>	
Net Property Tax Receipts	\$86,000.00
Donations	\$0.00
Interest Income	\$150.00
Miscellaneous Income	<u>\$0.00</u>
TOTAL EST. GENERAL ASSISTANCE FUND REVENUES	<u>\$86,150.00</u>

This Certificate of Estimated Revenues is to be filed with the Cook County Clerk forthwith, pursuant to 35 ILCS 200/18-60.

DATED: June 25, 2015


Supervisor Chief Fiscal Officer