

PALOS TOWNSHIP

MINUTES OF THE MEETING OF THE TOWNSHIP BOARD

JULY 31, 2013

BILL AUDIT MEETING

The Bill Audit Meeting of the Palos Township Board was called to order by Supervisor Schumann in the Township Hall, 10802 S. Roberts Road, Palos Hills, at 7:01 P.M. The meeting opened with the Pledge of Allegiance. Roll call was taken by the Clerk of the Township, Jane Nolan. Present were Trustees Brannigan, Lebarre, Riley and Woods, Supervisor Schumann. Also present was Township Attorney, James Gierach.

Supervisor Schumann stated that a quorum of elected officials were present for voting purposes.

Trustee Woods moved to approve the minutes of the June 17th, 2013, Bill Audit Meeting. **Trustee Lebarre** seconded the motion. Roll call was taken. Ayes: Trustees Brannigan, Lebarre, Riley and Woods, Supervisor Schumann. Nays: None. Motion carried 5-0.

COMMUNICATIONS FROM THE PUBLIC: None.

OLD BUSINESS:

Clerk Nolan submitted a copy of the Village View newspaper ad the township placed in this paper recognizing their 40th Anniversary. All Board members received a copy of this ad.

Supervisor Schumann explained to the Board that Jim Seay inquired if Palos Township wishes to become part of the Opt- Out Electrical Program for the unincorporated section of Palos Township. He explained this program at length at an earlier Board meeting.

Trustee Woods stated that he has worked with Jim Seay in the past and would like the township to become part of the Opt-Out Electrical program. The Board members agreed.

Supervisor Schumann informed the Board that the State Legislature has passed legislation stating that unincorporated areas within townships can now enact referendums. (passed a few months ago)

Trustee Branniagan directs the Supervisor and the Township Attorney to contact Jim Seay for details concerning the placing of the Opt-Out Energy Program on the ballot. **Trustee Woods** seconded the motion. Roll call was taken, Ayes: Trustees Brannigan, Lebarre, Riley and Woods, Supervisor Schumann. Nays: None. Motion carried 5-0.

NEW BUSINESS:

Current Press Releases:

Clerk Nolan informed the Board that the Legal Notice from Palos Township concerning the 2013-2014 Budget and Appropriations Ordinance Hearing and the Prevailing Wage Notice for 2013-2014 were in both the Regional and Reporter newspapers. There was also a press release concerning cholesterol screening for residents.

Supervisor Schumann informed the Board of the intricacies of the School Supply Program that the township sponsors for residents. She also mentioned several residents who send checks for this program regularly. The same couple sends a check for \$500.00 more than once a year.

Health Service Update:

Supervisor Schumann noted that the Health Service is busy with physicals and shots due to the opening of the school year. The Ice Cream Social will take place in the Township Hall on August 21, 2013, from 12 Noon to 2:00 P.M. All are invited to attend.

Trustee Woods moved to approve the amended Report of the Policy and Personnel Committee Meeting on July 9th, 2013: Government Transparency Policy and Official Township Seal Policy. **Trustee Brannigan** seconded the motion. Roll call was taken. Ayes: Trustees Brannigan, Lebarre, Riley and Woods. Nays: None. Motion carried 5-0.

There was a lengthy discussion of the Memorandum from Attorney Gierach concerning revisions to the Committee recommendations contained in the

report of the Palos Township Policy and Personnel Committee, dated July 9th, 2013.

The General Titles of the recommendations to this report are as follows:

1. Item#1-Par.A. Information and Schedule
2. Item#1-Par.D,Subpar.(2) prior Board Packets and Meeting Minutes
3. Item#1-Par.J. Comprehensive Annual Financial Statements
4. Item#1-Par L. Monthly Expenses
Item#1-Par.L. Annual Statement of Receipts and Disbursements
5. Item#1-Par.N. Wages and benefits
6. Item#1-Par.Bid and REP Process
7. Item#1-Par.T Taxes and fees

Some of the items discussed were the management letter, board audited expenditures, wages and benefits, etc. There was a lengthy discussion concerning wages and benefits. More discussion concerning this topic will come at a later date.

Attorney Gierach read aloud parts of FINANCE (30 ICLS 15/) Public Funds Statement Publications Act to the Board with explanations.

Attorney Gierach stated the bidding statute in relation to #6Item#1-Par.Bid and REP process. The township Code 85/70 discusses the bidding process. He read parts of the statute aloud.

There then followed a short discussion on Item#1-Par.T Taxes and fees from the Report of the Palos Township Policy and Personnel Committee.

Supervisor Schumann informed the Board that the Township Health Service has only been charging residents fees for one year due to the rising

cost of supplies. If a resident cannot pay the fee, they are not required to do so.

Attorney Gierach informed the Board that the filing of the Budget and Appropriations Ordinance and Certificate of Estimated Revenues was completed on July 9th, 2013.

Trustee Woods showed a copy of the new township seal to members of the audience.

Clerk Nolan provided the Board with an article concerning texting and the regulations of the Freedom of Information Act. The title was "Appellate Court Holds That Texts and Emails Sent During Public Meetings By Individual Members of a Public Body Using Personal Electronic Devices Are Subject to FOIA"

The bills of the Road and Bridge District Fund were passed for approval by the Board.

Trustee Lebarre moved to approve the audit of the Road and Bridge District Fund bills. **Trustee Riley** seconded the motion. Roll call was taken. Ayes: Trustees Brannigan, Lebarre, Riley and Woods, Supervisor Schumann. Nays: None. Motion carried 5-0.

The bills of the General Assistance Fund were passed for approval by the Board.

Trustee Brannigan moved to approve the audit of the General Assistance Fund bills. **Trustee Riley** seconded the motion. Roll call was taken. Ayes: Trustees Brannigan, Lebarre, Riley and Woods, Supervisor Schumann. Nays: None. Motion carried 5-0.

The bills of the Town Fund were passed for approval by the Board.

Trustee Woods moved to approve the audit of the Town Fund bills. **Trustee Lebarre** seconded the motion. Roll call was taken. Trustees Brannigan, Lebarre, Riley and Woods, Supervisor Schumann. Nays: None. Motion carried 5-0.