

PALOS TOWNSHIP

MINUTES OF THE MEETING OF THE TOWNSHIP BOARD

JUNE 8TH, 2009

REGULAR MEETING

The Regular Meeting of the Palos Township Board was called to order by Supervisor Schumann in the Township Hall, 10802 S. Roberts Road, Palos Hills, at 7:00 P.M. The meeting opened with the Pledge of Allegiance. Roll call was taken by the Clerk of the Township, Jane Nolan. Present were Trustees Carbonara, Conway and Ryan, Supervisor Schumann. Also present was Township Attorney, James Gierach.

Trustee Poulos arrived at 7:10 P.M.

Supervisor Schumann stated that a quorum of elected officials were present for voting purposes.

Trustee Ryan made the motion to approve the minutes of the May 11, 2009, Regular Meeting. **Trustee Conway** seconded the motion. Roll call was taken. Ayes Trustees Carbonara, Conway, and Ryan, Supervisor Schumann. Nays: None. Motion carried 4-0.

AUDIENCE COMMENTS: None.

OLD BUSINESS:

Current Press Releases:

Clerk Nolan reported on the two current press releases. The press release for the State Senior Spelling Bee appeared in both the Regional and Reporter newspapers, and the Legal Notice for the Budget and Appropriations Ordinance Public Hearing appeared in the Regional newspaper on May 21, 2009.

Supervisor Schumann stated that the Township Audit will begin on June 9th, 2009. The office is currently gathering information for the audit at this time.

Supervisor Schumann also stated that all of the current Fire Protection District Trustees that are up for re-appointment are seeking such at this time. The three current trustees are Addison Woodward Jr. (Palos), Samir Khalil (North Palos), and Steve Stratakos (Roberts Park). Attorney Gierach stated that their terms will be for three years. They hold office until a new appointment is made. Their term of office will expire on the first Monday in May, 2012. They will be sworn in on June 30th, 2009, at the Bill Audit Meeting following the Public Hearing for the Budget and Appropriations Ordinance. The resolution will be adopted re-appointing these trustees on June 30th, 2009.

Attorney Gierach reported that substantial improvements have been made on the property at 7849 W. 127th Street in Palos Park. All of the problems have been addressed by the owners. **Attorney Gierach** will have a letter sent to them after he inspects the property.

Attorney Gierach explained the Budget and Appropriations Ordinance and the levy process for the new trustees. The levy is what actually raises the money. A public hearing must be held for the Budget and Appropriations Ordinance. A notice must be published in the papers inviting the public to come to the hearing, and it must be published in an area newspaper thirty days prior to the hearing. June 30th, 2009, is the last day the hearing can be held. The Certificate of Estimated Revenues will also be presented at this time. No action is taken on the Budget and Appropriations Ordinance at the Public Hearing. The action is taken after the Public Hearing is concluded. A certified copy of the Budget and Appropriations Ordinance is filed with the Cook County Clerk's Office after the Budget and Appropriations Ordinance is adopted.

The Cook County Clerk's Office actually extends the tax which various municipalities levy. In the Fall the levy ordinance will be adopted. The ordinance will provide money to help pay for the appropriations made now for the fiscal year. The money will be levied in 2009, and collected in the Spring and Fall of 2010. The levy determines the taxes necessary to be raised. The Levy Ordinance needs to be adopted by the last Tuesday in

December of each calendar year. Then a certificate that says the Township complied with the Truth and Taxation Act must be prepared.

Attorney Gierach explained to the Board that they can study the Tentative Budget and Appropriations Ordinance and if they have any questions or changes they should contact either Supervisor Schumann or Attorney Gierach. Any changes must be submitted prior to June 30th, 2009.

Assessor Maloney stated reasons and gave examples concerning a salary increase for his Deputy Assessor at this time.

Supervisor Schumann answered that all the employees are doing an excellent job and that at this time the Township office has only 2 full time employees. There were several questions from the Board including questions concerning overtime and salary schedules. Supervisor Schumann informed the Board of the different facets of the job of the Administrative Assistant to the Supervisor. This person is also the G.A. Senior Citizen Coordinator, Office Manager and the Township Social Worker. She further stated that most Townships have a separate person employed as their Social Worker. The volume in this office, as in all the others, has also increased.

There were several questions posed by the board concerning these issues. The questions involved the nurse's salaries, salary caps, salary increases, a bonus structure, and the salary amount differences paid to the individual employees.

There was a short discussion of economic times by the Board.

NEW BUSINESS:

Clerk Nolan discussed the FOIA changes presented by Attorney General Lisa Madigan's office at the May 28th, 2009, TOCC Dinner. There will be a FOIA Officer from each Township who will have to attend meetings concerning these changes and their implementation. There will be more changes in the future. All of the changes will be made definite at a later date. The Clerk will advise the Board as soon as she has all of the changes to the Act.

Supervisor Schumann discussed the Health Service update. There will be a speaker this month at the Township Hall concerning shingles, and the

Township residents will be invited to attend. Two of the nurses are presently in Springfield attending a health seminar which is geared toward health related issues with the state.

Attorney Gierach discussed the Prevailing Wage Ordinance which will also be adopted on June 30th, 2009. He explained the different parts of the ordinance. The statute allows governmental entities to adopt the pay scale that is adopted in a larger area, as the county. Palos Township will adopt the prevailing wage rate that the county adopts.

The bills of the Town Fund were passed for approval by the Board.

Trustee Conway made the motion to approve the audit of the Town Fund bills. **Trustee Carbonara** seconded the motion. Roll call was taken. Ayes: Trustees Carbonara, Conway, Poulos and Ryan, Supervisor Schumann. Nays: None. Motion carried 5-0.

The bills of the General Assistance Fund were passed for approval by the Board.

Trustee Ryan made the motion to approve the audit of the General Assistance Fund bills. **Trustee Poulos** seconded the motion. Roll call was taken. Ayes: Trustees Carbonara, Conway, Poulos and Ryan, Supervisor Schumann. Nays: None. Motion carried 5-0.

Trustee Poulos made the motion for adjournment at 8:02 P.M. **Trustee Carbonara** seconded the motion. The motion was carried unanimously. Meeting adjourned.



Jane A. Nolan

Clerk

Palos Township