

**PALOS TOWNSHIP**

**MINUTES OF THE MEETING OF THE TOWNSHIP BOARD**

**MARCH 31<sup>ST</sup>, 2009**

**BILL AUDIT MEETING**

The Bill Audit Meeting of the Palos Township Board was called to order by Supervisor Schumann in the Township Hall, 10802 S. Roberts Road, Palos Hills, at 7:00 P.M. The meeting opened with the Pledge of Allegiance. Roll call was taken by the Clerk of the Township, Jane Nolan. Present were Trustees Conway, Morrissey, Panos and Ryan, Supervisor Schumann. Also present was Township Attorney, James Gierach.

**Supervisor Schumann** stated that a quorum of elected officials were present for voting purposes.

**Trustee Panos** made the motion to approve the minutes of the February 26<sup>th</sup>, 2009, Bill Audit Meeting. **Trustee Ryan** seconded the motion. Roll call was taken. Ayes: Trustees Conway, Morrissey, Panos and Ryan, Supervisor Schumann. Nays: None. Motion carried 5-0.

**AUDIENCE COMMENTS:** None.

**OLD BUSINESS:**

**Clerk Nolan** informed the Board that their Economic Interest forms were due to Cook County by May 1, 2009. Please turn your receipts into the Clerk as soon as you receive them. She will keep them on file.

**Current Press Releases:**

**Clerk Nolan** sent a press release concerning Early Voting to the area newspapers. She also sent a legal notice concerning the Annual Town Meeting to be held on Tuesday, April 14<sup>th</sup>, 2009.

**NEW BUSINESS:**

**Attorney Gierach** read the Annual Town Meeting Agenda for April 14<sup>th</sup>, 2009, to the Board. The Board was asked if they were satisfied with the agenda as prepared. The Board was satisfied with the agenda as stated. **Attorney Gierach** then stated that a motion to approve the agenda would then be in order.

**Trustee Morrissey** made the motion to approve the agenda for the Annual Town Meeting, Tuesday, April 14<sup>th</sup>, 2009. **Trustee Conway** seconded the motion. Ayes: Trustees Conway, Morrissey, Panos and Ryan, Supervisor Schumann. Nays: None. Motion carried 5-0.

**Attorney Gierach** read Resolution R-09-01 the Resolution of Electors Directing the Audit of All Town Funds.

**Attorney Gierach** discussed the resolution with the Board.

**Supervisor Schumann** discussed the sponsorship of the Stagg High School Senior Party. The Township was asked to match the sum of money which was given to Carl Sandburg High School for their band appearance at the Presidential Inauguration, hence the \$300.00 figure.

**Trustee Panos** made the motion to approve the Stagg High School Senior Party donation in the sum of \$300.00. **Trustee Ryan** seconded the motion. Roll call was taken. Ayes: Trustees Conway, Morrissey, Panos and Ryan, Supervisor Schumann. Nays: None. Motion carried 5-0.

**Clerk Nolan, Attorney Gierach** and the Board discussed the Open Meetings Act and the tapes of the Township meetings. The purposes of the tapes are for the Clerk's use in preparation of the minutes of the meetings.

The bills of the Town Fund were passed for approval by the Board.

**Trustee Conway** made the motion to approve the audit of the Town Fund bills. **Trustee Ryan** seconded the motion. Roll call was taken. Ayes: Trustees Conway, Morrissey, Panos and Ryan, Supervisor Schumann. Nays: None. Motion carried 5-0.

The bills of the Road and Bridge District Fund were passed for approval by the Board.

**Trustee Panos** made the motion to approve the audit of the Road and Bridge District Fund bills. **Trustee Conway** seconded the motion. Roll call was taken. Ayes: Trustees Conway Morrissey, Panos and Ryan, Supervisor Schumann. Nays: None. Motion carried 5-0.

The bills of the General Assistance Fund were passed for approval by the Board.

**Trustee Ryan** made the motion to approve the audit of the General Assistance Fund bills. **Trustee Morrissey** seconded the motion. Roll call was taken. Ayes: Trustees Conway, Morrissey, Panos and Ryan, Supervisor Schumann. Nays: None. Motion carried 5-0.

**Attorney Gierach** read Resolution R-09-02 the Resolution Establishing an Investment Policy for Palos Township and the Palos Township Road District to the Board.

**Attorney Gierach** then explained the varying parts of the resolution. There are 13 sections of this resolution.

There was an extended discussion by the Board on Section 8 of the resolution which involved collateral and Section 13 of the resolution which is the ethics and conflict of interest section dealing with the investment process.

**Trustee Panos** made the motion to approve Resolution R-09-02 the Resolution Establishing an Investment Policy for Palos Township and the Palos Township Road District. **Trustee Conway** seconded the motion, Roll call was taken. Ayes: Trustees Conway, Morrissey, Panos and Ryan, Supervisor Schumann. Nays: None. Motion carried 5-0.

**Supervisor Schumann** informed the Board that the resolution establishing an investment policy was one of the points brought up last year by the auditors that the Township should pursue.

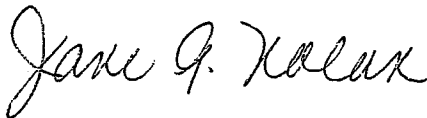
**Attorney Gierach** received a revised copy of a letter from Hearne and Associates concerning the audit for the year ending March 31, 2009.

**Attorney Gierach** read the revised letter and informed the Board as to its contents. The estimated fees were included in the letter. The services are

similar to last years' services. The fees for this year are \$7,750.00 which is an increase of \$300.00 over last years fees of \$7,450.00. The Township will also be billed for travel, report production, postage, etc.

**Trustee Conway** made the motion to approve the hiring of Hearne and Associates to perform the auditing services as set forth in their letter of March 30<sup>th</sup>, 2009, and authorize the Supervisor to execute the same on behalf of the Township for the stated fee in the sum of \$7,750.00 plus costs for the fiscal year ending March 31, 2009. **Trustee Morrissey** seconded the motion. Roll call was taken. Ayes: Trustees Conway, Morrissey, Panos and Ryan, Supervisor Schumann. Nays: None. Motion carried 5-0.

**Trustee Panos** made the motion for adjournment at 7:44 P.M. **Trustee Conway** seconded the motion. The motion was carried unanimously. Meeting adjourned.



**Jane A. Nolan**

**Clerk**

**Palos Township**