

**PALOS TOWNSHIP**

**MEETING OF THE MINUTES OF THE TOWNSHIP BOARD**

**JANAUARY 11, 2010**

**REGULAR MEETING**

The Regular Meeting of the Township Board was called to order by Supervisor Schumann in the Township Hall, 10802 S. Roberts Road, Palos Hills, at 7:00 P.M. The meeting opened with the Pledge of Allegiance. Roll call was taken by the Clerk of the Township, Jane Nolan. Present were Trustees Carbonara, Poulos and Ryan, Supervisor Schumann. Also present was Township Attorney, James Gierach.

**Absent:** Trustee Conway

Supervisor Schumann stated that quorum of elected officials were present for voting purposes.

**Trustee Ryan** made the motion to approve the minutes of the December 14<sup>th</sup>, 2009, Regular Meeting. **Trustee Carbonara** seconded the motion. Roll call was taken. Ayes: Trustees Carbonara, Poulos and Ryan, Supervisor Schumann. Nays: None. Motion carried 3-0.

**AUDIENCE COMMENTS:** None

**OLD BUSINESS:**

**Trustee Poulos** reported that a camera for township use had been purchased and it should be delivered within a few days. The camera, case, additional battery and a four gigabyte card will all be part of the purchase for \$180.00.

**NEW BUSINESS:**

Clerk Nolan explained the PADS Proclamation to the Board. Pads is requesting that the Township proclaim January, 2010, as South Suburban Pads Awareness Month.

**Trustee Carbonara** made the motion to adopt the Pads Proclamation stating that January, 2010, is South Suburban PADS Awareness Month. **Trustee Ryan** seconded the motion, Roll call was taken. Ayes: Trustees Carbonara, Poulos and Ryan, Supervisor Schumann. Nays: None. Motion carried 4-0.

### **Current Press Releases**

**Clerk Nolan** stated that she sent releases concerning the November, 2009, TOI Education Seminar to the Palos Citizen, the Regional, Reporter, and the SouthtownStar. She will report back if the releases are found in any of the newspapers.

### **Health Service Update**

**Supervisor Schumann** discussed new fees that will be charged by the Health Service for doctor visits and physicals. There is discussion ensuing between the doctors and the nurses concerning this topic. They are reviewing the fee schedules of other townships that have health services to find out what they charge. The charges for cholesterol screening and flu shots have already been implemented. True need cases would never have to pay a fee. Medicare has always been taken. This will be implemented in a gradual manner. The Board discussed how the fee schedule will be implemented. It will be posted at the Township for all residents to see. There will not be any newspaper posting.

**Clerk Nolan** discussed the TOCC Clerk's Dinner which will be sponsored by Palos Township on March 4, 2010, at Hackneys Restaurant in Palos Park. All Township officials are invited, and Clerk Nolan would like all Township officials to attend as this is an honor for our township to sponsor this event. Please mark your calendars for this date.

**Attorney Gierach** began the discussion of the new FOIA Ordinance which took effect on January 1, 2010. He called the Attorney General's office, and they stated they are not preparing a model ordinance. Each township must write a description of their township and its departments. The description

should give its subdivisions, council members, and where the public can get the information. There also should be a list of the categories of documents. The township must also identify a person who will be the FOIA Officer and the assistants or designees to the FOIA Officer.

The list of documents that should be immediately available to the public are:

Minutes of Meetings  
Agendas  
Ordinances --- within the last six months  
Resolutions --- within the last six months  
Budgets  
Tax Levies

The FOIA officer and assistants or designees must successfully complete the FOIA Training by July 1, 2010. The training will be done electronically.

It is most likely that the administrative assistant, deputy assessor and the Road and Bridge assistant will also receive the training for the new FOIA Ordinance.

A new person who enters the Township, and would have part in FOIA distribution must be electronically trained for FOIA within 30 days.

**Attorney Gierach** asked for a motion to nominate Clerk Nolan as the FOIA Officer pursuant to the new FOIA Ordinance. He stated that everything to do with the Freedom of Information Act must be funneled through the Clerk.

**Trustee Carbonara** made the motion to approve Clerk Jane Nolan as the Freedom of Information Officer (FOIA) pursuant to the new FOIA Act Law. **Trustee Poulos** seconded the motion. Roll call was taken. Ayes: Trustees Carbonara, Poulos and Ryan, Supervisor Schumann. Nays: None. Motion carried 4-0.

**The Clerk and the Attorney need to be notified immediately when a Freedom of Information Act comes to the Township.**

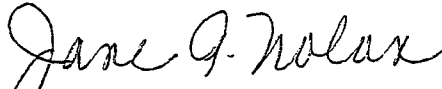
The bills of the General Assistance Fund were passed for approval by the Board.

**Trustee Carbonara** made the motion to approve the Audit of the General Assistance Fund bills. **Trustee Ryan** seconded the motion. Roll call was taken. Ayes: Trustees Carbonara, Poulos and Ryan, Supervisor Schumann. Nays: None. Motion carried 4-0.

The bills of the Town Fund were passed for approval by the Board.

**Trustee Poulos** made the motion to approve the audit of the Town Fund bills. **Trustee Ryan** seconded the motion. Roll call was taken. Ayes: Trustees Carbonara, Poulos and Ryan, Supervisor Schumann. Nays: None. Motion carried 4-0.

**Trustee Carbonara** made the motion for adjournment at 7:55 P.M. **Trustee Ryan** seconded the motion. The motion was approved unanimously. Meeting adjourned.

  
**Jane A. Nolan**

**Clerk**

**Palos Township**