

PALOS TOWNSHIP, ILLINOIS

ANNUAL FINANCIAL REPORT

**FOR THE FISCAL YEAR ENDED
MARCH 31, 2013**

Prepared By:

HEARNE & ASSOCIATES, P.C.
Certified Public Accountants &
Business Consultants

PALOS TOWNSHIP, ILLINOIS

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HEARNE & ASSOCIATES, P.C.

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To the Honorable Supervisor
and Members of the Board of Trustees
Palos Township, Illinois

INDEPENDENT AUDITORS' REPORT

We have audited the accompanying financial statements of the governmental activities, each major fund, and the aggregate remaining fund information of Palos Township as of and for the year ended March 31, 2013, and the related notes to the financial statements, which collectively comprises the District's basic financial statements as listed in the table of contents.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

Our responsibility is to express an opinion on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

Basis for Qualified Opinion of Township-wide Financial Statements

As more fully described in Note 3 to the financial statements, the Township has not recorded certain land (right-of-way) in governmental activities. In our opinion, accounting principles generally accepted in the United States of America require that land (right-of-way) be capitalized, which would increase the assets and net position of governmental activities. The amount by which this departure would affect the assets and net position of the governmental activities is not reasonably determinable.

Qualified Opinion

In our opinion, except for the effects of the Township not recording certain land (right-of-way) in governmental activities as discussed in the Basis for Qualified Opinion paragraph, the township-wide financial statements referred to in the first paragraph present fairly, in all material respects, the financial position of Palos Township as of March 31, 2013, and the changes in financial position for the year then ended in accordance with accounting principles generally accepted in the United States of America.

Unmodified Opinion

In our opinion, the fund financial statements, as listed in the table of contents, present fairly, in all material respects, the respective financial position of each major fund of the Township as of March 31, 2013, and the respective changes in financial position thereof, for the year then ended in conformity with accounting principles generally accepted in the United States of America.

Other Matters

Required Supplementary Information

Accounting principles generally accepted in the United States of America require that the management's discussion and analysis and budgetary comparison information as listed in the table of contents be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board, who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

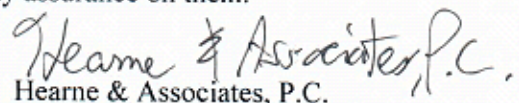
Other Information

Our audit was conducted for the purpose of forming an opinion on the financial statements that collectively comprise the Palos Township's basic financial statements. The individual fund financial statements, and statistical section are presented for purposes of additional analysis and are not a required part of the basic financial statements.

The individual fund financial statements are the responsibility of management and were derived from and relate directly to the underlying accounting and other records used to prepare the basic financial statements. Such information has been subjected to the auditing procedures applied in the audit of the financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements or to the basic financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the individual fund financial statements are fairly stated, in all material respects, in relation to the basic financial statements as a whole.

The statistical section has not been subjected to the auditing procedures applied in the audit of the basic financial statements and, accordingly, we do not express an opinion or provide any assurance on them.

July 22, 2013
Mokena, Illinois


Hearne & Associates, P.C.
Certified Public Accountants

Palos Township, Illinois
Management's Discussion & Analysis (Unaudited)
March 31, 2013

As management of Palos Township, we offer the readers of the Township's statements, this narrative overview and analysis of the financial activities of the Township for the fiscal year ended March 31, 2013. We encourage readers to consider the information presented here in conjunction with additional information that we have furnished in our basic financial statements and notes to the financial statements to enhance their understanding of the Township's financial performance.

FINANCIAL HIGHLIGHTS

The assets and deferred outflows of resources of the Township exceeded its deferred inflows of resources and liabilities at the close of the most recent fiscal year by \$ 1,239,156. This is an increase of \$ 865 or .07% compared to the prior year. Of this amount, \$ 974,315 (unrestricted) may be used to meet the Township's ongoing obligations to citizens and creditors.

During the year, the Township had government-wide expenses of \$ 1,436,708 and \$ 1,437,573 of revenues generated from tax and other Township programs. This is an increase of \$ 125,810 (9.6%) and a decrease of \$ 4,917 (.34%), respectively compared to the prior year. This is the result of increased expenditures for the Road and Bridge during fiscal year 2013 and a decrease in grant revenue.

At the end of the current fiscal year, unassigned fund balance for the general fund was \$ 573,672 or 67% of the total general fund expenditures.

OVERVIEW OF THE FINANCIAL STATEMENTS

This discussion and analysis is intended to serve as an introduction to the Township's basic financial statements. The Township's basic financial statements comprise three components: 1) government-wide financial statements, 2) fund financial statements, and 3) notes to the financial statements. This report also contains other supplementary information in addition to the basic financial statements.

**USING THE FINANCIAL SECTION
OF THIS ANNUAL REPORT**

The financial statement's focus is on the Township as a whole and on the major individual funds. Both perspectives allow the readers to address relevant questions, broaden the basis for comparison and enhance the reader's understanding of the statements.

Government-wide Financial Statements

The government-wide financial statements are designed to provide readers with a broad overview of the Township's finances, in similar manner to a private sector business. The Township's annual report includes two government-wide financial statements. The Statement of Net Position and the Statement of Activities.

The Statement of Net Position combines and consolidates governmental funds, current financial resources with capital assets and long-term obligations. It uses the accrual basis of accounting and economic resources measurement focus. The Statement of Net Position can be found on page 10 of this report.

Palos Township, Illinois
Management's Discussion & Analysis (Unaudited)
March 31, 2013

The Statement of Activities is focused on both the growth and net costs of various activities. These activities are supported by the Township's general taxes and other resources. This is intended to summarize and simplify the users' analysis of the costs of various governmental services. The Statement of Activities can be found on page 11 of this report.

The governmental activities reflect the Township's basic services, which are general assistance, street and road, senior assistance and administration. Property taxes finance the majority of these services.

Fund Financial Statements

A fund is a grouping of related accounts that is used to maintain control over resources that have been segregated for specific activities or objectives. The Township uses fund accounting to ensure and demonstrate compliance with finance-related legal requirements. All of the funds of the Township can be combined into one category: governmental funds.

Traditional users of governmental financial statements will find the fund financial statements presentation more familiar. The focus is on major funds rather than fund types.

The governmental fund presentation is presented on a sources and uses of liquid resources (cash & cash equivalents) basis. This is the manner in which the financial plan is usually developed. The flow and availability of liquid resources is a clear and appropriate focus of any analysis of the Township. Funds are established for various purposes and the fund financial statements allow the demonstration of sources and uses and/or budgeting compliance associated therewith.

The governmental funds total column requires reconciliation because of the different measurement focus (current financial resources versus total economic resources) which is reflected on the page following each statement. The flow of current financial resources will reflect bond or loan proceeds and interfund transfers as other sources and uses as well as capital expenditures and bond or loan principal payments as expenditures. The reconciliations eliminate these transactions and incorporate the capital assets and long-term obligations into the governmental activities column in government-wide statements. The fund financial statements can be found on pages 12-15 of this report.

Notes to the Financial Statements

The notes provide additional information that is essential to a full understanding of the information provided in the government-wide and fund financial statements. The notes to the financial statements begin on page 16.

Other Information

In addition to the basic financial statements, this report also includes certain required supplementary information related to budgetary information and the Township's progress in funding its obligation to provide pension benefits to its employees.

Palos Township, Illinois
Management's Discussion & Analysis (Unaudited)
March 31, 2013

GOVERNMENT-WIDE STATEMENTS & ANALYSIS

Statement of Net Position

The following chart reflects the condensed Statement of Net Position:

	<u>2013</u>	<u>2012</u>
Assets:		
Current Assets	\$ 1,713,718	\$ 1,746,685
Capital Assets	264,841	232,453
Total Assets	<u>\$ 1,978,559</u>	<u>\$ 1,979,138</u>
Liabilities:		
Current Liabilities	\$ 67,468	\$ 725,739
Long-term Liabilities	7,552	15,108
Total Liabilities	<u>\$ 75,020</u>	<u>\$ 740,847</u>
Deferred Inflows of Resources		
Deferred Revenue	<u>\$ 664,383</u>	<u>\$ -</u>
Total Liabilities and Deferred Inflows of Resources	<u>\$ 739,403</u>	<u>\$ 740,847</u>
Net Position:		
Invested in Capital Assets, net of related debt	\$ 264,841	\$ 232,453
Unrestricted	974,315	1,005,838
Total Net Position	<u>\$ 1,239,156</u>	<u>\$ 1,238,291</u>

At the end of the fiscal year, the Township is able to report positive balances in all categories of net position, as well as for the Township as a whole.

The Township's net position of \$ 264,841 or 21%, reflect its investment in capital assets net of related debt. The Township uses these assets to provide services to citizens; consequently, these assets are not available for future spending. The remaining balance of unrestricted net position, \$ 974,315, may be used to meet the Township's ongoing obligations to citizens and creditors. The overall incremental increase in net position of \$ 865, is due to the Township balancing on an overall basis, its revenue and expenditures.

Palos Township, Illinois
Management's Discussion & Analysis (Unaudited)
March 31, 2013

Statement of Activities

The following chart reflects the condensed Statement of Activities:

	<u>2013</u>	<u>2012</u>
Revenues:		
Program Revenues:		
Charges for Services	\$ 23,932	\$ 32,729
Operating Grants and Contributions	-	25,653
General Revenues:		
Property Taxes	1,387,945	1,361,808
Interest Income	2,441	2,414
Other General Revenue	23,255	19,885
Total Revenues	<u>\$ 1,437,573</u>	<u>\$ 1,442,489</u>
Expenses:		
General Government	\$ 468,716	\$ 443,557
Culture and Recreation	374,949	364,194
Road and Bridge	508,829	427,001
General Assistance	84,214	76,146
Total Expenses	<u>\$ 1,436,708</u>	<u>\$ 1,310,898</u>
Changes in Net Position	\$ 865	\$ 131,591
Net Position - Beginning of Year	<u>1,238,291</u>	<u>1,106,700</u>
Net Position - End of Year	<u>\$ 1,239,156</u>	<u>\$ 1,238,291</u>

Fiscal year 2013 showed general revenues of \$ 1,437,573. Governmental activities are broken out by functional area for program revenues and expenses: General Government, Culture and Recreation, Road and Bridge, General Assistance and Interest on long-term Debt. General revenues are separated by taxes and investment earnings. The taxes consist of property and replacement taxes. The overall decrease in revenues is due to grant revenue being down in fiscal year ending 2013. Expenditures have increased in each function compared to last year. Road & Bridge expenditures increased with additional construction, paving and related labor projects.

There are seven basic impacts on revenues and expenses as reflected below:

Normal Impacts

Revenues

Economic Condition - which can reflect a declining, stable or growing economic environment and have a substantial impact on tax revenues.

Increases/Decreases in Township approved rates - while certain tax rates are set by statute, the Township Board has the significant authority to impose and periodically increase/decrease service fees.

Palos Township, Illinois
Management's Discussion & Analysis (Unaudited)
March 31, 2013

Changing Patterns in Intergovernmental and Grant Revenue - certain recurring service fees may experience significant changes periodically, while non-recurring (or one time) grants are less predictable and often distorting in their impact on a year-to-year comparison.

Expenses

Introduction of New Programs - within the functional expense categories (General Government, Culture and Recreation, Road and Bridge, General Assistance, etc.) individual programs may be added or deleted to meet changing community needs.

Increase in Authorized Personnel - changes in service demand may cause the Township Board to increase/decrease authorized staffing.

Salary Increases (annual adjustments and merit) - the ability to attract and retain human and intellectual resources requires the Township to strive to approach a competitive salary range position in the marketplace.

Inflation - while overall inflation appears to be reasonably modest, the Township is a major consumer of certain commodities such as supplies, fuels and parts. Some fluctuations may experience unusual commodity specific increases.

FINANCIAL ANALYSIS OF TOWNSHIP'S FUNDS

Governmental Funds

The Township's major funds are the General Fund, Road and Bridge Fund, and General Assistance Fund. Generally speaking, a major fund meets the following criteria:

- Total assets, liabilities, revenues or expenditures of that individual government fund are at least 10% of the corresponding total (assets, liabilities and so forth) for all government funds.

and

- Total assets, liabilities, revenues or expenditures of the individual governmental fund are at least 5% of the corresponding total for all governmental and enterprise funds combined.

Budgetary Highlights

The Township operates under the Budget Ordinance process and is cash basis. The budget is adopted by the Township Board and filed at the Cook County Courthouse preceding April 1st of the budgeted fiscal year. No major amendments or addendums were necessary during fiscal year 2013.

Historically, the Township has taken a very conservative approach in developing their budgets. During fiscal year 2013, revenues and expenses versus budgeted amounts for the major funds showed the following variances: (see next page)

Palos Township, Illinois
Management's Discussion & Analysis (Unaudited)
March 31, 2013

<u>Fund</u>	<u>Budgeted Revenues</u>	<u>Actual Revenues</u>	<u>Variance</u>	<u>Budgeted Expenses</u>	<u>Actual Expenses</u>	<u>Variance</u>
General	\$ 861,100	\$ 847,259	\$ (13,841)	\$ 1,096,100	\$ 851,514	\$ (244,586)
Road and Bridge	598,493	551,288	(47,205)	1,146,932	526,483	(620,449)
General Assistance	81,100	79,111	(1,989)	158,200	83,676	(74,524)

The General Fund revenues were under budget by \$ 24,935 in property taxes, because of the timing of property tax receipts; over budget by \$ 11,468 in replacement taxes; under budget in Health Service Fees by \$ 10,568, because of reimbursements from medicare; over budget by \$ 37 in investment income, and over budget by \$ 9,617 in miscellaneous revenues. Expenses in the General Fund were under budget by \$ 46,176 in compensation of elected officials, \$ 61,765 in town hall expenses, \$ 70,548 in services, \$ 26,533 in administration, \$ 39,940 in senior services, \$ 36,171 in health service expenses, and over budget by \$ 11,897 in services. The items below budget were due to lower than expected services performed, as well as cost saving measures implemented by the Township.

In the Road and Bridge Fund, revenues were under budget by \$ 5,961 in property taxes, under budget by \$ 31,803 in road tax, and under budget by \$ 3,734 in replacement taxes because of the timing of property tax receipts, under budget by \$ 7,190 in investment income and over budget by \$ 1,483 in miscellaneous income. Expenses were under budget by \$ 620,449 due to paving and other repair projects not occurring as expected.

Finally, in the General Assistance Fund, revenues were under budget by \$ 1,989 mainly due to a decrease in property tax revenue. Expenses were \$ 74,524 under budget because of a decrease in assistance needed.

CAPITAL ASSETS

At the end of fiscal year 2013, the Township had a combined total capital assets of \$ 264,841 invested in land and buildings. As allowed by Governmental Accounting Standards Board Statement 34, the Township, as a phase three government, has elected to only report infrastructure assets prospectively. The Township has not capitalized right-of-way (land) associated with the streets the Township owns which is required by accounting principles generally accepted in the United States of America. The amount by which this unrecorded land understates assets and net assets of governmental activities is not reasonably determinable. (For more information, see note 3 to the financial statements)

Governmental Activities Change in Capital Assets

	<u>Balance 3/31/12</u>	<u>Net Additions/ Deletions</u>	<u>Balance 3/31/13</u>
Non-depreciable Capital Assets			
Land	\$ 78,772	\$ -	\$ 78,772
Depreciable Capital Assets			
Building and Improvements	349,516	24,650	374,166
Infrastructure	18,788	20,000	38,788
Accumulated Depreciation	(214,626)	(12,259)	(226,885)
Total Capital Assets, Net	<u>\$ 232,450</u>	<u>\$ 32,391</u>	<u>\$ 264,841</u>

Palos Township, Illinois
Management's Discussion & Analysis (Unaudited)
March 31, 2013

DEBT ADMINISTRATION

There was no debt outstanding during the fiscal year.

Future Events

Management is not aware of any currently known facts, decisions, or conditions that would have a significant impact on the Township's financial position (net position) or results of operations (revenues, expenses, and other changes in net position) in the next fiscal year.

Contacting the Township's Financial Management

This financial report is designed to provide our citizens, customers, investors and creditors with a general knowledge of the Township's finances and to demonstrate the Township's accountability for the money it receives. Questions concerning this report or request for additional financial information should be directed to the Township Office, 10802 S. Roberts Road, Palos Hills, Illinois 60465.

Palos Township, Illinois

Statement of Net Position
March 31, 2013

	<u>Governmental Activities</u>
<u>Assets:</u>	
Cash	\$ 994,614
Certificates of Deposit	298,113
Property Taxes Receivable	361,312
Prepaid Expenses	59,679
Capital Assets, Not Being Depreciated	78,772
Capital Assets, Net of Accumulated Depreciation	186,069
Total Assets	<u>\$ 1,978,559</u>
<u>Liabilities:</u>	
Current Liabilities:	
Accounts Payable	\$ 24,062
Accrued Payroll	34,778
Accrued Expenditures	807
Accrued IMRF	269
Long-term obligations, due within one year	
Compensated Absences	7,552
Long-term obligations, due in more than one year	
Compensated Absences	7,552
Total Liabilities	<u>\$ 75,020</u>
<u>Deferred Inflows of Resources:</u>	
Deferred Revenue	<u>\$ 664,383</u>
Total Liabilities & Deferred Inflows of Resources	<u>\$ 739,403</u>
<u>Net Position:</u>	
Invested in Capital Assets, Net of Related Debt	\$ 264,841
Unrestricted	<u>974,315</u>
Total Net Position	<u><u>\$ 1,239,156</u></u>

See the accompanying notes to the financial statements.

Palos Township, Illinois

Statement of Activities
Year Ended March 31, 2013

<u>Functions / Programs</u>	<u>Expenses</u>	<u>Program Revenues</u>		<u>Net (Expense) Revenue and Changes in Net Assets Governmental Activities</u>
		<u>Charges for Services</u>	<u>Operating Grants and Contributions</u>	
Primary Government:				
Governmental Activities:				
General Government	\$ 468,716	\$ -	\$ -	\$ (468,716)
Culture and Recreation	374,949	23,932	-	(351,017)
Road and Bridge	508,829	-	-	(508,829)
General Assistance	84,214	-	-	(84,214)
Total Government Activities	<u>\$ 1,436,708</u>	<u>\$ 23,932</u>	<u>\$ -</u>	<u>\$ (1,412,776)</u>

General Revenues:

Taxes:	
Property Taxes	\$ 1,008,852
Hard Road Tax	352,236
Personal Property Replacement Tax	26,857
Investment Earnings	2,441
Other General Revenues	23,255
Total General Revenues	<u>\$ 1,413,641</u>
Change in Net Position	\$ 865
Net Position - Beginning	<u>1,238,291</u>
Net Position - Ending	<u>\$ 1,239,156</u>

See accompanying notes to financial statements.

Palos Township, Illinois

Governmental Funds
Balance Sheet
March 31, 2013

	<u>Major Funds</u>			<u>Total</u>
	<u>General Fund</u>	<u>Road and Bridge Fund</u>	<u>General Assistance</u>	
<u>Assets</u>				
Cash	\$ 583,463	\$ 346,786	\$ 64,365	\$ 994,614
Certificates of Deposit	70,837	100,702	126,574	298,113
Property Taxes Receivable	353,029	8,283	-	361,312
Due From Other Funds	-	-	4,121	4,121
Prepaid Expenditures	<u>52,408</u>	<u>5,073</u>	<u>2,198</u>	<u>59,679</u>
 Total Assets	 <u>\$ 1,059,737</u>	 <u>\$ 460,844</u>	 <u>\$ 197,258</u>	 <u>\$ 1,717,839</u>
 <u>Liabilities and Fund Balance</u>				
<u>Liabilities</u>				
Accounts Payable	\$ 8,508	\$ 15,554	\$ -	\$ 24,062
Accrued Payroll	30,594	2,115	2,069	34,778
Accrued Expenditures	16	791	-	807
Accrued IMRF	-	147	122	269
Due to Other Funds	<u>4,121</u>	<u>-</u>	<u>-</u>	<u>4,121</u>
 Total Liabilities	 \$ 43,239	 \$ 18,607	 \$ 2,191	 \$ 64,037
 <u>Deferred Inflows of Resources</u>				
Deferred Revenues	<u>\$ 390,418</u>	<u>\$ 240,015</u>	<u>\$ 33,950</u>	<u>\$ 664,383</u>
 Total Liabilities and Deferred Inflows of Resources	 <u>\$ 433,657</u>	 <u>\$ 258,622</u>	 <u>\$ 36,141</u>	 <u>\$ 728,420</u>
 <u>Fund Balance</u>				
Non-spendable Prepaid Expenditures	\$ 52,408	\$ 5,073	\$ 2,198	\$ 59,679
Assigned				
Special Revenue Funds	-	197,149	158,919	356,068
Unassigned				
General Fund	<u>\$ 573,672</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 573,672</u>
Total Fund Balance	<u>\$ 626,080</u>	<u>\$ 202,222</u>	<u>\$ 161,117</u>	<u>\$ 989,419</u>
 Total Liabilities, Deferred Inflows of Resources and Fund Balance	 <u>\$ 1,059,737</u>	 <u>\$ 460,844</u>	 <u>\$ 197,258</u>	 <u>\$ 1,717,839</u>

See accompanying notes to the financial statements.

Palos Township, Illinois
Reconciliation of Governmental Funds Balance Sheet
to Statement of Net Position
March 31, 2013

Total Fund Balances - Governmental Funds \$ 989,419

Amounts reported for governmental activities in the statement of net position are different because:

Capital Assets used in governmental activities are not financial resources and are not reported in the funds:

Capital Assets	\$ 491,726	
Accumulated Depreciation	<u>(226,885)</u>	
Net Capital Assets		264,841

Some liabilities reported in the statement of activities do not require the use of current financial resources and therefore are not reported as liabilities in governmental funds. These liabilities consist of:

Compensated Absences	<u>\$ (15,104)</u>	
Total Long-term Liabilities		<u>(15,104)</u>

Net Position of governmental activities \$ 1,239,156

See accompanying notes to the financial statements.

Palos Township, Illinois

Statement of Revenues, Expenditures, and Changes in Fund Balances
Governmental Funds
Year Ended March 31, 2013

	<u>Major Funds</u>			<u>Total</u>
	<u>General Fund</u>	<u>Road and Bridge Fund</u>	<u>General Assistance Fund</u>	
Revenues				
Property Taxes	\$ 796,107	\$ 136,284	\$ 76,461	\$ 1,008,852
Hard Road Tax	-	352,236	-	352,236
Replacement Taxes	15,293	11,564	-	26,857
Health Services - Chol. Test Fees	23,932	-	-	23,932
Donations	-	-	-	-
Investment Income	637	818	986	2,441
Miscellaneous Revenue	16,617	6,638	-	23,255
Total Revenues	<u>\$ 852,586</u>	<u>\$ 507,540</u>	<u>\$ 77,447</u>	<u>\$ 1,437,573</u>
Expenditures				
Current:				
Compensation of Elected Officials	\$ 103,715	\$ -	\$ -	\$ 103,715
Townhall Expenses	41,625	-	-	41,625
Services	227,064	-	36,000	263,064
Road Expenses	-	394,129	-	394,129
Administration	67,157	106,409	44,706	218,272
Senior Services	28,460	-	-	28,460
Health Service Expenses	346,489	-	-	346,489
Contingencies	16,897	8,291	3,508	28,696
Capital Outlay	24,650	20,000	-	44,650
Total Expenditures	<u>\$ 856,057</u>	<u>\$ 528,829</u>	<u>\$ 84,214</u>	<u>\$ 1,469,100</u>
Net Change in Fund Balances	<u>\$ (3,471)</u>	<u>\$ (21,289)</u>	<u>\$ (6,767)</u>	<u>\$ (31,527)</u>
Fund Balances at Beg. of Year	<u>629,551</u>	<u>223,511</u>	<u>167,884</u>	<u>1,020,946</u>
Fund Balances at End of Year	<u>\$ 626,080</u>	<u>\$ 202,222</u>	<u>\$ 161,117</u>	<u>\$ 989,419</u>

See accompanying notes to the financial statements.

Palos Township, Illinois
Reconciliation of the Statement of Revenues, Expenditures, and
Changes in Fund Balances of Governmental Funds to the
Statement of Activities
Year Ended March 31, 2013

Net Change in Fund Balances - Total Government Funds	\$ (31,527)
Amounts reported for governmental activities in the Statement of Activities are different because: these costs are recorded as capital assets.	44,650
Governmental Funds allocate the cost of capital assets over their estimated useful lives as depreciation	(12,259)
Some expenses reported in the statement of activities do not require the use of current financial resources and therefore are not reported in the governmental funds. Change in Compensated Absences	<u>1</u>
Net Change in Net Position of Governmental Activities	<u>\$ 865</u>

See accompanying notes to the financial statements.

Palos Township, Illinois
Notes to the Financial Statements
March 31, 2013

NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

The accounting policies of Palos Township, Illinois ("Township"), as reflected in the accompanying financial statements for the year ended March 31, 2013, conform to generally accepted accounting principles as applicable to governmental units. The following is a summary of the significant accounting policies:

Reporting Entity: The Township's reporting entity includes the Township's governing board and any related organizations for which the Township exercises oversight responsibility as defined by the Governmental Accounting Standards Board No. 14.

The basic, but not the only, criteria for including a separately administered organization within the reporting entity, is the Township's ability to exercise oversight responsibility. Oversight responsibility is determined on the basis of budget adoption, taxing authority, funding and appointment of the respective governing board.

Based on the foregoing criteria, the Township does not exercise oversight responsibility over any other entity and thus does not include other entities in the Township's financial statements.

The Township operates under the Township form of government, with a Supervisor, Clerk, Assessor, Highway Commissioner, and four Trustees elected by the people. The Board of Trustees in the Township's legislative body, enacting the laws and establishing the policies which govern them in activities of the Township.

The Township's budgetary operations are governed by the appropriation law and administered by the Township Supervisor.

Basis of Presentation: The Township's basic financial statements consist of Township-wide statements, including a statement of net position, statement of activities and fund financial statements, which provide a more detailed level of financial information. The Township-wide focus is more on the sustainability of the Township as an entity and the change in aggregate financial position resulting from activities of the fiscal period.

Township-wide Financial Statements - The statement of net position and the statement of activities display information about the township as a whole. In the Township-wide statement of net position, the governmental activities are presented on a consolidated basis. These statements include the financial activities of the primary government. The effect of interfund activity has been removed from these statements. The Township-wide statement of activities reflects both the direct expenses and net cost of each function of the Township's governmental activities.

Direct expenses are those that are clearly identifiable with a specific function. Program revenues include charges paid by the recipient for the goods or services offered by the program, grants and contributions that are restricted to meeting the operational or capital requirements of a particular program and interest earned on grants that is required to be used to support a particular program. Revenues, which are not classified as program revenues, are presented as general revenues of the Township, with certain limited exceptions. The comparison of direct expenses with program revenues identifies the extent to which each government function is self-financing or draws from the general revenues of the Township.

Palos Township, Illinois
Notes to the Financial Statements
March 31, 2013

NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Cont.)

Fund Financial Statements - The financial transactions of the Township are recorded in individual funds. A fund is defined as a fiscal and accounting entity with a self-balancing set of accounts that comprise its assets, liabilities, fund equity, revenues, and expenditures or expenses, as appropriate. The emphasis of fund financial statements is on major governmental funds, each displayed in a separate column. All remaining governmental funds are aggregated and presented as nonmajor funds.

Measurement Focus and Basis of Accounting

Township-wide Financial Statements - The Township-wide financial statements are reported using the economic resources measurement focus and the accrual basis of accounting. The economic resources measurement focus means all assets, deferred outflows of resources, liabilities, and deferred inflows of resources (whether current or non-current) are included on the balance sheet and the operating statements present increases (revenues) and decreases (expenses) in total net position. Under the accrual basis of accounting, revenues are recognized when earned, if measurable, and expenses are recognized as incurred, regardless of the timing of related cash flows.

The Township has reported two categories of program revenues in the statement of activities: (1) charges for services, and (2) program-specific operating grants and contributions. Program revenues are derived directly from the program itself or from external sources; they reduce the net cost of each function to be financed from the Township's general revenues. For identifying the function to which program revenue pertains, the determining factor for charges for services is which function generates the revenue. For grants and contributions, the determining factor is the function to which the revenues are restricted.

Eliminations have been made in the statement of net position to remove the "grossing-up" effect on assets, deferred outflows of resources, liabilities, and deferred inflows of resources within the governmental activities column for amounts reported in the individual funds as interfund receivables and payables and advances. Similarly, operating transfers between funds have been eliminated in the statement of activities.

Fund Financial Statements - Governmental fund financial statements are reported using the current financial resources measurement focus and the modified accrual basis of accounting. Revenues are recognized as soon as they are both measurable and available. Revenues are considered to be available when they are collectible within the current period or soon enough thereafter to pay liabilities of the current period. Revenues from property taxes are recognized in the year that it becomes available. For the current fiscal year ending March 31, 2013, one-half of the 2012 tax levy is available and recognized as revenue. All other revenue items are considered to be measurable and available only when cash is received by the government. Expenditures generally are recorded when a liability is incurred, as under accrual accounting. However, debt service expenditures, as well as expenditures related to compensated absences and claims and judgments, are recorded only when payment is due.

Differences occur from the manner in which the governmental activities and the Township-wide financial statements are prepared due to the inclusion of capital assets and long-term debt activity. Governmental Fund financial statements, therefore, include reconciliations with brief explanations to better identify the relationship between the Township-wide statements and the statements for governmental funds.

Palos Township, Illinois
Notes to the Financial Statements
March 31, 2013

NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Cont.)

The Township reports the following major governmental funds:

General Fund - The General Fund (also known as the Town Fund) is used to account for all revenues and expenditures applicable to the general operations of the Township government which are not properly accounted for in another fund.

Road and Bridge Fund - The Road and Bridge Fund is used to account for all revenues and expenditures applicable to the upkeep, repair and administration of the Township's roads.

General Assistance Fund - The General Assistance Fund is used to account for all revenues and expenditures applicable to the services provided to the residents of the township.

Cash and Cash Equivalents and Investments: The Township considers cash and investments with an original maturity of less than 90 days to be cash equivalents. Cash and cash equivalents consisted of checking and money market accounts at financial institutions. Investments are stated at fair value in accordance with GASB 31

Short-term Interfund Receivable/Payables: During the course of operation, transactions occur between individual funds for goods provided or services rendered. These receivables and payables are classified as "Interfund Receivable" or "Interfund Payable" on the balance sheet.

Capital Assets: Capital Assets, which include property, equipment, and infrastructure assets (e.g. roads, bridges, and similar items), are reported in the applicable governmental columns in the township-wide financial statements. Capital Assets are defined by the Township as assets with a useful life of more than one year and an initial individual cost of more than \$ 5,000. As allowed by Governmental Accounting Standards Board Statement 34, the Township, as a phase three government, has elected to only report infrastructure assets prospectively.

All purchased capital assets are valued at cost where historical records are available and at an estimated historical cost where no historical records exist. Donated capital assets are valued at their estimated fair market value on the date received. The cost of normal maintenance and repairs that do not add to the value of the asset or materially extend asset lives are not capitalized.

All reported capital assets except land are depreciated. Improvements are depreciated over the remaining useful lives of the related capital assets. Depreciation on all assets is provided on the straight-line basis over the following estimated useful lives:

Land Improvements	N/A
Building	40 Years
Equipment	8-20 Years
Infrastructure	20-50 Years

Property Taxes: The Township's policy is to record property taxes receivable when they have been levied and extended and are both measurable and available. Taxes levied and not yet available to pay current year operating expenditures are shown as deferred revenue. Property taxes are levied pursuant to law in September and an enforceable legal claim attaches to the properties. The taxes are payable in two installments in the following year. The first installment is an estimate based on prior year's tax and is due in March. The second installment, adjusted to reflect any increase or decrease from the previous year, is due approximately in August. Cook County bills and collects all property taxes and remits them to the Township.

Palos Township, Illinois
Notes to the Financial Statements
March 31, 2013

NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Cont.)

Deferred Revenue: Deferred revenue is recorded where asset recognition criteria has been met, but where revenue recognition criteria has not. Such amounts have been deemed to be measurable but not available.

Compensated Absences: The liability for compensated absences, (unused vacation time of the Township at March 31, 2013, of \$ 15,104) is recorded in the Township-wide financial statements.

For governmental fund financial statements, the portion of the liability which is currently due and payable is recorded as a liability in the appropriate fund. The Township-wide financial statements record unused vacation and sick leave as expenses and liabilities when earned by employees. The long-term portion of compensated absences will be paid from the fund from which the employee is paid.

Fund Equity: Beginning with fiscal year 2012, the Township implemented GASB Statement 54, "Fund Balance Reporting and Governmental Fund Type Definitions." This statement provides more clearly defined fund balance categories to make the nature and extent of the constraints placed on a government's fund balance more transparent. The following classifications describe the relative strength of the spending constraints placed on the purposes for which resources can be used:

*Non-Spendable - amounts that cannot be spent either because they are in non-spendable form or because they are legally or contractually required to be maintained intact.

*Restricted - amounts that can be spent only for specific purposes because of constitutional provisions, charter requirements or enabling legislation or because of constraints that are externally imposed by creditors, grantors, or laws or regulations or other governments.

*Committed - amounts that can be used only for specific purposes determined by a formal action of the Board of Commissioners of the Township (the highest level of decision making authority for the Township). Commitments may be established, modified, or rescinded only through ordinances or resolutions approved by the Board of Commissioners.

*Assigned - amounts that do not meet the criteria to be classified as restricted or committed, but that are intended to be used for specific purposes. Under the Township's adopted policy, only the District may assign amounts for specific purposes.

*Unassigned - all other spendable amounts; positive amounts that are reported only in the general fund.

When an expenditure is incurred for which both restricted and unrestricted fund balance is available, the District considers restricted funds to have been spent first. When an expenditure is incurred for which committed, assigned, or unassigned fund balances are available, the District considers amounts to have been spent first out of committed funds, then assigned funds, and finally unassigned funds, as needed, unless the District's Board of Trustees has provided otherwise in its commitment or assignment actions.

Net Position: Net Position represent the difference between the sum of assets and deferred outflows of resources and the sum of deferred inflows of resources and liabilities. Net Position invested in capital assets, net of related debt consist of capital assets, net of accumulated depreciation, reduced by the outstanding balances of any borrowing used for the acquisition construction or improvements of those assets. Net Positions are reported as restricted when there are limitations imposed on their use either through the enabling legislation adopted by the Township or through external restrictions imposed by creditors, grantors, laws, or regulations of other governments.

Palos Township, Illinois
Notes to the Financial Statements
March 31, 2013

NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Cont.)

Estimates: The preparation of financial statements in conformity with accounting principles generally accepted in the United States of America, requires management to make estimates and assumptions that affect certain amounts and disclosures. Accordingly, actual results could differ from those estimates.

NOTE 2 - DEPOSITS AND INVESTMENTS

Cash

The carrying amount of cash was \$ 994,614 at March 31, 2013, while the bank balances were \$ 998,020. Petty cash in the amount of \$ 700 is not included in the above carrying amount. As of March 31, 2013, total balances at banks were either insured by the Federal Deposit Insurance Corporation (FDIC) for \$ 250,000, or collateralized with securities of the U.S. Government or Local Governments.

Certificates of Deposit

Certificates of Deposit amounted to \$ 298,113 at March 31, 2013. In accordance with Township policy, certificates of deposit were collateralized with securities of the U.S. Government in an amount equal to 100% of the funds deposit. All investment collateral is held in safekeeping in the Township's name by financial institutions acting as the Township's agent. Collateral is priced to market semi-monthly and monitored regularly with additional collateral requested as necessary.

Investments

The investments which the Township may purchase are limited by Illinois law to the following: (1) securities which are fully guaranteed by the U.S. Government as to principal and interest; (2) certain U.S. Government Agency securities; (3) certificates of deposit or time deposits of banks and savings and loan associations which are insured by a Federal corporation; (4) short-term discount obligations of the Federal National Mortgage Association; (5) certain short-term obligations of corporations (commercial paper) rated in the highest classifications by at least two of the major rating services; (6) fully collateralized repurchase agreements; (7) the State Treasurer's Illinois and Prime Funds and (8) money market mutual funds and certain other instruments.

The Township has no investments as of March 31, 2013.

Interest Rate Risk. The Township does not have a formal investment policy that limits investment maturities as a means of managing its exposure to fair value losses arising from increasing interest rates.

Credit Risk. The Township's general investment policy is to apply the prudent-person rule: Investments are made as a prudent person would be expected to act, with discretion and intelligence, to seek reasonable income, preserve capital, and, in general, avoid speculative investments. The Township's investment policy limits investments in short-term obligations of corporations organized in the United States with assets exceeding \$ 500,000,000 if: (i) such obligations are rated at the time of purchase at one of the three highest classifications established by at least two standard rating services and which mature no later than 180 days from the date of purchase; (ii) such purchases do not exceed 10% of the corporation's outstanding obligations and; (iii) no more than one-third of the public agency's funds may be invested in short-term obligations of corporations.

Palos Township, Illinois
Notes to the Financial Statements
March 31, 2013

NOTE 2 - DEPOSITS AND INVESTMENTS (Cont.)

Custodial Credit Risk. For an investment, custodial credit risk is the risk that, in the event of the failure of the counterparty, the Township will not be able to recover the value of its investments or collateral securities that are in possession of an outside party. The Township's investment policy requires that all amounts in excess of any insurance limits be collateralized by securities eligible for Township investment or any other high-quality, interest bearing security rated at least AA/Aa by one or more standard rating service to include Standard & Poor's, Moody's, or Fitch. The market value of the pledge securities shall equal or exceed the portion of the deposit requiring collateralization.

Concentration of Credit Risk. The Township places no limit on the amount the Township may invest in any one issuer.

Reconciliation of Note 2 to Financial Statements:

Per Financial Statements:

Cash and Cash Equivalents	
Statement of Net Position	<u>\$ 1,292,727</u>
<u>Per Note 2:</u>	
Cash	\$ 993,914
Petty Cash	700
Certificates of Deposit	298,113
Total per Note 2	<u>\$ 1,292,727</u>

NOTE 3 - CAPITAL ASSETS

A summary of changes in the Township's capital assets for the period March 31, 2012 through March 31, 2013 follows:

	<u>Balance at</u> <u>3/31/12</u>	<u>Additions</u>	<u>Deletions</u>	<u>Balance at</u> <u>3/31/13</u>
Governmental Activities:				
Capital Assets not Being Dep.:				
Land	\$ 78,772	\$ -	\$ -	\$ 78,772
Total Cap. Assets not Being Dep., Net	<u>\$ 78,772</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 78,772</u>
Capital Assets Being Depreciated:				
Buildings and Improvements	\$ 349,516	\$ 24,650	\$ -	\$ 374,166
Infrastructure	18,788	20,000	-	38,788
Less: Accumulated Depreciation	<u>(214,626)</u>	<u>(12,259)</u>	-	<u>(226,885)</u>
Total Cap. Assets Being Dep., Net	<u>\$ 153,678</u>	<u>\$ 32,391</u>	<u>\$ -</u>	<u>\$ 186,069</u>
Gov. Activities Capital Assets, Net	<u>\$ 232,450</u>	<u>\$ 32,391</u>	<u>\$ -</u>	<u>\$ 264,841</u>

Depreciation expense of \$ 12,259 was charged to the governmental activities functional expense categories as follows:

<u>Governmental Activities:</u>	<u>Depreciation</u>
General Government	\$ 12,259

Palos Township, Illinois
Notes to the Financial Statements
March 31, 2013

NOTE 3 - CAPITAL ASSETS (Cont.)

The Township has not capitalized infrastructure assets and right-of-way (land) associated with the streets the Township owns which is required by accounting principles generally accepted in the United States of America. The amount by which these unrecorded capital assets understates assets and net assets of governmental activities is not reasonably determinable.

NOTE 4 - INTERFUND RECEIVABLES AND PAYABLES

Interfund receivables and payables recorded in the combined balance sheet at March 31, 2013, are summarized as follows:

	<u>Due From</u>	<u>Due To</u>
General Assistance Fund	\$ 4,121	\$ -
General Fund	-	4,121
Total Interfunds	<u>\$ 4,121</u>	<u>\$ 4,121</u>

The General Fund borrowed from the General Assistance Fund to cover expenditures. This interfund balance is expected to be repaid in the next fiscal year.

NOTE 5 - LONG-TERM LIABILITIES

The following is a summary of changes to the Township's long-term liabilities for the fiscal year.

	<u>Balance at</u> <u>3/31/12</u>	<u>Additions</u>	<u>Retirements</u>	<u>Balance at</u> <u>3/31/13</u>	<u>Due Within</u> <u>One year</u>
Compensated Absences	\$ 15,108	\$ -	\$ 4	\$ 15,104	\$ 7,552
Total	<u>\$ 15,108</u>	<u>\$ -</u>	<u>\$ 4</u>	<u>\$ 15,104</u>	<u>\$ 7,552</u>

Compensated absences are paid out of the fund the employee's salary is paid from. Currently, this is the General Fund and Road and Bridge Fund.

NOTE 6 - DEFINED BENEFIT PENSION PLAN - ILLINOIS MUNICIPAL RETIREMENT FUND

Illinois Municipal Retirement Fund

Plan Description. The employer's defined benefit pension plan for Regular employees provides retirement and disability benefits, post retirement increases, and death benefits to plan members and beneficiaries. The employer plan is affiliated with the Illinois Municipal Retirement Fund (IMRF), an agent multiple-employer plan. Benefit provisions are established by statute and may only be changed by the General Assembly of the State of Illinois. IMRF issues a publicly available financial report that includes financial statements and required supplementary information. That report may be obtained online at www.imrf.org.

Funding Policy. As set by statute, the employer Regular plan members are required to contribute 4.5 % of their annual covered salary. The statute requires employers to contribute the amount necessary, in addition to member contributions, to finance the retirement coverage of its own employees. The employer contribution rate for calendar year 2012 was 15.78 % of annual covered payroll. The employer annual required contribution rate for calendar year 2011 was 15.86 %. The employer also contributes for disability benefits, death benefits, and supplemental retirement benefits, all of which are pooled at the IMRF level. Contribution rates for disability and death benefits are set by the IMRF Board of Trustees, while the supplemental retirement benefits rate is set by statute.

Palos Township, Illinois
Notes to the Financial Statements
March 31, 2013

NOTE 6 - DEFINED BENEFIT PENSION PLAN - ILLINOIS MUNICIPAL RETIREMENT FUND (Cont.)

Annual Pension Cost. For fiscal year ending December 31, 2012, the employer's actual contributions for pension cost for the Regular plan members was \$ 50,784. Its required contribution for the calender year 2011 was \$ 50,033.

Three - Year Trend Information for the Regular Plan

Actuarial Valuation Date	Annual Pension Cost (APC)	Percentage of APC Contributed	Net Pension Obligation
12/31/12	\$ 50,784	100%	-
12/31/11	50,033	100%	-
12/31/10	57,004	99%	-

The required contribution for 2012 was determined as part of the December 31, 2010, actuarial valuation using the entry age normal actuarial cost method. The actuarial assumptions at December 31, 2010, included: (a) 7.5% investment rate of return (net of administrative and direct expenses), (b) projected salary increases of 4.0% a year, attributable to inflation, (c) additional projected salary increases ranging from 0.4% to 10% per year depending on age and service, attributable to seniority/merit, and (d) post retirement benefit increases of 3% annually. The actuarial value of the employer Regular plan assets was determined using techniques that spread the effects of short term volatility in the market value of investments over a five-year period with a 20% corridor between the actuarial and market value of assets. The employer Regular plan's unfunded actuarial accrued liability at December 31, 2010, is being amortized as a level percentage of projected payroll on an open 30 year basis.

Funded Status and Funding Progress. As of December 31, 2012, the most recent valuation date, the Regular plan was 20.68% funded. The actuarial accrued liability for benefits was \$ 842,736 and the actuarial value of assets was \$ 174,287, resulting in an underfunded actuarial accrued liability (UAAL) of \$ 668,449. The covered payroll for calender year 2012 (annual payroll of active employees covered by the plan) was \$ 321,824 and the ratio of UAAL to the covered payroll was 208%.

The schedule of funding progress, presented as RSI following the notes to the financial statements, presents multiyear trend information about whether the actuarial value of plan assets is increasing or decreasing over time relative to the actuarial accrued liability for benefits.

NOTE 7 - RISK MANAGEMENT

The Township is exposed to various risks of loss related to torts; theft of, damage to, and destruction of assets; error and omissions; injuries to employees; and natural disasters. These risks are covered by commercial insurance purchased from independent third parties. The township also purchased its employee health and accident insurance from commercial carriers. The Township did not have any significant reduction in insurance coverage from coverage in the prior year nor did settlements exceed insurance coverage during the past three fiscal years.

Required Supplementary Information

Palos Township, Illinois
Required Supplementary Information
Budgetary Comparison Schedule
Schedule of Revenues, Expenditures and Changes in Fund Balances
Budget (Cash Basis) and Actual
General Fund and Major Special Revenue Funds
Year Ended March 31, 2013

	General Fund		
	Original & Final Budget	Actual	Variance From Final Budget Over (Under)
<u>Revenues</u>			
Property Tax	\$ 810,000	\$ 785,605	\$ (24,395)
Replacement Tax	9,000	20,468	11,468
Health Service - Cholesterol Test Fees	34,500	23,932	(10,568)
Investment Income	600	637	37
Miscellaneous Revenue	7,000	16,617	9,617
Total Revenues	<u>\$ 861,100</u>	<u>\$ 847,259</u>	<u>\$ (13,841)</u>
<u>Expenditures</u>			
Current:			
Total Compensation of Elected Officials	\$ 150,000	\$ 103,824	\$ (46,176)
Total Town Hall Expenses	102,100	40,335	(61,765)
Services	291,800	221,252	(70,548)
Road Services	-	-	-
Administration	93,800	67,267	(26,533)
Senior Services	68,400	28,460	(39,940)
Health Services	385,000	348,829	(36,171)
Contingencies	5,000	16,897	11,897
Capital Outlay	-	24,650	24,650
Total Expenditures	<u>\$ 1,096,100</u>	<u>\$ 851,514</u>	<u>\$ (244,586)</u>
<u>Other Financing Sources (Uses)</u>			
Excess (Deficiency) of Revenues over (Under) Expenditures	<u>\$ (235,000)</u>	\$ (4,255)	<u>\$ 230,745</u>
Net Changes in Budgetary Basis to GAAP			
Adjustments for Revenue Accruals and Deferrals		5,327	
Adjustments for Expenditure Accruals and Prepaids		(4,543)	
Net Change in Fund Balances		<u>\$ (3,471)</u>	
Fund Balances at Beginning of Year		<u>629,551</u>	
Fund Balances at End of Year		<u>\$ 626,080</u>	

Palos Township, Illinois
Required Supplementary Information
Budgetary Comparison Schedule
Schedule of Revenues, Expenditures and Changes in Fund Balances
Budget (Cash Basis) and Actual
General Fund and Major Special Revenue Funds
Year Ended March 31, 2013

	Road and Bridge Fund		
	Original & Final Budget	Actual	Variance From Final Budget Over (Under)
<u>Revenues</u>			
Property Tax	\$ 182,079	\$ 176,118	\$ (5,961)
Hard Road Tax	384,039	352,236	(31,803)
Replacement Tax	19,212	15,478	(3,734)
Investment Income	8,008	818	(7,190)
Miscellaneous Revenue	5,155	6,638	1,483
	\$ 598,493	\$ 551,288	\$ (47,205)
<u>Expenditures</u>			
Current:			
Road Services	\$ 996,502	\$ 394,335	\$ (602,167)
Administration	124,300	103,857	(20,443)
Contingencies	26,130	8,291	(17,839)
Capital Outlay	-	20,000	20,000
Total Expenditures	\$ 1,146,932	\$ 526,483	\$ (620,449)
Excess (Deficiency) of Revenues over (Under) Expenditures	\$ (548,439)	\$ 24,805	\$ 573,244
Net Changes in Budgetary Basis to GAAP			
Adjustments for Revenue Accruals and Deferrals		(43,748)	
Adjustments for Expenditure Accruals and Prepaids		(2,346)	
Net Change in Fund Balances		\$ (21,289)	
Fund Balances at Beginning of Year		223,511	
Fund Balances at End of Year		\$ 202,222	

Palos Township, Illinois
Required Supplementary Information
Budgetary Comparison Schedule
Schedule of Revenues, Expenditures and Changes in Fund Balances
Budget (Cash Basis) and Actual
General Fund and Major Special Revenue Funds
Year Ended March 31, 2013

	General Assistance Fund		
	Original & Final Budget	Actual	Variance From Final Budget Over (Under)
<u>Revenues</u>			
Property Tax	\$ 80,000	\$ 78,125	\$ (1,875)
Donations	-	-	-
Investment Income	1,000	986	(14)
Miscellaneous Revenue	100	-	(100)
	\$ 81,100	\$ 79,111	\$ (1,989)
<u>Expenditures</u>			
Current:			
Services	\$ 97,500	\$ 36,000	\$ (61,500)
Administration	54,700	44,168	(10,532)
Contingencies	6,000	3,508	(2,492)
	\$ 158,200	\$ 83,676	\$ (74,524)
<u>Other Financing Sources (Uses)</u>			
Fund Transfers	\$ -	\$ -	\$ -
Excess (Deficiency) of Revenues over (Under) Expenditures	\$ (77,100)	\$ (4,565)	\$ 72,535
Net Changes in Budgetary Basis to GAAP			
Adjustments for Revenue Accruals and Deferrals		(1,664)	
Adjustments for Expenditure Accruals and Prepaid		(538)	
Net Change in Fund Balances		\$ (6,767)	
Fund Balances at Beginning of Year		167,884	
Fund Balances at End of Year		\$ 161,117	

Palos Township, IL
Required Supplementary Information
Illinois Municipal Retirement Fund
Schedule of Funding Progress
March 31, 2013

Actuarial Valuation Date	Actuarial Value of Assets (a)	Actuarial Accrued Liability (AAL) Entry Age (b)	Unfunded AAL (UAAL) (b-a)	Funded Ratio (a/b)	Covered Payroll (c)	UAAL as a Percentage of Covered Payroll ((b-a)/c)
12/31/12	\$ 174,287	\$ 842,736	\$ 668,449	20.68%	\$ 321,824	207.71%
12/31/11	334,397	915,719	581,322	36.52%	315,469	184.27%
12/31/10	246,193	678,521	432,328	36.28%	311,837	138.64%

On a market value basis, the actuarial value of assets as of December 31, 2012, is \$ 195,229. On a market basis, the funded ratio would be 23.17%

Palos Township, Illinois
Notes to the Required Supplementary Information
March 31, 2013

I. Stewardship, Compliance, and Accountability

A. Budgetary Information

The procedures used in establishing the budgetary data reflected in the financial statements are as follows:

1. The Township Supervisor submits to the Town Board, a proposed operating budget for the fiscal year commencing on April 1st. The operating budget (cash basis) includes proposed expenditures and the means of financing them.
2. Public hearings are conducted to obtain taxpayer comments.
3. The budget is legally enacted through Board action.
4. Transfers of up to 10% of the total budget may be made between the various items within any fund. The budget may be amended by Board action by the same procedure provided for in the original adoption of the budget.
5. Formal budgetary integration is employed as a management control device during the year for the governmental funds. The Township budgets and records activity on the cash basis of accounting. The original budget was not modified during the fiscal year.

The legal level of budgetary control has been established at the fund level. During the current year, budgets were adopted for the General, General Assistance, and Road and Bridge Funds. No encumbrances are used.

The Township prepares its annual budget on a cash basis of accounting, which is an acceptable method under the Illinois Revised Statutes. Schedules in the supplemental information section present comparisons of the legally adopted budget with actual data on a budgetary basis.

B. Excess of Expenditures over Budget

Actual expenditures were less than budgeted amounts for all of the funds for the year ended March 31, 2013.

Individual Fund Financial Schedules

Palos Township, Illinois

Schedule of Revenues and Expenditures
Budget (Cash Basis) and Actual
General Fund
Year Ended March 31, 2013

	<u>Original & Final Budget</u>	<u>Actual</u>	<u>Variance From Final Budget Over (Under)</u>
<u>Revenues</u>			
Property Tax	\$ 810,000	\$ 785,605	\$ (24,395)
Replacement Tax	9,000	20,468	11,468
Health Service - Cholesterol Test Fees	34,500	23,932	(10,568)
Investment Income	600	637	37
Miscellaneous Revenue	7,000	16,617	9,617
Total Revenues Received	<u>\$ 861,100</u>	<u>\$ 847,259</u>	<u>\$ (13,841)</u>
<u>Expenditures</u>			
Compensation of Elected Officials			
Town Supervisor	\$ 30,000	\$ 27,160	\$ (2,840)
Town Clerk	30,000	14,820	(15,180)
Town Assessor	30,000	14,820	(15,180)
Highway Commissioner	30,000	26,055	(3,945)
Board of Trustees	30,000	20,969	(9,031)
Treasurer of Road & Bridge	-	-	-
Total Compensation of Elected Officials	<u>\$ 150,000</u>	<u>\$ 103,824</u>	<u>\$ (46,176)</u>
Town Hall Expenses			
Repairs & Maintenance	\$ 70,000	\$ 11,312	\$ (58,688)
Utilities	10,400	7,207	(3,193)
Janitor Services	9,000	10,323	1,323
Telephone	10,000	10,060	60
Telephone - Assessor	2,700	1,433	(1,267)
Total Town Hall Expenses	<u>\$ 102,100</u>	<u>\$ 40,335</u>	<u>\$ (61,765)</u>
Services			
Legal	\$ 21,000	\$ 20,341	\$ (659)
Labor	68,000	59,230	(8,770)
Collector's Bond	1,000	-	(1,000)
Illinois Municipal Retirement Fund	48,000	40,298	(7,702)
FICA	20,000	18,509	(1,491)
Insurance - Liability, Property Damage, and Worker's Compensation	22,000	18,596	(3,404)
Insurance - Employees	44,000	44,673	673
Insurance - Elected Officials Errors and Omissions	10,000	-	(10,000)
Independent Audit	11,000	9,555	(1,445)
Bookkeeping Service	11,000	9,225	(1,775)
Unemployment Compensation - State	8,000	825	(7,175)
Youth Service Salaries	17,000	-	(17,000)
Youth Programs	10,800	-	(10,800)
Total Services	<u>\$ 291,800</u>	<u>\$ 221,252</u>	<u>\$ (70,548)</u>

Palos Township, Illinois

Schedule of Revenues and Expenditures
Budget (Cash Basis) and Actual
General Fund
Year Ended March 31, 2013

	<u>Original & Final Budget</u>	<u>Actual</u>	<u>Variance From Final Budget Over (Under)</u>
Administration			
General			
Office Supplies	\$ 12,000	\$ 13,514	\$ 1,514
Dues	7,000	-	(7,000)
Operating Supplies	1,500	-	(1,500)
Printing	5,000	2,749	(2,251)
Building	6,000	-	(6,000)
Conferences and Dues	-	5,607	5,607
Training	3,000	739	(2,261)
Transportation	3,600	498	(3,102)
Postage	5,000	2,295	(2,705)
Assessor			
Office Supplies	1,600	945	(655)
Dues	800	-	(800)
Publishing	5,000	-	(5,000)
Printing	400	-	(400)
Training	400	-	(400)
Miscellaneous	500	597	97
Conferences and Dues	-	915	915
Office Help			
Assessor's Deputy	42,000	39,408	(2,592)
Total Administration	\$ 93,800	\$ 67,267	\$ (26,533)
Senior Services			
Salary - Senior Citizens Coordinator	\$ 9,400	\$ -	\$ (9,400)
Grants to Senior Citizens and Community Service Organizations	-	-	-
Senior Transportation	14,000	12,000	(2,000)
Senior Transportation with Palos Hills	22,000	-	(22,000)
Social Programs and Events	23,000	16,460	(6,540)
Total Senior Services	\$ 68,400	\$ 28,460	\$ (39,940)
Health Service Expenses			
Compensation			
Medical Doctors	\$ 75,000	\$ 81,877	\$ 6,877
Nurses	216,000	205,192	(10,808)
Podiatrist	28,000	26,508	(1,492)
Total Compensation	\$ 319,000	\$ 313,577	\$ (5,423)
FICA - Health Service	17,000	12,384	(4,616)
Office Supplies	4,500	5,301	801
Medical Supplies and Equipment	25,500	17,567	(7,933)
Medicine	19,000	-	(19,000)
Total Health Services	\$ 385,000	\$ 348,829	\$ (36,171)

Palos Township, Illinois

Schedule of Revenues and Expenditures
Budget (Cash Basis) and Actual
General Fund
Year Ended March 31, 2013

	<u>Original & Final Budget</u>	<u>Actual</u>	<u>Variance From Final Budget Over (Under)</u>
Contingencies	<u>\$ 5,000</u>	<u>\$ 16,897</u>	<u>\$ 11,897</u>
Capital Outlay	<u>-</u>	<u>24,650</u>	<u>24,650</u>
Total Expenditures	<u>\$ 1,096,100</u>	<u>\$ 851,514</u>	<u>\$ (244,586)</u>
<u>Other Financing Sources (Uses)</u>			
Fund Transfers	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
Net Change in Fund Balance	<u>\$ (235,000)</u>	<u>\$ (4,255)</u>	<u>\$ 230,745</u>

Palos Township, Illinois

Schedule of Revenues and Expenditures
Budget (Cash Basis) and Actual
Road and Bridge Fund
Year Ended March 31, 2013

	Original & Final Budget	Actual	Variance From Final Budget Over (Under)
<u>Revenues</u>			
Property Tax	\$ 182,079	\$ 176,118	\$ (5,961)
Hard Road Tax	384,039	352,236	(31,803)
Replacement Tax	19,212	15,478	(3,734)
Investment Income	8,008	818	(7,190)
Miscellaneous Revenue	5,155	6,638	1,483
Total Revenues Received	<u>\$ 598,493</u>	<u>\$ 551,288</u>	<u>\$ (47,205)</u>
<u>Expenditures</u>			
Road Expenses			
Installation of Street Lighting	\$ 5,500	\$ 1,962	\$ (3,538)
Construction of Roads	85,000	25,029	(59,971)
Compliance with ADA	10,000	-	(10,000)
Maintenance of Roads			
Labor	28,000	35,920	7,920
Materials and Supplies	138,003	49,961	(88,042)
Hire of Machinery	148,740	149,461	721
Construction of Drainage Facilities	53,299	6,179	(47,120)
Purchase of Equipment	26,400	13,499	(12,901)
Paving	435,560	33,046	(402,514)
Total Maintenance of Roads	<u>\$ 930,502</u>	<u>\$ 315,057</u>	<u>\$ (615,445)</u>
Weed Control			
Equipment Rental	\$ 37,000	\$ 38,931	\$ 1,931
Labor	29,000	40,347	11,347
Total Weed Control	<u>\$ 66,000</u>	<u>\$ 79,278</u>	<u>\$ 13,278</u>
Total Road Expenses	<u>\$ 996,502</u>	<u>\$ 394,335</u>	<u>\$ (602,167)</u>
Administrative			
Travel	\$ 4,000	\$ 2,630	\$ (1,370)
Office Help	43,700	42,548	(1,152)
Legal Services	20,000	25,229	5,229
Insurance	26,000	7,610	(18,390)
Bonds	50	-	(50)
Publication	1,700	686	(1,014)
FICA	4,100	3,256	(844)
Illinois Municipal Retirement Fund	8,200	6,925	(1,275)
Office Medical Insurance	14,000	13,671	(329)
Telephone	2,550	1,302	(1,248)
Total Administration	<u>\$ 124,300</u>	<u>\$ 103,857</u>	<u>\$ (20,443)</u>
Contingencies	26,130	8,291	(17,839)
Capital Outlay	-	20,000	20,000
Total Expenditures	<u>\$ 1,146,932</u>	<u>\$ 526,483</u>	<u>\$ (620,449)</u>
Net Change in Fund Balance	<u>\$ (548,439)</u>	<u>\$ 24,805</u>	<u>\$ 573,244</u>

Palos Township, Illinois

Schedule of Revenues and Expenditures
Budget (Cash Basis) and Actual
General Assistance Fund
Year Ended March 31, 2013

	Original & Final Budget	Actual	Variance From Final Budget Over (Under)
	<u> </u>	<u> </u>	<u> </u>
<u>Revenues</u>			
Property Tax	\$ 80,000	\$ 78,125	\$ (1,875)
Investment Income	1,000	986	(14)
Miscellaneous Income	100	-	(100)
Total Revenues Received	<u>\$ 81,100</u>	<u>\$ 79,111</u>	<u>\$ (1,989)</u>
<u>Expenditures</u>			
Services			
Home Relief			
Food	\$ 10,000	\$ 5,760	\$ (4,240)
Rent	42,000	25,776	(16,224)
Repairs	1,000	-	(1,000)
Fuel	4,000	1,440	(2,560)
Light	4,000	1,440	(2,560)
Clothing	2,400	1,584	(816)
Total Home Relief	<u>\$ 63,400</u>	<u>\$ 36,000</u>	<u>\$ (27,400)</u>
Hospitalization			
Physician Services	\$ 30,500	\$ -	\$ (30,500)
Ambulance Services	600	-	(600)
Total Hospitalization	<u>\$ 31,100</u>	<u>\$ -</u>	<u>\$ (31,100)</u>
Dental Services	\$ 2,000	\$ -	\$ (2,000)
Transportation	500	-	(500)
Burial	500	-	(500)
Total Services	<u>\$ 97,500</u>	<u>\$ 36,000</u>	<u>\$ (61,500)</u>
Administrative			
Salaries - Office Assistant	\$ 38,000	\$ 35,633	\$ (2,367)
Office Supplies	1,500	-	(1,500)
Telephone	2,000	-	(2,000)
FICA	3,200	2,732	(468)
Illinois Municipal Retirement Fund	7,000	5,389	(1,611)
Operating Supplies	500	-	(500)
Professional Services	1,000	-	(1,000)
Conferences, Dues, and Miscellaneous	500	414	(86)
Repairs and Maintenance	1,000	-	(1,000)
Total Administration	<u>\$ 54,700</u>	<u>\$ 44,168</u>	<u>\$ (10,532)</u>
Contingencies	6,000	3,508	(2,492)
Total Expenditures	<u>\$ 158,200</u>	<u>\$ 83,676</u>	<u>\$ (74,524)</u>
<u>Other Financing Sources (Uses)</u>			
Fund Transfers	\$ -	\$ -	\$ -
Net Change in Fund Balance	<u>\$ (77,100)</u>	<u>\$ (4,565)</u>	<u>\$ 72,535</u>

Other Supplementary Information

Palos Township, Illinois

Statistical Comparison of Property Taxes Levied and Collected
for the Last Five Years Available
(Unaudited)

	<u>2011</u>	<u>2010</u>	<u>Levy Year 2009</u>	<u>2008</u>	<u>2007</u>
Assessed Valuations - Cook County	<u>\$ 1,583,301,551</u>	<u>\$ 1,943,895,550</u>	<u>\$ 1,923,888,235</u>	<u>\$ 1,880,788,121</u>	<u>\$ 1,671,260,863</u>
Tax Rates					
Town Fund	0.0500	0.0399	0.0385	0.0390	0.0409
General Assistance Fund	0.0050	0.0040	0.0039	0.0040	0.0040
Road and Bridge Fund (1)	0.0420	0.0317	0.0320	0.0320	0.0340
	<u>0.0970</u>	<u>0.0756</u>	<u>0.0744</u>	<u>0.0750</u>	<u>0.0789</u>
Tax Extensions					
Town Fund	\$ 791,650	\$ 777,558	\$ 750,316	\$ 733,507	\$ 685,217
General Assistance Fund	79,165	77,756	76,956	75,232	66,850
Road and Bridge Fund (1)	478,790	461,870	443,264	433,333	409,125
	<u>\$ 1,349,605</u>	<u>\$ 1,317,184</u>	<u>\$ 1,270,536</u>	<u>\$ 1,242,072</u>	<u>\$ 1,161,192</u>
Collections	<u>\$ 1,404,998</u>	<u>\$ 1,395,325</u>	<u>\$ 1,266,051</u>	<u>\$ 1,339,268</u>	<u>\$ 1,262,554</u>
Percentage of Extensions Collected	<u>104.10%</u>	<u>105.93%</u>	<u>99.65%</u>	<u>107.83%</u>	<u>108.73%</u>

(1) Palos Township's portion of shared funds - full tax rates and extensions were as follows:

<u>Tax Year</u>	<u>Rate</u>	<u>Extension</u>
2011	0.0400	\$664,987
2010	0.0400	641,485
2009	0.0390	615,644
2008	0.0320	601,852
2007	0.0340	568,229
2006	0.0338	535,936
2005	0.0325	515,880
2004	0.0380	489,774
2003	0.0400	471,277
2002	0.0370	462,014